

**MINUTES
KING WILLIAM COUNTY
BOARD OF SUPERVISORS
BUDGET WORK SESSION
RECONVENED MEETING OF MARCH 22, 2013**

At a reconvened Budget Work Session meeting of the Board of Supervisors of King William County, Virginia, held on the 22nd day of March, 2013, beginning at 8:30 a.m. in the Board Room of the County Administration Building, order was called with the following present:

T. J. Moskalski, Chairman
O. O. Williams, Vice-Chairman
C. T. Redd III
S. K. Greenwood
T. S. Stone

T. L. Funkhouser, County Administrator
T. Bingham, Financial Services Manager

RE: FY14 BUDGET

Chairman Moskalski called the reconvened Budget Work Session meeting to order at 8:35 a.m. The Board began the review of the proposed County Budget for fiscal year, 2014, as presented by the County Administrator. There was a lengthy discussion on the new radio equipment for the emergency system; by consensus of the Board the initial cost of the equipment will be absorbed by the County for all departments, including the schools.

Several departments were present to speak to the Board regarding their budget requests:

a. Sherriff Walton addressed some of the items in the budget requests for his department. He spoke of his concerns of the high cost for computer repairs and services. He also gave details for a request for replacement vehicles, and a request for a part-time dispatcher position.

b. Curtis Mason, with the Mattaponi Rescue Squad, addressed the Board with his request to restore the \$5,000 that was deducted from his department's budget request last year. Mr. Mason also voiced his concerns of the cost associated with the new equipment required for the radio system being passed on to the individual departments.

c. Chief, Robbie Coleman and President, Ed Wilson of the Walkerton Fire Department addressed the Board. Mr. Coleman gave a presentation of the services their department provides the citizens, which includes King William County residents.

In his review he spoke of the equipment purchases they have made in the past several years and how they paid for them through fund raisers and donations. He stated that King & Queen County pays the insurance on their equipment and building. He thanked the Board for their past support of the organization and stated the need for continued support.

d. Matthew Kite, Commonwealth's Attorney for King William County, addressed the Board with regards the proposed State salary increase of 3% and gave details of research he has performed on the calculation for constitutional officers. He also asked for a 2% salary increase and a new computer in his department budget for his assistant.

The Board reviewed the budget by line item and made several changes. There were discussions on many of the items including: funding for King William Fire and Rescue Squad; re-assignment of a grounds maintenance employee from Parks & Recreation to Public Works, with continued work at park as needed; possible tax increase; appropriations of other taxes collected; proposed salary increase and changes to health insurance for County employees; the replacement of the aged County telephone system; and Boards and Commission compensation. A summary of the proposed budget adjustments are as follows:

REVISED REVENUE AND EXPENSES (PROJECTIONS AND ALLOCATIONS)							
PROPOSED REDUCTIONS TO COUNTY GF [ACTUAL OR OPTIONAL RELATIVE TO FIRST DRAFT]							
<u>REVENUE</u>							
"State Raise" - Salary Reimburse for 3% (Reimbursement not fully funded)							\$ 35,409
Use of Fund Balance for Reassessment							\$ 177,349
Parks Program Transfer							\$ 10,000
State Portion of Recordation Tax should be a Restricted Revenue							\$ -
VA Code§58.1-816C Transportation Related (Bay Transit \$25,350)							
							Can Create Secondary Road Fund w/ VDOT
<u>EXPENDITURES</u>							
Sheriff Office 31200 \$4,500 Professional Services/\$5,000 6009							\$ 9,500
E911 - 31400 AirCard							\$ (16,000)
Animal Control Parttime Reduction							\$ 4,240
Sheriff Grant Discontinue							\$ 10,000
Full Fund VFD (Mattaponi and Walkerton)							\$ (28,271)
Full Fund VFD (West Point, King William and Mangohick)							\$ (107,428)
Constitutional Employees all see 3%							\$ (12,000)
11010-5540 Board Travel/Convention							\$ 500
12310-8207 EDP Equipment							\$ 2,600
13100 Board of Election							\$ 10,000
21600-3160 Clerk of the Court							\$ 4,619
21300-6001 Office Supplies							\$ 500

<u>EXPENDITURES continued</u>						
Mangohick Reduction						\$ 12,610
Reduce KWVFD to Contingency MidCounty Fire/EMS						\$ 114,600
34100-6001 Office Supplies						\$ 1,000
34100-6011 Uniforms						\$ 1,000
35500-7001 Regional EMS						\$ 5,000
35600-6007 Mt Olive						\$ 3,000
42300-3160 Professional Services						\$ 10,000
Cut 1 FTE 43200						\$ 32,500
Bay Aging						\$ 4,000
Bay Aging Home Repairs						\$ 1,000
Rappahannock Legal						\$ 1,400
Bay Transit						\$ 12,675
Planning \$100 Attendance						\$ (7,200)
81500-Professional Services						\$ 10,000
82400-5640						\$ 6,030
Vehicle Replacement						\$ 100,000
Parks and Rec Road						\$ 25,000
No Raise on 2%						\$ 40,000
Rappahannock Community College Request for Capital Construction						\$ 26,073
Middle Peninsula Regional Security Center (Jail)						\$ 58,771
Cut Part-time Dispatcher in 911						
Reduce General Fund Subsidy to Summer Sneakers Program						\$ 17,000
Program will reduce capacity and become cost recovered						
Capture School Radio Subscription Cost in General Fund not Schools						\$ (85,942)
Offer to West Point Schools						\$ (33,930)
<u>INDIRECT GENERAL FUND CHANGES</u>						
Increase Sewage Treatment Rates by \$5.00 monthly						\$ 15,000
250 Customers @ 60.00 per year						
Reduces Annual General Fund Subsidy of \$129,962						
(Debt Service and HRSD Revenue Guarantee)						
Increase Water Rates by \$5.00 monthly						\$ 15,000
250 Customers @ 60.00 per year						
Increase Water Rates by \$5.00 for Reconnection Fee (\$25 to \$30)						\$ 180
10% Past Due Annually, 3 Month Go to Shut Off						
Increase Water Rates by \$45.00 per Water Meter						\$ 225
5 New Homes Projected						
Reduces Annual General Fund Subsidy of \$67,450						
(Operations & Debt Service)						
ADJUSTMENTS - REVENUES/EXPENSES						<u>\$ 486,010</u>

RE: RECESS OF MEETING

By consensus of the Board the meeting was recessed at 6:45 p.m. and will reconvene on Monday, March 25, 2013, at 4:00 p.m., for continuation of the meeting.

COPY TESTE:

T. J. Moskalski, Chairman
Board of Supervisors

T. L. Funkhouser,
County Administrator
Clerk to the Board