

MINUTES

KING WILLIAM COUNTY

BOARD OF SUPERVISORS

MEETING OF AUGUST 25, 2003

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF KING WILLIAM COUNTY, VIRGINIA, HELD ON THE 25TH DAY OF AUGUST, 2003, BEGINNING AT 7:00 P.M. IN THE BOARD ROOM OF THE KING WILLIAM COUNTY ADMINISTRATION BUILDING AT KING WILLIAM COURTHOUSE, ORDER WAS CALLED WITH THE FOLLOWING PRESENT:

L. E. BYRUM, JR., CHAIRMAN
C. T. REDD, III, VICE-CHAIRMAN
G. E. JENKINS
E. P. STEROWSKI
D. L. WRIGHT

L. M. CHENAULT, COUNTY ATTORNEY – ABSENT
F. A. PLEVA, COUNTY ADMINISTRATOR

RE: APPROVAL OF MEETING AGENDA

On motion by D. L. Wright, seconded by C. T. Redd, III and carried unanimously, the Board adopted the agenda for this meeting as presented by the County Administrator with the following additions: add to Item 6a – Consent Agenda – Approval of Amended Minutes of the June 23, 2003 Meeting; add Item 6g – Consent Agenda – Personnel Plan, Circuit Court Clerk's employees; delete Item 10e, Introduction of New Employee – Alyson Cotton; delete Item 12a – Constitutional Officers – Discussion of FY-04 Funding Reductions – Terri Hale; 12b – Consideration of Request Regarding Agreement for Participation in County Personnel Plan; add Item 14c, Report on Building Permits Issued and New Construction in the County – Lewis Heath, Building Official; add Item 14d, Introduction of New Employees – Warren Williams, Building Inspector, and Spencer Cheatham, Assistant Fire Marshall

RE: PUBLIC COMMENT PERIOD – SPEAKERS: ONE OPPORTUNITY OF 3 MINUTES PER INDIVIDUAL OR 5 MINUTES PER GROUP ON NON-PUBLIC HEARING MATTERS

a. Dr. Brenda Cowlback, Superintendent of Schools, invited the Board of Supervisors and the public to attend an Open House at King William High School on Thursday, August 28, 2003, 4:00 p.m. to 7:30 p.m. She indicated that the total construction project is not yet complete, but classes will begin on September 2nd.

b. Dawn Gambardella of 214 White Bank Road (Route 648), addressed the Board on behalf of the residents of Route 648 (White Bank Road) regarding the drainage problems that

exist on White Bank Road and the effect these problems are having on the market value of their properties. Mrs. Gambardella indicated that these problems have existed for several years and many of the residents have approached the proper officials on an individual basis, but thus far, no real attempt has been made to resolve the issues. She questioned the Board about the status of any forthcoming assistance and a timeframe in which to expect the needed repairs to be done. Mrs. Gambardella stated that (1) at the intersection of Route 30 and Route 648 (White Bank Road), a new drainage pipe and ditches to replace the existing collapsed pipe and non-existing ditch system along Route 30 need to be installed; (2) that new ditches are needed to be installed on either side of the existing stone surfaced section of White Bank Road; (3) that the stone surfaced section of White Bank Road needs to be resurfaced in a material similar to that currently existing on the remaining stretch of White Bank Road; and (4) that the existing ditches need to be renovated and contoured to the road surface to provide adequate drainage.

She asked for any assistance possible from the Board for improving these conditions on Route 648.

RE: CONSENT AGENDA

On motion by C. T. Redd, III, seconded by G. E. Jenkins and carried unanimously, the Board approved the following items on its consent agenda:

a. Minutes of the Regular Meeting held on July 28, 2003, as presented, and an amendment to the June 23, 2003, Regular Meeting Minutes relating to "Public Hearing - 2002-2003 Comprehensive Plan Update" – Amended to include two written comments received

b. Claims against the County for August, 2003, in the amount of \$1,760,313.84 as follows:

(1) General Fund Warrants #54249-54431 and manual checks #13964-13968 in the amounts of \$1,363,485.96 and \$203,435.89; Direct Deposits #4967-5069 in the amount of \$145,911.20; and Electronic Tax Payment in the amount of \$47,481.79

(2) For informational purposes, Social Services expenditures for the month of July, 2003, Warrants #302642-302707 in the amount of \$26,902.79; Direct Deposits #828-842 in the amount of \$20,919.26; and Electronic Tax Payment in the amount of \$7,404.38

(3) For informational purposes, Circuit Court expenditures for the month of July, 2003, Warrants #54218-54227 in the amount of \$6,381.48; and Direct Deposits #87-89 in the amount of \$6,440.87

(4) For informational purposes, Comprehensive Services Act Fund expenditures for July, 2003, Warrants #54229-54247 in the amount of \$26,138.56

(5) Tax Refunds for the month of July, 2003, in the amount of \$720.62

c. Adopted the following resolution authorizing King William County to submit an application to VPSA for \$7,890,000 and to schedule a public hearing:

**A RESOLUTION AUTHORIZING KING WILLIAM COUNTY
TO SUBMIT AN APPLICATION TO VPSA FOR \$7,890,000
AND TO SCHEDULE A PUBLIC HEARING**

WHEREAS, the Board of Supervisors has received a request from the King William County School Board (the "School Board") to contract a debt and issue general obligation bonds of the County in the maximum amount of \$7,890,000 to finance certain capital improvements for public school purposes (the "Bonds") and to sell such bonds to the Virginia Public School Authority ("VPSA"); and,

WHEREAS, the Board of Supervisors has determined that it may be necessary or desirable to advance money to pay the costs for such capital projects for public school purposes (the "Projects") and to reimburse such advances with proceeds of one or more financings:

NOW, THEREFORE, BE IT RESOLVED BY THE KING WILLIAM COUNTY BOARD OF SUPERVISORS:

1. The Board of Supervisors adopts this declaration of official intent under Treasury regulations Section 1.150.2. The Board of Supervisors reasonably expects to reimburse advances made or to be made by the County or the School Board to pay the costs of acquiring, constructing and equipping the Projects from the proceeds of the Bonds to be issued in the maximum amount of \$7,890,000.
2. The County Administrator is authorized and directed to submit an application to the VPSA in order to sell the Bonds to the VPSA at the Fall, 2003, VPSA bond sale.
3. The County Administrator is authorized to advertise a public hearing to be held on September 22, 2003, on the issuance of the Bonds.
4. This resolution shall take effect immediately upon its adoption.

d. Adopted the following resolution approving supplemental appropriations in the amount of \$408,985.38 for the fiscal year ending June 30, 2003:

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF KING WILLIAM, VIRGINIA,
WITH RESPECT TO THE FY-03 YEAR-END
SUPPLEMENTAL APPROPRIATIONS**

WHEREAS, some County departments had total expenditures in excess of appropriations for the fiscal year that ended June 30, 2003; and,

WHEREAS, Section 15.1-162 of the Code of Virginia requires that all funds be appropriated to be expensed; and,

WHEREAS, the supplemental appropriations needed include \$92,800.40 in additional local funds, \$307,485.04 in State/Federal funds and \$8,699.94 in offsetting revenues.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of King William County, Virginia, approves supplemental appropriations for the fiscal year ending June 30, 2003, in the amount of \$408,985.38.

e. Adopted the following resolution establishing the Four Rivers Regional Fatality Review Partnership pursuant to Section 32.1-283.3 of the Code of Virginia, 1950, as amended, in conjunction with the Counties of New Kent, Charles City, King and Queen and the Town of West Point:

RESOLUTION

A RESOLUTION to establish the Four Rivers Regional Fatality Review Partnership with a mission to collectively review incidents of domestic and intimate partner related fatalities, in order to collect, compile, and disseminate information that will lead to the prevention of future fatal incidents within the counties of New Kent, Charles City, King William, King and Queen and the Town of West Point.

WHEREAS, domestic and intimate partner related fatalities have destructive consequences upon individuals and families within the counties of New Kent, Charles City, King William, King and Queen and the Town of West Point; and,

WHEREAS, careful examination of domestic and intimate partner related fatalities can help prevent similar tragedies from recurring; and,

WHEREAS, a thoughtful and non-judgmental method of evaluating the events that lead to domestic and intimate partner related fatalities can create a safer community; and,

WHEREAS, the General Assembly enacted Section 32.1-283.3 of the Code of Virginia, 1950, as amended, to permit the Counties of New Kent, Charles City, King William, King and Queen and the Town of West Point to establish a domestic and intimate partner related fatality review team to examine domestic and intimate partner related fatality incidents and to create a body of information to help prevent future family violence fatalities.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARDS OF SUPERVISORS OF THE COUNTIES OF NEW KENT, CHARLES CITY, KING WILLIAM, KING AND QUEEN, AND THE TOWN COUNCIL OF WEST POINT:

That the Four Rivers Regional Fatality Review Partnership is hereby established pursuant to Section 32.1-283.3 of the Code of Virginia, 1950, as amended.

BE IT FURTHER RESOLVED BY THE BOARDS OF SUPERVISORS OF THE COUNTIES OF NEW KENT, CHARLES CITY, KING WILLIAM, KING AND QUEEN, AND THE TOWN COUNCIL OF WEST POINT:

That the Charles City/New Kent Domestic Violence and Sexual Assault Task Force and King William/King and Queen Domestic Violence and Sexual Assault Task Force shall appoint members of the Four Rivers Regional Fatality Review Partnership pursuant to Section 32.1-283.3 of the Code of Virginia, 1950, as amended.

BE IT FURTHER RESOLVED BY THE BOARDS OF SUPERVISORS OF THE COUNTIES OF NEW KENT, CHARLES CITY, KING WILLIAM, KING AND QUEEN, AND THE TOWN COUNCIL OF WEST POINT:

That the Four Rivers Regional Fatality Review Partnership shall examine domestic and intimate partner related fatalities, shall create a body of information to help prevent future domestic and intimate partner related fatalities, and shall have the authority to review the facts and circumstances of all domestic and intimate partner related fatality incidents that occur within the counties of New Kent, Charles City, King William, King and Queen and the Town of West Point.

BE IT FURTHER RESOLVED BY THE BOARDS OF SUPERVISORS OF THE COUNTIES OF NEW KENT, CHARLES CITY, KING WILLIAM, KING AND QUEEN, AND THE TOWN COUNCIL OF WEST POINT:

That the Four Rivers Regional Fatality Review Partnership shall establish rules and procedures to govern the review process prior to the first domestic and intimate partner related fatality incident review that it conducts.

BE IT FINALLY RESOLVED BY THE BOARDS OF SUPERVISORS OF THE COUNTIES OF NEW KENT, CHARLES CITY, KING WILLIAM, KING AND QUEEN, AND THE TOWN COUNCIL OF WEST POINT:

That the Boards of Supervisors of the Counties of New Kent, Charles City, King William, King and Queen, and the Town Council of West Point encourage the Four Rivers Regional Fatality Review Partnership to review all domestic and intimate partner related fatalities resulting from violence and to engage agencies, organizations and systems that provide services to victims and perpetrators of domestic and intimate partner related fatalities in order to identify gaps in system responses and in order to improve coordination among the agencies involved.

f. Authorized a public hearing to be set for September 22, 2003, during the Board's regular monthly meeting beginning at 7:00 to consider Zoning Case Z-04-03, Request for Rezoning of a 4.47 acre property described as Parcel 30, 46C, from A-5 to B-2, Applicant: D. W. Kellum, and authorized advertisement of said public hearing.

g. Entered into an Agreement with the Circuit Court Clerk with states that the Clerk's deputies and other employees will fully participate in the County Personnel Plan, which includes local supplements to compensation, with the exception of the grievance procedure.

RE: VDOT MATTERS - CHARLIE STUNKLE, RESIDENT ENGINEER

Charlie Stunkle, VDOT Resident Engineer, was present to discuss transportation issues with the Board.

a. Announcement of Preallocation Hearing on Six-Year Primary Highways Improvement Plan - Mr. Stunkle informed the Board of the Preallocation Hearing set for September 23, 2003, at 4:00 p.m. in the Caroline Community Center located on Route 301, south of Bowling Green, on the Six-Year Primary Highways Improvement Plan.

b. Setting of Joint Work Session of VDOT with the Board on the Six-Year Secondary Highway Improvement Plan - Mr. Stunkle indicated that VDOT would like to conduct a joint work session with the Board at the Board's September meeting to be held on September 22nd beginning at 7:00 p.m.

Further, Mr. Stunkle advised that if it is the Board's desire, this would be the time to add the unpaved portion of Route 648 as a potential candidate for hard surfacing.

C. T. Redd, III questioned whether or not Route 648 would be eligible for the Rural Rustic Program. Mr. Stunkle responded that VDOT has looked at Route 648 and it would qualify for the Rural Rustic Program. Funding for roads in the Rural Rustic Program would come from the normal unpaved road funds set aside each year. In addition, Mr. Stunkle indicated that in order for a road to be considered for the Rural Rustic Program, it has to be included in the Secondary Road Six Year Plan.

D. L. Wright indicated that a new drainage pipe is needed, as the existing one is completely stopped up. Mr. Stunkle indicated that VDOT will try to maintain Route 648 until the needed improvements can be made.

c. Route 30 Traffic Safety Study - Mr. Stunkle reported that the requested VDOT Traffic Manager's Study on Route 30 was just received in his office today, and that he has not yet had a chance to review it. However, one recommendation was to contact the Virginia Truckers Association and the Department of Motor Vehicles seeking assistance. Mr. Stunkle indicated that a copy of this report will be forwarded to the County Administrator shortly, and that VDOT will continue to study Route 30.

D. L. Wright indicated that the Board's representative attending the Preallocation Hearing on the Six-Year Primary Highways Improvement Plan should identify the problems being experienced on Route 30 and ask that Route 30 be widened and for other safety improvements to be made to Route 30, as the County's priority number one need.

d. Thompson Avenue – West Point - Mr. Stunkle reported that the drainage project on Thompson Avenue is to be completed this fall.

RE: MP-NN COMMUNITY SERVICES BOARD – FRANK TETRICK, EXECUTIVE DIRECTOR – APPROVAL OF ANNUAL PERFORMANCE CONTRACT

Terri Hale, Assistant County Administrator, and the County's representative on the MP-NN Community Services Board, introduced Mr. Frank Tetrick, Executive Director of the CSB, and indicated that Mr. Tetrick will soon be leaving his position and taking a position as the Assistant State Commissioner for Community Services. She thanked him for his support during her tenure as a CSB Board member and considered it a privilege to have worked with him.

Mr. Tetrick reviewed budget changes from FY-03 to FY-04 and summarized the services provided to King William residents during the past year. He presented the Performance Contract between the MP-NN CSB and the Department of Mental Health, Mental Retardation and Substance Abuse Services for the Board's review and approval.

On motion by D. L. Wright, seconded by E. P. Sterowski and carried unanimously, the Board adopted the following resolution approving the Performance Contract prepared by the MP-NN CSB for FY-04.

RESOLUTION

APPROVAL OF PERFORMANCE CONTRACT

WHEREAS, Section 37.1-198 of the Code of Virginia, 1950, as amended, requires each Community Services Board to submit, to the governing body of each political subdivision that established it, an annual performance contract for community mental health, mental retardation and substance abuse services for its approval prior to submission of the contract to the Virginia Department of Mental health, Mental Retardation and Substance Abuse Services Board; and,

WHEREAS, the Middle Peninsula-Northern Neck Community Services Board has put forward its proposed Performance Contract for Fiscal Year, 2004, for approval by the Boards of Supervisors of its governing counties of Essex, Gloucester, King and Queen, King William, Lancaster, Mathews, Middlesex, Northumberland, Richmond, and Westmoreland.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of King William County, Virginia, that the Performance Contract prepared by the Middle Peninsula-Northern Neck Community Services Board for Fiscal Year, 2004, and presented to the Board is hereby approved and may be forwarded to the Department of Mental Health, Mental Retardation and Substance Abuse Services as further required.

RE: BAY AGING – ALLYN GEMEREK, DIRECTOR – PRESENTATION OF ANNUAL

REPORT

Allyn Gemerek, Director of Bay Aging, appeared before the Board to provide an update on the organization's activities and services being provided to King William County residents.

RE: PLANNING MATTERS – MATT WALKER, COMMUNITY DEVELOPMENT

DIRECTOR

a. Case Z-03-03, Request for Rezoning Parcels 22-20, 22-20E, and 22-20F from A-C to R-1 and B-2; Applicant: Rogers and Chenault, Inc. (Kennington Place, LLC) - Matt Walker, Director of Community Development, presented the above stated application indicating that Kennington Place, LLC has applied for rezoning to R-1, with proffers, to allow for the development of a 229 lot single-family major subdivision and a 172 unit multi-family development consisting of townhouses and carriage style homes for sale. The request also seeks rezoning an area to B-2, with proffers, to allow marketing and development of commercial uses along U. S. Highway 360.

Thereupon, D. L. Wright made a motion to table the public hearing and the consideration of this application for 90 days, in order to give the County more time to research and study this application. This motion was seconded by C. T. Redd, III and carried unanimously.

The County Administrator stated that the public hearing on this application will be readvertised and the public will be heard.

b. Case CUP-02-03, Request for Conditional Use Permit to Construct 172 Multi-Family Dwelling Units – Applicant: Rogers and Chenault, Inc. (Kennington Place, LLC) - On motion by D. L. Wright, seconded by C. T. Redd, III and carried unanimously, the Board tabled the public hearing and the consideration of this application for 90 days, in order to give the County more time to research and study this application.

The County Administrator indicated that the public hearing on this application will also be readvertised and the public will be heard.

RE: PRESENTATION OF KING WILLIAM COURTHOUSE MOBILITY STUDY AND MASTER PLAN – CHARLIE BARNES, WILEY & WILSON

The County Administrator indicated to the Board that a draft King William Court House Mobility Management and Master Plan, developed by Wiley & Wilson of Richmond, Virginia, a planning, architectural and engineering firm, and by Hill Studio of Roanoke, Virginia, a community planning and landscape architectural firm, in conjunction with the County staff, will be presented at this meeting. This Plan was funded with a \$20,000 Rural Transportation Planning Grant from the Virginia Department of Transportation, and a required \$5,000 grant match from King William County. The Middle Peninsula Planning District Commission served as the grant administrator for this project.

Charlie Barnes and Pat Muron of Wiley & Wilson and David Hill and Ms. Dinah Ferrance of Hill Studio presented and reviewed the Plan with the Board. It was indicated that this draft Plan may be used as a guide for future publicly-financed courthouse area improvements, and may also serve as the basis for future applications to design and construct, perhaps in phases, the improvements recommended in the Plan. Mr. Barnes indicated that if the Board should approve this Plan, with or without any modifications, within the next 30 days, it could be submitted to the Virginia Department of Transportation SAFETEA Program (Safe Accountable Flexible and Efficient Transportation Equity Act of 2003), formerly the TEA-21 Program, under the terms of the Rural Transportation Planning Grant contract.

Thereupon, C. T. Redd, III indicated he felt more than 30 days are needed to consider this Plan, that at least 60 days are needed, and that this proposed Plan should be sent to the Planning Commission for the conduct of a public hearing in its September meeting, in order for the public to have more input, and then forward to the Board with the comments received in that public hearing.

G. E. Jenkins stated that this is a document that will better the County's chances of getting grants to implement the Plan, and that time is a very important factor in submitting the applications.

G. E. Jenkins motioned that this Plan be forwarded to the Planning Commission for the conduct of a public hearing at its September 15, 2003, meeting and be returned to the Board of Supervisors, with comments received, for the Board's consideration at its September 22, 2003, meeting. This motion was seconded by D. L. Wright. C. T. Redd, III amended this motion to include the Plan also being forwarded in September to the King William Historic Preservation and Architectural Review Board and to the King William County Historical Society, for comments. This amendment was accepted by G. E. Jenkins and seconded by D. L. Wright and carried unanimously by the Board. It was also suggested that a copy of this Plan be placed in the public libraries located in Central Garage and in West Point for public inspection.

RE: CONSTITUTIONAL OFFICERS – DISCUSSION OF FY-04 FUNDING REDUCTIONS

– TERRI E. HALE

Assistant County Administrator, Terri Hale, reported that reductions in funds to the Constitutional offices for FY-04 from the State Compensation Board total \$190,559.00, but, in anticipation of these reductions, amounts were included in the County's FY-04 Budget to cover these reductions.

RE: PROCUREMENT MATTERS – TERRI HALE, ASSISTANT COUNTY ADMINISTRATOR

a. Presentation of Reassessment Proposal - Terri Hale informed the Board that a Request for Proposals (RFP) was issued in June for a qualified contractor to complete a general reassessment to become effective January 1, 2005, and that only one proposal was received in response to the RFP. This proposal was from Tri-County Appraisals, Inc. of Mechanicsville in the amount of \$99,000 or \$11 per parcel. Ms. Hale indicated that even though only one response was received, an evaluation committee was still formed to review this proposal, and Tri-County scored satisfactorily on a number of factors including the specifications set forth in the RFP,

qualifications of the firm, project price, and references/workload. Tri-County successfully completed the County's most recent reassessment, so they are familiar with the County, and the cost per parcel has remained the same at \$11. The number of parcels has been increased from 8,400 to 9,000.

b. Award to Tri-County Appraisals, Inc. for Reassessment Services - On motion by G. E. Jenkins, seconded by D. L. Wright and carried unanimously, the Board awarded a contract to Tri-County Appraisals, Inc. of Mechanisville for general reassessment services at \$11 per parcel, with an estimated total project cost to be \$99,000, for assessment to become effective January 1, 2005.

RE: PUBLIC SAFETY MANAGER'S REPORT – LEWIS HEATH

a. Homeland Security - Lewis Heath indicated that King William County has been relocated from the Northern Neck Region to Region 1 for emergency planning, and is now associated with Chesterfield County, Hanover County, Henrico County, and the City of Richmond. The requirements for readiness and aid have changed, therefore, King William County will be required to make many changes, including updates, training, etc. to support the system in the event of an emergency. Mr. Heath reviewed some of these changes and updates for the Board.

Mr. Curt M. Nellis, Region 1 Coordinator, with the Virginia Department of Emergency Management, was present and offered his assistance in meeting these requirements. He indicated one of the big programs coming up is the Homeland Security Assessment Project. On September 4th members from King William County will be attending a mandatory workshop in which they will receive training from a FEMA consultant from Texas, to discuss the information they will have to gather to input into an online interactive assessment instrument which deals with possible strategic threats and capabilities and targets of potential terrorist activity within the jurisdiction. In 2000 and 2001, an assessment of this nature was done jointly with the Sheriff and the Virginia State Police and other law enforcement officials to recognize the potential targets within the jurisdiction. This upcoming assessment instrument will take this to the next level to evaluate and determine what the threats are, and what the County's capabilities are. The question of what are the levels of training of the public safety providers – law enforcement, the fire departments, the EMS providers, the communication system, the emergency operations plan, the seat of government, in areas of training, the capabilities and preparedness, and the mitigation areas in which the

County may have the opportunity to impact. All of these projects have to be carried out in order to receive the terrorism funding from FEMA.

b. Volunteerism – Local Fire & Emergency Services - Mr. Nellis briefly touched on some of the issues facing volunteers working in local fire and rescue services such as the amount of time required for training and the shortage of volunteers. This is a common problem nationwide and does not have an easy answer. He suggested that when the Board considers any future development, that it look at the situation as a whole, not just to consider things like schools and highways, and the impact of them, but also to evaluate the entire public safety emergency services system as a whole.

c. Report on Building Permits/New Construction for 2003 – Lewis Heath - The Building Official, Lewis Heath, made the Board aware that thus far for the year, 2003, 822 building permits have been issued and 3,004 inspections have been made, and 117 plans for new construction have been reviewed. He also reported that from August 1, 2002, through July 31, 2003, his office has issued 252 permits, performed a total of 858 inspections, and collected \$14,613.59 in fees in the Town of West Point. He indicated that the Town of West Point is growing and that the contract with the Town for building official service probably needs to be discussed in the near future.

Mr. Heath indicated that when the applications and plans start coming in for these proposed big subdivisions, his office will have to consider adding a Plans Reviewer to his staff. Under new State regulations the Building Department will have 2 weeks to review a set of plans and 24 hours to make an inspection, effective September 1st.

d. Introduction of New Employee - Mr. Heath introduced Warren Williams, recently employed in the Building Department as a Building Inspector. Mr. Williams began his duties with the County on July 1, 2003.

In addition, Mr. Heath introduced Spencer Cheatham, Chief of the West Point Fire Department, who was recently appointed by the Board to serve as Assistant Fire Marshall for the County.

e. CERT Class Graduation - The Board was informed by Mr. Heath of the first CERT Class Graduation to be held on September 6, 2003, at 3:00 p.m. at the King William County Volunteer Fire Department and Rescue Squad, Inc. building in Aylett.

RE: UPDATE ON COUNTY PROJECTS – FRANK PLEVA, COUNTY ADMINISTRATOR

a. Mt. Olive Community Development Project - The County Administrator reported that discussions are now being held regarding conveyance of the existing well for the community water system to the County. If this is not possible, it will be necessary to sink a new well using grant funding.

b. Courts Facility – The County Administrator reported that the concrete slabs are poured, rough in work done, gauge steel is up and the roof will be going on next week. The project is 39 days behind schedule at this point, due to the weather.

c. Animal Shelter - It was reported by the County Administrator that the redesigned plans are almost finished, but still there has been no success in finding a site.

d. Regional Airport Authority - Mr. Pleva indicated that federal approval has been received for the conveyance of the airport from the Town of West Point to the Regional Airport Authority.

RE: APPOINTMENTS

a. Industrial Development Authority – Two Members – Four Year Terms – Terms of Howard & Mary Potter Expired 6/30/03 - On motion by D. L. Wright, seconded by C. T. Redd, III and carried unanimously, the Board appointed Frank Parker, III to serve a four year term on the King William County Industrial Development Authority. Said term will expire June 30, 2007.

b. Wetlands Board – Two Members – To Fill Vacated, Unexpired Terms Ending 9/30/05 and 10/31/06 - On motion by E. P. Sterowski, seconded by D. L. Wright and carried unanimously, the Board appointed William Perritt to fill the vacated, unexpired term ending September 30, 2005, on the King William County Wetlands Board.

On motion by C. T. Redd, III, seconded by D. L. Wright and carried unanimously, the Board appointed Thomas Dean to fill the vacated, unexpired term ending October 31, 2006, on the King William County Wetlands Board.

c. Public Access Authority – Staff Member to Serve as Alternate - On motion by G. E. Jenkins, seconded by E. P. Sterowski and carried with the following vote, Terri E. Hale, Assistant County Administrator, was appointed to serve as the County's alternate on the Public Access Authority. Frank Pleva, County Administrator, serves as the Board's member.

L. E. Byrum, Jr.	Aye
C. T. Redd, III	Nay
G. E. Jenkins	Aye
E. P. Sterowski	Aye
D. L. Wright	Aye

VPPSA – Citizens Advisory Committee – One Member - Membership on this Committee consists of one citizen from each of the ten localities in the Virginia Peninsulas Public Service Authority. On motion by D. L. Wright, seconded by C. T. Redd, III and carried unanimously, the Board appointed Kitty Cox, Litter Control Coordinator for the County, to serve as the King William County representative on the VPPSA Advisory Committee, contingent upon Mrs. Cox's agreeing to serve.

RE: PUBLIC COMMENT PERIOD – SPEAKERS: ONE OPPORTUNITY OF 3 MINUTES PER INDIVIDUAL OR 5 MINUTES PER GROUP ON NON-PUBLIC HEARING MATTERS

a. Herb White of 1186 Mill Road in Aylett, addressed the Board concerning two items:

(1) Refuse Disposal at the Central Garage Site – With the potential upcoming growth in the Central Garage area, he feels like the Board should be looking at this whole area and planning for the increased needs;

(2) Route 30 – Mr. White stated that the traffic safety issues on Route 30 he first mentioned 10 months ago to the Board in public comment period, were not adequately addressed in the information provided earlier in this meeting by the VDOT Resident Engineer. He elaborated that the County needs to take into consideration the increased traffic that will be using Route 30 with the upcoming 2007 Jamestown celebration, and the traffic flow that will be created when the State Fair of Virginia moves to the Meadow Farm.

b. Roger Volk of 684 White Bank Road (Route 648) thanked the Board members, Mr. Byrum, Mr. Redd, and Mr. Wright, for their comments earlier in this meeting concerning the road problem on Route 648. Mr. Volk indicated that the culvert is stopped up and the water has no place to go.

RE: BOARD OF SUPERVISORS' COMMENTS

D. L. Wright indicated that there seems to be some confusion as to why he tabled the public hearings and any action tonight on the zoning cases Z-03-03 and CUP-02-03, Applicant: Rogers and Chenault, Inc. (Kennington Place, LLC). He explained that three weeks ago he contacted the developer and indicated that he would request the Board to table any action for at least 30 days on these applications in order to give the Board more time to look at traffic safety issues and emergency services issues.

L. E. Byrum, Jr. stated that the action taken by the Board to table these two applications for 90 days could be advantageous for the County, in that if the public hearings were held at this

meeting, and the proffered options stated in public hearing, then no other proffered conditions could be considered with the cases.

RE: ADJOURNMENT

There being no other business to come before this Board, on motion by D. L. Wright, seconded by G. E. Jenkins and carried unanimously, the meeting was adjourned.

COPY TESTE:

L. E. Byrum, Jr.
Chairman

Frank A. Pleva
County Administrator