

**MINUTES**  
**KING WILLIAM COUNTY**  
**BOARD OF SUPERVISORS**  
**MEETING OF MAY 24, 2004**

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF KING WILLIAM COUNTY, VIRGINIA, HELD ON THE 24<sup>TH</sup> DAY OF MAY, 2004, BEGINNING AT 7:00 P.M. IN THE BOARD ROOM OF THE KING WILLIAM COUNTY ADMINISTRATION BUILDING AT KING WILLIAM COURTHOUSE, ORDER WAS CALLED WITH THE FOLLOWING PRESENT:

C. T. REDD, III, CHAIRMAN  
W. F. ADAMS, VICE-CHAIRMAN  
L. E. BYRUM, JR.  
T. G. SMILEY  
O. O. WILLIAMS

L. M. CHENAULT, COUNTY ATTORNEY  
FRANK A. PLEVA, COUNTY ADMINISTRATOR

**RE: APPROVAL OF MEETING AGENDA**

On motion by L. E. Byrum, Jr., seconded by O. O. Williams and carried unanimously, the Board adopted the agenda for this meeting as presented by the County Administrator.

**RE: PUBLIC COMMENT PERIOD**

Peter Glubiak, an attorney in Aylett, addressed the Board with concerns regarding the upcoming proposed amendments to the Subdivision Ordinance. He also requested the Board to pay extra close attention to the fact that the Planning Department is currently understaffed and the County is presently experiencing an explosive growth. Because of this, he felt it imperative that the County have strong leadership in the Planning Department, and in order to do this, and keep the individual in the position for any length of time, the County must offer an attractive salary and benefits. Mr. Glubiak, in referring to the proposed upcoming Subdivision amendments, requested the Board to consider the number of lots allowed in a minor subdivision of a small parcel of land. He stated that by reducing the allowed number of lots takes away the small parcel owner's opportunity to reap a profit from the sale of their land.

b. Catherine Walker, a resident of Route 30, presented and read a letter requesting the Board's assistance in lowering the speed limit on Route 30 between Route 360 and Route 301. She discussed hazards with a two way passing zone on Route 30 which begins just east of Route 604 and extends for approximately 2 miles, and the high rates of speed and the increased number of tractor-trailer trucks, trash trucks, and logging trucks. She stated the danger of simply turning off of Route 30 into her driveway, and the fact that at times, she has had to pass by her driveway because traffic behind her was travelling too fast for her to slow down to turn in. She reported that she has contacted the VDOT Resident Engineer's office in Bowling Green about this problem and their engineer reported no danger seen. She questioned the Board about what could be done to make Route 30 safer, as she feels the problem will only worsen when the proposed new subdivisions for this area are in place. She requested the Board to seek assistance from VDOT in lowering the speed limit on Route 30 and in eliminating the two way passing zone on Route 30 near her residence.

Chairman Redd indicated he would forward a copy of Mrs. Walker's letter of request to the VDOT Resident Engineer for further investigation and to Sheriff, Jeff Walton for more traffic control and enforcement.

**RE: CONSENT AGENDA**

On motion by T. G. Smiley, seconded by W. F. Adams and carried unanimously, the Board approved the following items on its consent agenda:

a. Minutes of the Board's regular monthly meeting of April 26, 2004, were approved as written

b. Claims against the County for May, 2004, in the amount of \$659,731.31

(1) General Fund Warrants #55171-56338 in the amount of \$466,688.90; Manual Checks #13999 in the amount of \$5,769.69; Direct Deposits #5941-6037; and Electronic Tax Payment of \$45,084.02

(2) For informational purposes, Social Services expenditures for the month of April, 2004, Warrants #303254-303322 in the amount of \$33,505.25; Direct Deposits #990-1006 in the amount of \$21,992.48; and Electronic Tax Payment in the amount of \$7,358.86

(3) For informational purposes, Circuit Court expenditures for the month of April, 2004, Warrants #56142-56150

c. Due to current vacancies in the Director of Community Development and/or Zoning Administrator positions, authorization was approved for certain other staff persons in the Planning and County Administration offices to approve and execute Zoning and other Land Development related Permits and Plans until the start of employment of a Director of Community Development and/or Zoning Administrator. This permit approval and execution authorization is retroactive to May 1, 2004, which is approximately one week prior to the departure of the former Zoning Administrator. Persons authorized to approve and execute above stated materials include Charles A. LeFon, Environmental Compliance/Zoning Officer; Frank A. Pleva, County Administrator; Betty B. Brooks, GIS Technician; and LaVerne J. Otto, Planning Secretary.

**RE: VDOT MATTERS – DAVID COOPER, ASSISTANT RESIDENT ENGINEER**

David Cooper, VDOT Assistant Resident Engineer, was present to update the Board on the following transportation issues:

a. Letter of Request for Assistance from the Board Received from Catherine Walker during the Earlier Public Comment Period - Chairman, C. T. Redd, III, presented a copy of the letter presented earlier in this meeting during its public comment period from Catherine Walker, a resident of Route 30, requesting the Board's assistance in lowering the speed limit on Route 30 from Route 360 to Route 301, and in eliminating the two way passing zone on Route 30 that begins just east of Route 604 and extends for approximately two miles. The Board requested VDOT to investigate the possibility of these two requests and recommended that the Traffic Engineers take another look at the traffic flow on Route 30 between 7:00 and 8:30 a.m. and again late in the afternoon when the traffic is actually there.

b. Lord Delaware Bridge Replacement Project – Notice to Proceed Issued - Mr. Cooper announced that the Notice to Proceed with the construction on the Lord Delaware Bridge Replacement Project was issued on May 7, 2004.

c. Traffic Studies Requested on Route 30 at Hamilton-Holmes School and on Route 30 Near the Route 611 Entrance - It was reported by Mr. Cooper that these two traffic studies are not yet completed.

d. Grass Mowing Crews - Mr. Cooper indicated that grass mowing operations on the secondary roadways in the County will begin next week and that the primary roadways were completed during the past week.

e. "Watch for Children" Signs - Mr. Cooper announced that the two requested "Watch for Children" signs have been installed – at the location on Route 607 (Millwood Road) where signs were erected in advance of each approach to the 256 Millwood Road address, and at the other requested location on Route 1230 in Oak Springs Subdivision where signs were erected at the entrance to the subdivision and one near the cul-de-sac on Oak Springs Drive.

f. Placement of 45 MPH Speed Limit Signs on Route 30 at Central Garage  
At the Board's March 22, 2004, meeting, T. G. Smiley requested VDOT to investigate the possibility of moving the 45 MPH sign, thereby extending this 45 MPH speed zone on Route 30 north to beyond the Route 611 entrance. Mr. Cooper indicated that the traffic study pertaining to this requested extension of the 45 MPH speed limit on Route 30 to beyond the Route 611 entrance has not yet been completed.

g. Speed Studies – Route 30 - O. O. Williams questioned Mr. Cooper regarding the results of the VDOT Speed Studies done on Route 30 in preparation for the upcoming increased traffic related to the State Fair of Virginia moving to the Meadow Farm. The possibility of widening Route 30 in this area to make it safer was discussed by VDOT and the Board commented about lowering the speed limit, but, Mr. Stunkle, Resident Engineer, indicated that when the Traffic Engineers looked at the speed that vehicles were travelling in this area, it did not dictate the speed limit being lowered. Mr. Cooper responded that this is correct, and that VDOT officials have been in contact with officials of the State Fair of Virginia and of Kings Dominion on the section of Route 30 in Caroline County, but all the needed data is not available yet. Officials of the Virginia State Fair are working with Kings Dominion officials to obtain this data for VDOT and whenever this becomes available, VDOT will look into the possibility of setting aside funds to pave the shoulders along Route 30.

L. E. Byrum mentioned that he, the County Administrator, and the Assistant County Administrator attended the Commonwealth Transportation Board hearing in the spring asking for funds to study Route 30, and at that time, they were told that VDOT would try to widen four or five miles of Route 30 shoulders from two feet to four feet to provide more passing room. Mr. Byrum questioned when this might take place. Mr. Cooper responded that Mr. Stunkle has applied for District Safety type Funds for this, but nothing has been approved.

In further discussing the safety aspect of traffic on Route 30, Mr. Williams questioned Mr. Cooper regarding the 42 percent of unsafe trash trucks operating when spot checks on Route 30 were recently done, and that the national average is 17 to 22 percent. Mr. Williams indicated that spot checks were set up in three locations on Route 30, one down near West Point, one at Route 611, and one further up at the edge of King William and Caroline, and these spot checks revealed that 42 percent of the trash trucks were operating on Route 30 at unsafe speeds or with unsafe equipment.

g. Cleaning of Ditches Along Route 30 and the Secondary Roads in the County - The Chairman questioned Mr. Cooper as to when VDOT would begin the cleaning of ditches along Route 30 and the secondary roads. Mr. Cooper indicated that the VDOT budget only allows for about 20 miles of ditch work this year, and that discussions have been had regarding when and where it might be done, but nothing definite has been set yet as to whether it will be on primary or secondary roads or when it will be done.

**RE: ARTS ALIVE, INC. – CURRENT ACTIVITIES - PRESIDENT, HERB BROWN**

Herb Brown, President of Arts Alive, Inc. in West Point appeared before the Board, expressed his appreciation for the opportunity to speak, and reviewed some of the upcoming programs, plays, performances scheduled for this first season.

**RE: PLANNING MATTERS – MATT WALKER, COMMUNITY DEVELOPMENT**

a. Authorization for Public Hearing – FY-2005 Proffer Methodology and Policy Update - Matt Walker of Community Development presented the proposed FY-

2005 Proffer Methodology and Policy Update and requested authorization to advertise for public hearing. Mr. Walker indicated that normally each year, only the Proffer Methodology is updated, but due to discussions on this at the Planning Commission level of including a policy change that would enable the County to calculate and keep current, prior years proffer methodologies consistent with the inflation factors or CPI (Consumer Price Index), a policy update is also being considered.

In reviewing the proposed 2005 Proffer Methodology, Mr. Walker stated an increase of 4.4 percent from \$6,583 in 2004, to \$6,870 for 2005, because of the cost of construction and increased County services to be provided.

Mr. Walker indicated that the staff recommends the Board hold a public hearing on the proposed 2005 Proffer Methodology and the Policy Update, either at its June or July Board meeting, depending on whether or not the Board desires to conduct a work session prior to holding its public hearing.

On motion by L. E. Byrum, seconded by O. O. Williams and carried unanimously, the Board authorized advertisement of a public hearing at its June 28, 2004, regular meeting beginning at 7:00 p.m. to consider the proposed 2005 Proffer Methodology and the proposed Proffer Policy Update.

b. Setting of Date for Work Session and/or Public Hearing on Revision of King William County Code – Chapter 10 – Subdivisions - Matt Walker of Community Development presented and reviewed the proposed revised Subdivision Ordinance as recommended to the Board by the Planning Commission. This revision seeks to include last year's Comprehensive Plan amendments, among other things. Some of the major changes in this document include: limiting the number of minor subdivision lots allowed from 5 down to 3. In a sense, this would allow for the division of 3 lots with a residual lot in a minor subdivision. Some other fundamental changes to minor subdivisions would require public, state maintained roads to be constructed in minor subdivisions, and amending of the requirement for family transaction subdivisions.

L. E. Byrum indicated another change included in the revised document proposes that any new major subdivision to be built on Route 30 or Route 360 could only have its one main entrance, and could not have any individual home sites with entrances for ingress and egress onto Route 30 or Route 360.

On motion by T. G. Smiley, seconded by L. E. Byrum and carried unanimously, the Board authorized advertisement of a public hearing set for June 28, 2004, during the Board's regular monthly meeting beginning at 7:00 p.m. to consider the proposed revisions of the King William County Code, Chapter 10, Subdivisions.

**RE: SHERIFF'S OFFICE – JEFF WALTON, SHERIFF**

a. Presentation of "Saved by the Belt" Award - Sheriff, Jeff Walton, appeared before the Board, along with Mr. Frank Covaleski of the Virginia Association of Chiefs of Police, to make a presentation of the "Saved By The Belt" Award to Ms. Heather Gill. Mr. Covaleski explained that this award is pretty much self-explanatory, that the individual receiving it was saved in a crash because she chose to use her safety/seat belt. This award is sponsored by the Smart, Safe, and Sober Partnership organization comprised of the Virginia Association of Chiefs of Police, the Virginia Sheriffs Association, the Virginia State Police Association, Drive Smart Virginia, and the Virginia Department of Motor Vehicles. This coalition was formed to promote highway safety throughout the Commonwealth and "Saved By The Belt" is just one of the programs sponsored. In addition, Mr. Covaleski explained that this award began in 1998 when the then Lt. Governor, John Hager, was involved in a serious crash and felt that his life was saved because he was wearing his safety/seat belt. The first such award was offered to him before the General Assembly, and since that time, to promote safety throughout the Commonwealth, any law enforcement officer working a crash can nominate an individual for this award. The award nomination is reviewed by a Board that looks at the circumstances surrounding the crash, verifies certain stipulations such as the individual cannot be at fault in the crash, and has to be definitely belted or in a child safety seat.

Prior to presenting the Award to Ms. Gill, Sheriff Walton made the Board aware of the crash situation involving the recipient, stating that she was travelling westbound on Route 360 on October 17, 2003, going down Moncuin Creek hill, towing a camper. As she started going down the hill, the camper started to sway and got off to the right side, she pulled it off to the left and the camper just got out of control. The camper flipped over, and because it was attached to her vehicle, her vehicle flipped over also. Sheriff Walton continued, that because Ms. Gill was seat belted, she did not sustain

any injuries. The “Saved By The Belt” Award was presented to Ms. Gill in recognition for making a life saving decision to buckle up.

b. Public Hearing – Text Amendment to King William County Code, Chapter 6, Offenses and Miscellaneous Provisions, Article VI, Concealed Handgun Permits, Section 9-80, Policy Regarding Fingerprinting – Proposed Elimination of Requirement for Renewal of a Permit - The County Administrator presented the following proposed amendment to King William County Code Chapter 9, Article VI, Section 9-80, and stated that it has been duly advertised for public hearing:

**PROPOSED KING WILLIAM COUNTY CODE AMENDMENT  
REGARDING FINGERPRINTING FOR  
CERTAIN CONCEALED HANDGUN PERMITS**

**Chapter 9: Offenses and Miscellaneous Provisions**

**Article VI: Concealed Handgun Permits**

**Section 9-80: Policy Regarding Fingerprinting**

It shall be the policy of King William County to require all new applicants for concealed handgun permits to submit to fingerprinting and to provide personal descriptive information to be forwarded through the Central Criminal Records Exchange to the Federal Bureau of Investigation for the purpose of obtaining the applicant’s state and/or national criminal history record. Applicants seeking renewal of current concealed handgun permits generally, shall not be required to be fingerprinted and to provide personal descriptive information, except that the Sheriff of King William County may require such applicants, on a case-by-case basis to be fingerprinted and to provide personal descriptive information for the purpose noted above if deemed to be in the best interest of public safety or the general welfare.

**Note: Underlined language is proposed to be added.**

Thereupon, the public hearing was declared open by the Chairman. No persons appeared to speak for or against the above stated proposed amendment.

Whereupon, the Chairman declared the public hearing closed.

c. Consideration of Proposed Text Amendment - On motion by L. E. Byrum, Jr., seconded by O. O. Williams and carried unanimously, the Board adopted the above stated text amendment as presented in public hearing.

**RE: DEPARTMENT OF SOCIAL SERVICES – BEN OWEN, DIRECTOR**

a. Description of Revenue Maximization Program, Where Federal Funds Reimburse a Portion of Local Expenditures - Ben Owen, Social Services Director, described the IV-E Plan and Contract which is one that allows localities to claim federal money for activities that prevent placing children outside their homes. There

are local and state programs that do so without using the federal funding, so localities are allowed access through the state to retroactively claim the federal monies available under Title IV-E of the Social Security Act (formerly known as the REVMAX [Revenue Maximization] Program). Mr. Owen explained that King William County has actually already received \$15,000 through a district plan that captures Mental Health Services money, sharing a portion back to the Community Services Board and using some of the remainder to fund the activity setting the local plan up. Further, Mr. Owen indicated that the money must be used to enhance or establish local human service programs. The CPMT will make that decision after there is an established flow of funds, but, the Board of Supervisors will have the final decision through the budget process.

In addition, Mr. Owen advised that initially funds will be from claiming on the CSA administrative costs and the Community Diversion project in Court Services.

He requested the Board to approve the IV-E Plan and authorize the County Administrator to execute the Contract, which is mandated by the State in order to participate in the Plan. He advised that the County Attorney has reviewed the Contract and found it to be acceptable as to form and content.

b. Consideration of the Revenue Maximization Contract with the Virginia Department of Social Services - On motion by O. O. Williams, seconded by W. F. Adams and carried unanimously, the Board approved participation of the King William Department of Social Services in the IV-E Plan and authorized the County Administrator to execute the Contract with the Virginia Department of Social Services.

**RE: BUILDING INSPECTION MATTERS – LEWIS HEATH, BUILDING OFFICIAL**

Lewis Heath, Building Official, addressed the Board concerning problems his department is currently experiencing in issuing building permits. For the past few months, many complaints have come in regarding the time it takes to get a Building Permit application approved and issued. Mr. Heath explained that in the year 2003, there were 221 new parcels created in King William County. This did not include McCauley Park, Parkwood, or Kennington. All of these added together would be well over 1,000 new parcels. Further, Mr. Heath stated that during the past few years,

average monthly inspections ranged around 400 to 425. During the past six months, inspections have been averaged at 569 per month. The staff persons that do the inspections are the same persons that do the plan reviews for issuance of permits. This creates a backup of plan reviews trying to keep up with all of the inspections. Last year a total of 5,105 inspections were done and this year, at the current rate, it will probably top 7,000 inspections, and his department has no additional help. Further, the County Building Department took over building inspections for the Town of West Point and during the months of December, January, and February, more inspections were done in the Town than in the County.

In order to alleviate some of the plan review backup problem, the two inspectors have been allowed to review plans at home at night, and they are being compensated for this work. Also, Kevin Vaughan, Clerk of the Works for the new Courthouse facility, is helping out by reviewing plans at home at night. Even by doing this, plan reviews are still backed up by approximately 4 to 5 weeks, but, prior to instituting this procedure, plan reviews were backed up as much as 8 or 9 weeks. His staff is working hard to try to overcome the problem.

**RE: UPDATE ON COUNTY PROJECTS – FRANK PLEVA, COUNTY ADMINISTRATOR**

a. Mt. Olive Community Improvement Project - The County Administrator reported that the County Attorney is still working on the acquisition documents with the existing owner of the community well in the area.

b. Courts and Public Safety Facility - Frank Pleva, County Administrator, reviewed the updated report prepared by Kevin Vaughan, Clerk of the Works on this project. Mr. Pleva indicated that a Dedication Ceremony will probably be held in October, 2004.

c. Regional Animal Shelter - It was indicated by the County Administrator that both of the possible sites reported on at the Board's last meeting – (1) a surplus parcel in the King and Queen County School System, at the old Marriott School; and (2) a site on the property behind the new King William County Courts and Public Safety Facility, were toured during the past week by Ron Hachey, County Administrator of King and Queen County, Bill Daggert, project architect, Terri Hale,

Assistant County Administrator, and him. He reported that the King William site is centrally located and may be the most favorable.

The Board indicated its interest in concept, and expressed its desire for more information.

**RE: APPOINTMENTS**

a. Historic Preservation & Architectural Review Board – Two Members, Five Year Terms, Terms of Ruth Armatage and Ronald Driskill (Architect) Expire 6/30/04 -

On motion by L. E. Byrum, Jr., seconded by W. F. Adams and carried unanimously, the Board reappointed Ruth Armatage as a member of the King William County Historic Preservation & Architectural Review Board for a term of five years. Said term will expire June 30, 2009.

Action on the reappointment of Ronald Driskill was tabled.

b. Industrial Development Authority – Two Members, Four Year Terms, Terms of E. L. “Dick” Campbell and Herbert L. Milby, Jr. Expire 6/30/04 - Mr. C. T.

Redd, III reported that he has been contacted by Herbert L. Milby, Jr. and he does not wish to be reconsidered for reappointment. On motion by L. E. Byrum, Jr., seconded by W. F. Adams and carried unanimously, the Board appointed Mr. Garland E. Jenkins to replace Mr. Herbert L. Milby, Jr. as a member of the King William County Industrial Development Authority for a term of four years, expiring June 30, 2008.

Action on the reappointment of E. L. “Dick” Campbell was tabled.

c. Planning Commission – One Member, Four Year Term, Term of Dennis Waxmunski Expires 6/30/04 - Action on this appointment was tabled.

d. Recreation Commission – Three Members, Three Year Terms, Terms of Election District #1 Representative, Vernice Wilson; Election District #4

Representative, Al Tupponce; and Election District #5 Representative, Gerry W. Mick Expire 6/30/04 - On motion by W. F. Adams, seconded by O. O. Williams and carried

unanimously, the Board reappointed Al Tupponce to serve a three year term representing Election District #4 on the King William County Recreation Commission. Said term will expire June 30, 2007

Action on the appointment of representatives from Election District #1 and Election District #5 was tabled.

e. Board of Zoning Appeals – One Member – To Be Nominated for Appointment by Circuit Court Judge, Five Year Term, Term of W. Thomas Chisholm Expires 6/30/04 - On motion by T. G. Smiley, seconded by O. O. Williams and carried unanimously, the Board nominated W. Thomas Chisholm to the Judge of the Circuit Court to be reappointed to serve a five year term as a member of the King William County Board of Zoning Appeals. Said term will expire June 30, 2009.

f. Bay Consortium Local Workforce Investment Area – One King William County Representative, Two Year Term, Term of John Gresham Expires 6/30/04 - Action on this appointment was tabled by the Board.

g. MPPDC – One Citizen Member, One Year Term, Term of Robert F., Brake Expires 6/30/04 - Action on this appointment was tabled by the Board.

h. Pamunkey Regional Library Board – One Member – Four Year Term, Maximum: Two Terms, Term of James E. Mickens Expires 6/30/04 (Mr. Mickens is eligible for reappointment) - On motion by L. E. Byrum, Jr., seconded by T. G. Smiley and carried unanimously, the Board reappointed James E. Mickens to serve a four year term on the Pamunkey Regional Library Board. Said term will expire June 30, 2008.

**RE: PUBLIC COMMENT PERIOD – SPEAKERS: ONE OPPORTUNITY OF 3 MINUTES PER INDIVIDUAL OR 5 MINUTES PER GROUP ON NON-PUBLIC HEARING MATTERS**

No persons appeared to speak.

**RE: BOARD OF SUPERVISORS' COMMENTS**

No comments were made.

**RE: CLOSED MEETING PURSUANT TO SECTION 2.2-3711A(7), CODE OF VIRGINIA, 1950, AS AMENDED, FOR CONSULTATION WITH LEGAL COUNSEL REGARDING ACTUAL LITIGATION PERTAINING TO TWO SUITS ENTITLED JACKIE H. BAILEY AND VIVIAN B. BAILEY V. BOARD OF SUPERVISORS OF KING WILLIAM COUNTY, VIRGINIA, AND JACKIE H. BAILEY AND VIVIAN B. BAILEY V. BOARD OF SUPERVISORS OF KING WILLIAM COUNTY, VIRGINIA, ET ALS, AND SECTION 2.2-3711A(1) OF THE CODE OF VIRGINIA, 1950, AS AMENDED, FOR DISCUSSION OF THE PERFORMANCE OF A SPECIFIC**

**CONTRACT EMPLOYEE PERTAINING TO THE GENERAL REASSESSMENT PROGRAM**

On motion by L. E. Byrum, Jr., seconded by O. O. Williams and carried with a unanimous roll call vote, the Board entered Closed Meeting pursuant to Section 2.2-3711A(7), Code of Virginia, 1950, as amended as stated above.

On motion by T. G. Smiley, seconded by W. F. Adams and carried with the following roll call vote, the Board entered Closed Meeting pursuant to Section 2.2-3711A(1), Code of Virginia, 1950, as amended as stated above.

C. T. Redd, III	Aye
W. F. Adams	Aye
L. E. Byrum, Jr.	Nay
T. G. Smiley	Aye
O. O. Williams	Nay

Having completed the Closed Meeting, the Board reconvened in open meeting on motion by O. O. Williams, seconded by T. G. Smiley and carried with a unanimous roll call vote.

In accordance with Section 2.2-3711B of the Code of Virginia, 1950, as amended, T. G. Smiley moved that the King William County Board of Supervisors adopt the following resolution certifying that this Closed Meeting's procedures comply with the requirements of the Virginia Freedom of Information Act. This motion was seconded by O. O. Williams and carried with a unanimous roll call vote.

**RESOLUTION**

**WHEREAS**, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Freedom of Information Act; and,

**WHEREAS**, Section 2.2-3711B of the Code of Virginia, 1950, as amended, requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED**, that the King William County Board of Supervisors hereby certifies that, to the best of each member's knowledge:

1. Only such business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification

resolution applies, by the King William County Board of Supervisors;  
and,

2. Only such public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed, or considered in the closed meeting by the King William County Board of Supervisors.

**RE: ACTION ON MATTERS HEARD IN CLOSED MEETING**

The Chairman announced that no action would be taken as a result of the matters discussed in closed meeting.

**RE: ADJOURNMENT OF MEETING**

There being no further business to come before this Board, the meeting was adjourned.

COPY TESTE:

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C. T. Redd, III  
Chairman

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Frank A. Pleva  
County Administrator