

MINUTES

KING WILLIAM COUNTY

BOARD OF SUPERVISORS

RECONVENED MEETING OF JANUARY 10, 2011

AT A RECONVENED MEETING OF THE KING WILLIAM COUNTY BOARD OF SUPERVISORS HELD ON THE 10TH DAY OF JANUARY, 2011, IN THE BOARD ROOM OF THE KING WILLIAM COUNTY ADMINISTRATION BUILDING, THE MEETING WAS CALLED TO ORDER WITH THE FOLLOWING PRESENT:

**T. G. SMILEY, CHAIRMAN
C. L. SCHOOLS, VICE-CHAIRMAN
C. T. REDD III
D. L. WRIGHT
O. O. WILLIAMS**

TRENTON L. FUNKHOUSER, COUNTY ADMINISTRATOR

**ALL-HAZARDS EMERGENCY PLANNING COMMITTEE MEMBERS
PRESENT**

**Herbert L. White, Jr. – District 2
Sheriff Jeff Walton - District 2
Janet Lowe – District 2
Donald L. Hicks – District 3
Sean Ellis – District 3
Rose G. Rice – District 5
Chris Hubbard – District 5
Dr. Andres Franco – District 5**

Steve Puckett, Emergency Services Coordinator for King William County

**RE: JOINT WORK SESSION OF THE BOARD AND THE ALL-HAZARDS
EMERGENCY PLANNING COMMITTEE**

Chairman T. G. Smiley opened the meeting and asked that the All-Hazards Committee provide an overview of the Committee's recommendations. Mr. Chris Hubbard updated the Board by reviewing the history of the Committee which began meeting in April, 2008, with the mission to assist in the development of an emergency plan that would define what a citizen should expect from fire, rescue and emergency services. He stated that when the Committee was first organized, a Charter and By-Laws were adopted, and that during its tenure, the Committee has visited all five County and mutual aid stations, acquired knowledge on Revenue Recovery System, which has now been implemented, reviewed 3 fiscal year budgets and created a consolidated budget including recommendations for cost saving initiatives.

Continuing, he advised that after listening to representatives from all five County and mutual aid stations, the Committee created sub workgroups and started looking into sub topics, one of them being Organizational Management, which is predominately why they are meeting with the Board at this time, and another was Recruitment and Retention, another important aspect in order to help retain some of the vital volunteers that are here in the County. Mr. Hubbard reminded the Board of the Fire Services Board Study that was presented in February, 2010, and at that time, the Committee was instructed by the Board to look at this Study and determine the cost, if any, for each initiative, and what could be done. The Committee felt the most important concern from this Study was to create an Ordinance that enacts a Department of Fire and Emergency Services, which would serve as an umbrella for all the Fire and Rescue Departments throughout the County, and also to appoint a Chief Officer that would oversee the day to day operations. The Committee's proposed Ordinance to create a Department of Fire and Emergency Services and a Job Description for a Chief Officer were presented to the Board for its review, at its November, 2010, meeting, and at this meeting, Mr. Hubbard indicated the Committee would like some discussion/direction from the Board concerning these two proposed documents.

He also advised that the Committee plans to meet with representatives from all five stations in the County to review these documents and receive their comments, and after these meetings, the Committee would like to come back to the Board with the input received from them.

Continuing, Mr. Hubbard reiterated the Committee's recommendation that all the services should be consolidated into one, with an umbrella department being created, and that a chief officer be appointed to oversee this newly created department. They feel this is the "norm" that has occurred throughout this region, and would be of great benefit to King William County.

Thereupon, the Board directed that the Committee meet with the Fire Chief and EMS Chief and President of each County station to review the proposed documents and receive input from them, and two Board members, D. L. Wright and O. O. Williams are to join in at these meetings. Following these meetings, the Committee is then to meet with the general membership of each County station to review these proposed

documents with them and receive their input. When the general membership meetings are held, the Supervisor from that particular Election District should be in attendance. After all these informational meetings are completed, the Board would like the Committee to come back to the Board for a final recap.

Various Board members thanked the members of the All-Hazards Emergency Planning Committee for all the hard work and time spent in research, etc. they have done over the past two years and nine months that the Committee has been in existence.

There being no further business to come before this Board, this meeting was adjourned.

COPY TESTE:

T. G. Smiley, Chairman
Board of Supervisors

Trenton L. Funkhouser
County Administrator
Clerk to the Board