

MINUTES

KING WILLIAM COUNTY

BOARD OF SUPERVISORS

SPECIAL MEETING OF NOVEMBER 17, 2008

A SPECIAL MEETING OF THE KING WILLIAM COUNTY BOARD OF SUPERVISORS AND THE KING WILLIAM COUNTY SOCIAL SERVICES BOARD, HELD ON THE 17th DAY OF NOVEMBER 2008 AT 3:00 P.M., IN THE MEETING ROOM AT THE LEROY MCALLISTER HUMAN SERVICES BUILDING, WAS CALLED TO ORDER BY THE CHAIRMAN OF THE BOARD OF SUPERVISORS WITH THE FOLLOWING PRESENT:

BOARD OF SUPERVISORS

C. T. Redd III, Chairman
O. O. Williams, Vice-Chairman
C. L. Schools
T. G. Smiley
D. L. Wright – Absent

Also present:

Frank A. Pleva, County Administrator
Terri E. Hale, Assistant County Administrator

SOCIAL SERVICES BOARD

Rev. Leo Wagner, Chairman
Brenda Clements
Constance Mickens
Anita Webb.
Otto Williams

Also present:

Ben P. Owen IV, Director
Anne Mitchell, Social Work Supervisor,
Patti Previs, Eligibility Supervisor

RE: JOINT WORK SESSION – REVIEW OF DEPARTMENTAL PROGRAMS

AND STAFF LEVELS

After members of each Board were introduced, Rev. Wagner led a detailed description of workload pressures, caseload increases, and the staffing level within the Department of Social Services (DSS). DSS staff then described departmental programs and mandates, which drive those programs. Social Services Board members detailed challenges the department faces as a result of population growth and increases resulting from the current economic downturn.

Alternatives, which would allow the Department of Social Services to meet mandates, were discussed, and certain exposures to risk the Board of Social Services if strategies to manage workload were not addressed were also identified. One option, at least for the current fiscal year, is to fund a part-time Eligibility Worker for ten (10) additional hours per weeks and a Case Aide up to twenty (20) hours a week. The funding for these part-time positions could come from a combination of state and county funds, the latter from unexpended local share of the Fiscal Year 2007-08 DSS Budget. The Board of Supervisors could then examine in more detail DSS' staffing levels and related costs during the Fiscal Year 2009-10 budget preparation and adoption process.

RE: FY2008-09 BUDGET – APPROPRIATION OF ADDITIONAL FUNDS

After a lengthy discussion of the staffing-related issues, on motion by Mr. Smiley, second by Mr. Williams, and carried unanimously, the King William County Board of Supervisors voted to appropriate \$10,000, including \$4,500 of funds from the Commonwealth of Virginia and \$5,500 of funds from the County of King William, to the

Fiscal Year 2008-09 Budget for the Department of Social Services for salaries and fringe benefits for part-time Eligibility Worker and Aide positions, which costs are delineated below:

Position	Add'l Salary	Addl Fringes	Total Added	Local Share	Pass-thru
	\$3,52		\$3,87		\$2,08
EW (Stacey Smith)	3 \$4,95	\$352 \$49	5	\$1,788 \$3,71	8 \$1,73
Aide (Vacant)	0	5	\$5,445	2	4

RE: ADJOURNMENT OF MEETING

There being no further business to come before the Board of Supervisors, the meeting was adjourned.

COPY TESTE:

FRANK A. PLEVA
COUNTY ADMINISTRATOR