



County of King William, Virginia

**BOARD OF SUPERVISORS  
ORGANIZATIONAL MEETING OF JANUARY 13, 2020 – 7:00 P.M.  
KING WILLIAM COUNTY ADMINISTRATION BUILDING  
KING WILLIAM, VIRGINIA**

**A G E N D A**

- 1. Call to Order**
- 2. Roll Call**
- 3. Organization of the Board of Supervisors for Calendar Year 2020**
  - a. Election of Board Chairman
  - b. Election of Board Vice-Chairman
  - c. Adoption of Board of Supervisors By-Laws and Rules of Procedure for Calendar Year 2020
  - d. Adoption of Board of Supervisors Meeting Calendar for 2020
  - e. Adoption of Fiscal Year 2021 Budget Schedule
  - f. Board Appointments to the:
    - i. Historical Preservation and Architectural Review Board
    - ii. Middle Peninsula Planning District Commission
    - iii. Planning Commission
    - iv. Recreation Commission
    - v. Social Services Board
- 4. Work Session Matters**
  - a. Legislative Session Instructions and Recommendations – *Bobbie Tassinari, County Administrator*
  - b. Presentation to the Board of Supervisors Concerning the Financial and Program Overview of the County – *Bobbie Tassinari, County Administrator*
  - c. Request for Additional Fire and Emergency Medical Services Personnel in FY2020 – *Chief Laura Nunnally, Chief of Fire and EMS*
- 5. Administrative Matters from County Administrator**
  - a. Introduction of Parks and Recreation Manager

- b. Purchase of Parcels 22-34A and 22-34G
- c. Update on Radio Upgrade Project
- d. 2019 Comprehensive Annual Financial Report (Formal Presentation Jan. 27)
- 6. Adjourn or Recess**

NOTES REGARDING AGENDA:

This agenda is tentative only and subject to change by the Board of Supervisors.

During the public comment period of a public hearing, speakers shall be provided one opportunity of 3 minutes per individual or 5 minutes per group. Speakers shall provide their name, address, and if applicable, the group they are representing. The Board of Supervisors may modify and/or set other rules governing the conduct of the public hearings.

Agenda Items denoted by asterisk (\*) are provided supporting material in the Board Agenda Packet

## AGENDA ITEM 3.a.

### Election of Chair

## AGENDA ITEM 3.b.

### Election of Vice-Chair

## AGENDA ITEM 3.c.

**BY-LAWS AND RULES OF PROCEDURE  
OF THE  
BOARD OF SUPERVISORS  
OF  
KING WILLIAM COUNTY, VIRGINIA  
FOR  
CALENDAR YEAR 2020**



**Blue text indicates suggestions from Andrew McRoberts**  
**Red text indicates suggestions from Supervisor Moren**

## **SECTION 1 – MEETINGS**

### **Section 1-1 When and Where Regular Meetings are Held**

The time and place of regular meetings of the Board of Supervisors shall be established at each annual meeting. Regular meetings shall be called to order at 7:00 p.m., EST and DST in the Board Room of the County Administration Building, on the fourth Monday of each month and at such other dates, times and places as may be set by the Board at its annual meeting. Should the Board subsequently prescribe any meeting time or place other than that initially established, it shall comply with Section 15.2-1416 of the Code of Virginia, as amended.

If the Chairman, or the Vice Chairman, if the Chairman is unable to act, finds and declares that weather or other conditions are such that it is hazardous for Board members to attend a regularly scheduled meeting, the meeting shall be continued to the following Thursday at 7:00 p.m. in the Board Room of the County Administration Building. Such finding shall be communicated to the members of the Board and the press and posted on the County's website as promptly as possible. All hearings and other matters previously advertised shall be conducted at the continued meeting, and no further advertisement is required.

### **Section 1-2 Special Meetings**

The Board of Supervisors may hold such special meetings, as it deems necessary, at such times and places as it may find convenient; and it may adjourn from time to time as it may find convenient and/or necessary. A special meeting of the Board of Supervisors shall be called pursuant to Section 15.2-1418 of the Code of Virginia, as amended.

### **Section 1-3 Annual Meetings**

The first meeting held after the newly elected members of the governing body shall have qualified and the first meeting held in the corresponding month of each succeeding year shall be known as the annual meeting.

#### **Section 1-3.1 Electronic Participation in Board Meetings**

- (1) On or before the day of a meeting, the member shall notify the Chairman and the Clerk that the member is unable to attend the meeting due to an emergency or a personal matter. The member must identify with specificity the nature of the emergency or personal matter. A member may also notify the Chairman and the Clerk that the member is unable to attend a meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance, but need not disclose the specific nature of such condition.

- (2) A quorum of the Board must be physically assembled at the primary or central meeting location. The Board members present must approve the participation; however, the decision shall be based solely on compliance with the conditions contained in this section, without regard to the identity of the member or matters that will be considered or voted on during the meeting. The Clerk shall record in the minutes the specific nature of the emergency or personal matter, or the existence of a medical disability (but not the specific nature of such disability) and the remote location from which the absent member participated. The approval or disapproval of the absent member's remote participation shall be recorded in the meeting minutes and if participation is disapproved because such participation would violate this policy, the facts constituting such violation shall also be recorded.
- (3) Participation by the absent member shall be limited in each calendar year to two (2) meetings of the Board.
- (4) The Clerk shall make arrangements for the voice of the absent member to be heard by all persons in attendance at the meeting location.

#### **Section 1-4 Quorum and Method of Voting**

At any meeting a majority of the supervisors shall constitute a quorum. All questions submitted to the Board for decision shall be determined by a viva voce vote of a majority of the supervisors voting on any such question, unless otherwise provided by law. The name of each member voting and how he or she voted must be recorded. The Board of Supervisors has elected not to have a tie breaker as provided for by Section 15.2-1421 of the Code of Virginia, and a tie vote on any motion shall defeat the motion.

#### **Section 1-5 Procedure for Roll Call for Board Members**

- (1) The Chairman of the Board of Supervisors shall cast the last vote.
- (2) The members of the Board of Supervisors shall cast votes in district order on a rotating basis.

#### **Section 1-6 Board to Sit with Open Doors**

The Board of Supervisors shall sit with open doors, and all persons conducting themselves in an orderly manner may attend the meetings. However, the Board may hold closed meetings as provided in the Virginia Freedom of Information Act.

## **SECTION 2 – OFFICERS**

### **Section 2-1 Election and Term of Chairman and Vice Chairman**

At the annual meeting of the Board of Supervisors, the Board shall elect from its membership a Chairman and Vice Chairman, each of whom shall serve for a term of one year expiring on December 31, or until their respective successors shall have been elected. In the case of the absence from any meeting of the Chairman and Vice Chairman, the members present shall choose one of their number as temporary Chairman.

### **Section 2-2 Chair May Administer Oaths**

The Chairman shall have power to administer an oath to any person concerning any matter submitted to the Board or connected with its powers and duties.

### **Section 2-3 Clerk**

The Clerk of the Board shall be the County Administrator, whose duties and responsibilities shall be those set forth in State law or delegated by the Board of Supervisors. At the discretion of the Board, any County employee can be designated as Deputy Clerk or Temporary Clerk.

### **Section 2-4 Parliamentarian**

The County Attorney shall serve as the Parliamentarian.

### **Section 2-5 Preservation of Order**

At meetings of the Board, the presiding officer shall preserve order and decorum.

## **SECTION 3 - CONDUCT OF BUSINESS**

### **Section 3-1 Agenda**

For all regular meetings of the Board of Supervisors, the County Administrator or Deputy Clerk shall cause to be prepared and delivered to each member of the Board and the Board's attorney at least five (5) working days in advance of such meeting, an agenda listing all matters to be considered by the Board at such meeting. Any requests for inclusion of an item on the Board agenda must be in the office of the County Administrator by 12:00 p.m. ten (10) working days prior to the Board meeting. The Board may add items to the agenda which were not received by the deadline at its discretion, either by consensus or by a formal vote of the majority. Any matter not disposed of at a regular meeting shall be included on the agenda of the next regular meeting, except that the Board may continue

consideration and disposition of the matter to a date, time and/or place other than the next regular meeting upon a majority vote of those members present.

Any citizen (individual, firm, association, or corporation) desiring to appear before the Board of Supervisors to make a presentation shall make a request to the Clerk or the Clerk's designee and receive approval; however, no written application or approval shall be required in order to speak to the Board during Citizens Comment Period or at public hearings.

The Clerk to the Board shall prepare or cause to be prepared extra copies of the agenda and shall make the same available to the public in the Office of the County Administrator at the same time the agenda is delivered to the Board. The Clerk shall also have copies available at each meeting.

### **Section 3-2 Order of Business**

At regular meetings of the Board, the order of business shall generally be as follows:

- (a) Call to Order
- (b) Roll Call of Members
- (c) Moment of Silence
- (d) Pledge of Allegiance
- (e) Agenda Review and Adoption of Agenda
- (f) Public Comment Period
- (g) Consent Agenda
  - a. Approval of Minutes
  - b. Approval for Payment of Bills
  - c. Approval of Routine Business Matters and Recognitions
- (h) Presentations
- (i) Old Business
- (j) New Business (includes scheduled Public Hearings)
- (k) Administrative Matters
- \* (l) Matters Presented by the Board
- (m) Closed Meeting (if needed)
- (n) Appointments

\* This time is generally used for individual Board members to offer comment or to share information with other members of the Board and the public. Items presented under this heading requiring action will be for future agenda items or for additional information from staff members only. No item presented under this heading or at any point during the meeting will be acted upon at the meeting at which presented unless it is with the unanimous consent of the Board that the item be put on the floor for action.

Any advertised public hearing shall be considered a special order of business at the time set for such hearing and shall supplant any matter on the agenda except the approval of the minutes and approval for payment of bills.

During Citizens Comment Period, speakers wishing to address the Board shall clearly state their name and address and, if applicable, organization represented. Speakers shall limit their remarks to three (3) minutes if speaking as an individual and five (5) minutes if speaking on behalf of an organization. Speakers may not yield any unused portion of their speaking time to others. Each speaker shall be limited to one appearance at each Comment Period provided by the Board. Speakers shall be limited to speaking on matters within the purview of the Board.

Except as provided herein, no regular, special or closed meeting or public hearing of the Board of Supervisors shall continue after 11:00 p.m., but such meeting or public hearing shall be continued to the next regular meeting or another date, time, and place established by a majority vote of those members present. Any agenda item or public hearing matter under consideration by the Board at 11:00 p.m. may proceed and be acted upon prior to the adjournment of the meeting or public hearing. After 11:00 p.m., the Board may consider and act upon any or all of the matters remaining on the meeting or public hearing agenda but not yet considered by the Board upon a majority vote of those members present.

**Section 3-3 Manner of Addressing Board Generally; Speaking Only on Question Before Board**

- (1) Any person, including a Board member, who speaks to the Board shall address the Chair and shall confine comments to the question before the Board.
- (2) No person in attendance at a meeting of the Board shall be permitted to address the Board while the members are considering any motion, resolution or ordinance preliminary to a vote on the same, except at the discretion of the Chair.
- (3) During those times when the public is addressing the Board, the Chair may appoint a timekeeper who shall notify speakers and the Board that the allotted time for addressing the Board has expired. Speakers shall conclude their remarks at that time unless the consent of a majority of the Board is affirmatively given to extend the speaker's allotted time.
- (4) All presentations to the Board shall normally be limited to no more than ten (10) minutes, except as hereinafter provided.
- (5) Where persons desire to be heard, other than at citizens comment period, upon matters not on the agenda, the consent of a majority of the members of the Board present shall be required.

### **Section 3-4 Use of Offensive Language or Gestures; Sectarian or Political Discussion**

No member of the Board shall, in debate at any meeting of the Board use any language or gesture calculated to offend or insult another board member or the public. No discussion of a sectarian or partisan character shall be engaged in by any member of the Board.

### **Section 3-5 Priority in Speaking to Board**

When two or more members of the Board wish to speak at the same time, the Chairman shall name the one to speak.

### **Section 3-6 Speaking More than Once on Same Subject**

In any debate before the Board, no member of the Board shall speak more than once on the same question until all the others have spoken who desire to do so, nor more than twice on the same question, unless by consent of the Board.

### **Section 3-7 Form of Petitions, etc.**

Every petition, communication, or address to the Board shall be in respectful language and, except in cases where it is otherwise allowed, shall be in writing.

### **Section 3-8 Motions**

No proposition shall be entertained by the Chairman until a motion for the same has been duly made and seconded. The Chairman may make a motion without vacating the Chair.

### **Section 3-9 Decision on Points of Order**

The Chairman, when presiding at a meeting of the Board, without vacating the Chair, may give reasons for any decision made by the Chair on any point of order, and such decision shall be made without debate.

### **Section 3-10 Same; Appeal to Board**

Any member of the Board may appeal to the Board from the decision of the Chairman on any question of order, a majority vote of those present being necessary to over-rule the Chairman.

### **Section 3-11 Motion to Adjourn**

At a meeting of the Board, a motion to adjourn shall be always in order and shall be decided without debate.

### **Section 3-12 Motions While a Question is Under Debate**

When a question is under debate at a meeting of the Board, no motion shall be received unless it be one to amend, to commit or refer to a committee, to postpone, to close debate, to make a substitute motion, to lay on the table, to recess, or to adjourn. Any motion to close debate shall require approval by a two-thirds vote of those members present.

### **Section 3-13 Reconsideration of Motions, etc., Upon Which Vote Has Been Announced**

At any meeting of the Board, when any vote upon any motion, resolution, ordinance, or question has been announced, it may be reconsidered on the motion of any member who voted with the prevailing side, provided that such motion shall be made at the session of the Board at which it was decided. Such motion shall be decided by a majority of the votes of the members present, unless a greater number of votes was required to pass the measure, in which event the motion to reconsider shall not prevail, except upon the vote of as great a number of members as was required to pass the measure.

*At any meeting of the Board, when any vote upon any motion, resolution, ordinance, or question has been announced, it may be reconsidered on the motion of any member who voted with the prevailing side, provided that such motion shall be made at the session of the Board at which it was decided, or at the very next meeting of the Board after notice in advance to the other Board members, County Administrator and County Attorney.*

For the purpose of this Section, "session" shall include any adjourned or special meeting occurring prior to the next Regular Meeting. This section shall have no application to a motion to rescind a previous action taken.

### **Section 3-14 Suspending Rules**

The rules of the Board may be suspended with the unanimous concurrence of the members present.

### **Section 3-15 Robert's Rules of Order**

The proceedings of the Board, except as otherwise provided in these rules and by applicable State law, shall be governed by Robert's Rules of Order.

*The proceedings of the Board, except as otherwise provided in these rules and by applicable State law, shall be governed by the Robert's Rules of Order applicable to small bodies such as the Board of Supervisors, or by standard practices typically followed by the Board of Supervisors.*

### **Section 3-16 Confidential and Privileged Information**

*Documents, information and discussions from a closed session, attorney-client privileged communication and other confidential information shall not be disclosed without the approval of the Board. In the event confidential or privileged information is released or*

otherwise disclosed, without the consent of the Board, then the Board shall vote to either to authorize the disclosure or reaffirm the confidentiality and/or claim of privilege. In addition, the Board may, in its discretion, sanction or censure a member for improper disclosure of confidential or privileged information.

## **SECTION 4 - PUBLIC HEARINGS**

### **Section 4-1 Speakers**

At every public hearing, speakers wishing to address the Board shall clearly state their name and address. All speakers, except as hereinafter provided, shall limit their remarks to three (3) minutes and all remarks shall pertain to the matter under consideration. Speakers may not yield any unused portion of their speaking time to others. Speakers representing organizations and groups shall have one opportunity of five (5) minutes to speak. Staff presentations should be concise and normally limited to no more than ten (10) minutes except when necessary to properly inform the public of the issue before the Board. The applicant in a land use case or his/her representative(s) shall be allowed a maximum of ten (10) minutes to present their case. Each speaker shall be limited to one appearance at each public hearing, except at the discretion of the Chair, and only after all other speakers have been given an opportunity to be heard on the subject being considered.

Speakers may be asked to register with the Clerk prior to the start of the hearing, if the Chair feels it is necessary, on forms provided for citizen participation, and the Chair shall verify that all such registration has been completed before beginning the hearing.

The order of business for public hearings shall be:

- staff presentation
- applicant's presentation (if any, in land use matters)
- public comments

Board members may ask questions of speakers or staff for clarification.

Copies of written or printed materials submitted to the Board shall also be submitted to the Clerk for entry into the public record.

### **Section 4-2 Members' Participation**

Board members shall limit their comments in public hearings to insure participation by the public without Board interference.

### **Section 4-3 Close of Hearing**

When a public hearing shall have been closed by the order of the Chairman of the Board, no further public comments are in order.

## **SECTION 5 - GENERAL CONDUCT AND DECORUM**

### **Section 5-1 Conduct of the Public**

The efficient and dignified conduct of public business is the ultimate concern of the Board. Accordingly, it is the policy of the Board that its meetings be conducted with the highest degree of order and decorum. The Board's integrity and dignity will be established and maintained at all times during the conduct of public business, and the Board will permit no behavior which is not in keeping with this policy. The soliciting of funds from meeting attendees, the use of threatening or profane language, the failure to comply with time limits on speakers, violation of Board rules, or other forms of disruptive conduct will not be tolerated. The Chairman will maintain proper order at all times during all meetings of the Board and shall effect the removal from any meeting of any person guilty of improper conduct if the offending party fails or refuses to cease such conduct.

### **Section 5-2 Conduct of the Board**

*Supervisors are expected to conduct themselves in a professional and proper manner at all times. Supervisors are representatives of the citizens of King William County and shall not bring discredit upon themselves, other Board members, their constituents, or their County at any time. Any board member who by his/her actions, statements, or behavior that brings discredit upon other board members, the County or the citizens shall be:*

- *Reprimanded by the Chairman either verbally or in written form (as determined)*
- *Censored (vote removed)*
- *Fined (stipends)*
- *Removed from an assigned committee*
- *Removed from the Board through legal channels*

*All disciplinary actions must be reviewed and approved by a majority of the Board and will include legal guidance from the County Attorney and possibly the Commonwealth's Attorney as required.*

Interactions w/Staff:

- (1) No one member of the Board of Supervisors shall direct the County Administrator or any staff member to take any action on behalf of the Board without a majority consensus of the Board.
- (2) No Board member shall unduly burden County employees with requests or contacts outside of normal working hours or meetings. Email requests made

to staff should also be copied to the County Administrator and Board chair (at a minimum).

#### Board Agendas:

- (1) When possible, any additions to the agenda should be requested through the County Administrator and Board Chair seven (7) days prior to the meeting.
- (2) Not less than 24 hours in advance of the meeting, Board members should review the draft minutes and offer any comments, corrections, additions via email to the County Administrator and Board Chair.
- (3) Revisions to the agenda can be offered any time prior to start of the meeting.

#### Conferences and Conventions:

- (1) Any funds designated for Board member attendance will be allocated to each member on a pro rata basis. Each member shall make the sole determination as to which County related conference they will attend.
- (2) Any Board member who consented to attend a conference shall be responsible to take reasonable and timely action to cancel any required registration fees or hotel deposit. If the member does not take such action, they shall reimburse to the County a sum equal to the non-refundable fee/deposit.

#### Adherence to Confidentiality & Public Information Requirements:

- (1) No Board member shall disclose privileged information to any individual, organization, corporation, or the like.
- (2) Any Board member responding to a citizen's request for public information (*i.e.* FOIA) should also copy the County Administrator and all other Board members on the response.

### **Section 5-3 Appointments**

The Board of Supervisors encourages citizens to apply for and to serve on boards, commissions, committees, and other like bodies. To this end, the Board shall cause notice to be placed on its website and such other notice as it may from time to time deem appropriate and necessary, identifying positions which it intends to fill. Said notice should be placed at least 30 days prior to the meeting at which the appointment is to be made.

The Board of Supervisors will maintain a standard application for all positions. Such applications will be kept on file for a period of two years and may be considered from time

to time by the Board as it desires. Prior to making an appointment, the Board may choose to interview one or more candidates.

Where statutes dictate a process other than this, the Board will follow the statutory procedure.

## **SECTION 6 - ADOPTION AND AMENDMENT OF BY-LAWS**

### **Section 6-1 Adoption**

These by-laws shall be adopted annually immediately after election of Board officers at the annual meeting. Upon adoption, the provisions of these by-laws shall take effect immediately and shall continue until amended or re-adopted. The full text of these by-laws shall be made part of the minutes of the meeting at which they were adopted. The Clerk of the Board or designee shall provide a copy of these by-laws and any amendment thereto to all Board members within thirty (30) days of adoption.

### **Section 6-2 Amendment**

Amendment of these by-laws may be made as an item of new business on the meeting agenda or amendment thereof at any meeting of the Board. Amendment to these by-laws shall be by vote of a majority of Board members. Unless otherwise specified, any amendment is effective upon adoption; no amendment shall be made retroactively effective. The full text of an amendment shall be made part of the minutes of the meeting at which they were adopted.

### **Section 6-3 Savings Clause**

If any provision of these by-laws be found inconsistent with the provisions of the Virginia law, the County Code, or any other law or statute, it shall be deemed void. In this event, all remaining provisions of these by-laws shall remain in effect.

### **Section 6-4 Interpretation and Nature of Bylaws and Rules of Procedure**

*These Bylaws and Rules of Procedure are rules of parliamentary procedure and are for the convenience of its members only. They do not have the force of law. Only members of the Board or the Parliamentarian have standing to raise a point of order or to challenge a ruling of the Chairman or other action of the Board on the basis of compliance or non-compliance with these Rules of Procedure or, if the questioned action is not expressly covered by these procedures, by Robert's Rules of Order as provided above. In no event may questions over compliance herewith be raised judicially. Non-compliance with these Bylaws and Rules of Procedure must be raised at the time of the non-compliance, prior to continued debate or a vote. If a challenge is raised in a timely manner by a member with standing as provided for herein, the only relief shall be the correction of the error in conformance with the Bylaws and*

Rules of Procedure. If a challenge is not timely made, the right to challenge the non-compliance is waived. In no event will a violation hereof result in the voiding or overturning of any action of the Board. Failure to comply with these Bylaws and Rules of Procedure or Robert's Rules of Order shall not invalidate Board action otherwise valid at law.

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## AGENDA ITEM 3.d.



**BOARD OF SUPERVISORS OF  
KING WILLIAM COUNTY, VIRGINIA  
MEETING SCHEDULE FOR 2020**

<u>Month</u>	<u>Time</u>	<u>Date</u>	<u>Meeting Type</u>
January	7:00 p.m.	Monday, January 13	Work Session
	7:00 p.m.	Monday, January 27	Regular Meeting
February	7:00 p.m.	Monday, February 10	Work Session
	7:00 p.m.	Monday February 24	Regular Meeting
March	6:30 p.m.	Thursday, March 5	Joint School Board Meeting
	7:00 p.m.	Monday, March 9	Work Session
	7:00 p.m.	Monday, March 23	Regular Meeting
April	7:00 p.m.	Monday, April 6	Public Hearing
	7:00 p.m.	Monday, April 13	Work Session
	9:00 a.m.	Friday, April 17	Daylong Budget Work
	7:00 p.m.	Monday, April 27	Regular Meeting
May	7:00 p.m.	Monday, May 4	Work Session
	7:00 p.m.	Monday, May 18	Regular Meeting
June	7:00 p.m.	Monday, June 8	Work Session
	7:00 p.m.	Monday, June 22	Regular Meeting
July	7:00 p.m.	Monday, July 13	Work Session
	7:00 p.m.	Monday, July 27	Regular Meeting
August	7:00 p.m.	Monday, August 10	Work Session
	7:00 p.m.	Monday, August 24	Regular Meeting
September	7:00 p.m.	Monday, September 14	Work Session
	7:00 p.m.	Monday, September 28	Regular Meeting
October	7:00 p.m.	Monday, October 5	Work Session
	7:00 p.m.	Monday, October 26	Regular Meeting
November	7:00 p.m.	Monday, November 2	Work Session
	7:00 p.m.	Monday, November 23	Regular Meeting
December	7:00 p.m.	Monday, December 14	Work Session
	7:00 p.m.	Monday, December 28	Regular Meeting

Regular Meetings are held on the 4<sup>th</sup> Monday of each month unless a holiday falls on those dates.

Work Session Meetings are held on the 2<sup>nd</sup> Monday of each month unless a holiday falls on those dates.

Regular meetings and work sessions begin at 7:00 p.m. in the Board Room in the King William County Administrator's building.

Regular meetings and work sessions, except those portions lawfully closed under the Virginia Freedom of Information Act, are to be open to the public.

The King William County Administration building is located at 180 Horse Landing Road, King William Virginia.

All requests to place a matter on a regular meeting agenda should be submitted in writing and received by the County Administrator's Office at least ten (10) calendar days prior to said regular meeting.

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## AGENDA ITEM 3.e.

## KING WILLIAM COUNTY



### FISCAL YEAR 2021 BUDGET -- PREPARATION AND ADOPTION SCHEDULE Recommended as of December 23, 2019

<u>Date (Time):</u>	<u>Purpose:</u>
Tuesday, November 19, 2019	Budget Request Documents Submitted to Departments and Outside Agencies
Friday, December 13, 2019	Budget Request Submittal Deadline for Departments and Outside Agencies
Monday, January 6, 2020	Staff Annual Performance Evaluations request sent out to Departments
Monday, February 11, 2020	Work Session (7:00 p.m.) – Financial Overview and Program of the County
Monday, February 10, 2020	Work Session (7:00 p.m.) – Budget Retreat
Tuesday, February 11, 2020	Town Hall Meeting for Public Input on the Budget (7:00 p.m.)
Friday, February 28, 2020	Annual Performance Evaluations return deadline
Thursday, March 5, 2020	Joint Meeting with School Board to Review Draft School Budget – Location TBD (6:30 p.m.)
Monday, March 23, 2020	Regular Board Meeting (7:00 p.m.) - Budget Released
Wednesday, March 25, 2020	Publication of Public Hearing Notice – Proposed Budget and Tax Levies
Monday, April 6, 2020	Public Hearing of Proposed Budget and Tax Levies (7:00 p.m.)
Monday, April 13, 2020	Work Session (7:00 p.m.) – Budget Discussion
Friday, April 17, 2020	Budget Work Session (9:00 a.m.)
Monday, April 27, 2020	Regular Board Meeting (7:00 p.m.) – Adoption of Budget and Tax Levies and Appropriation of Funds

Note: The regular meeting of the Board of Supervisors is not listed on this schedule unless specific action is needed that night.

## AGENDA ITEM 3.f.



King William County  
Est. 1702

Board of Supervisors

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Olivia S. Lawrence  
Deputy Clerk

William L. Hodges, First District  
Travis J. Moskalski, Second District  
Stephen K. Greenwood, Third District  
C. Stewart Garber, Jr., Fourth District  
Edwin H. Moren, Jr., Fifth District

**January 13, 2020**

**TO: Board of Supervisors**

**FROM: Olivia Lawrence, Clerk to the Board**

**SUBJECT: Appointments of the Board**

Appointments to be made are to the:

- Historical Preservation and Architectural Review Board
- Middle Peninsula Planning District Commission
- Planning Commission
- Recreation Commission
- Social Services Board

## AGENDA ITEM 4.a.



King William County  
Est. 1702

Board of Supervisors

County Administrator

William L. Hodges, First District  
Travis J. Moskalski, Second District  
Stephen K. Greenwood, Third District  
C. Stewart Garber Jr., Fourth District  
Edwin H. Moren Jr., Fifth District

**DATE:** January 13, 2020  
**TO:** King William County Board of Supervisors  
**FROM:** Bobbie Tassinari, County Administrator  
**SUBJECT:** Legislative Session 2020

Attached for your information is the ***Preliminary Virginia Association of Counties 2020 Legislative Program***. Please review and be prepared to provide instructions as to how you would like the County Administrator and staff to respond to and communicate with the General Assembly in the 2020 session.

Also attached is information pertaining to my voluntary involvement in addressing fiscal notes for the Commission on Local Government. My voluntary support is to assist the Commission on Local Government to fulfill its statutory responsibilities with regard to local fiscal impact analysis. The categories for categories open to volunteers are listed below. The category I have been assigned is Local Government.

1. **Finance:** Combines the Finance and Commerce and Labor committees
2. **Education and Human Services:** Combines the Education and Health and Rehabilitation and Social Services committees
3. **Local Government:** Combines the Local Government, Agriculture, Conservation and Natural Resources, and Transportation committees
4. **General Laws:** Combines the General Laws and Technology, Courts of Justice, Privileges and Elections, and Rules committees

# What Makes a Good Estimate of Local Fiscal Impact?

## Overview

Each legislative session, the Commission on Local Government (CLG) is responsible for filing an estimate of expected net increases in expenditures and net revenue reductions that selected bills would impose on localities (Va. Code §30-19.03). The purpose is to give legislators information about the costs of proposed mandates on Virginia localities before they take action on the bills.

Once the CLG receives the list of bills referred for fiscal impact analysis, CLG staff will notify network participants by e-mail. Network participants are asked to begin their analyses immediately. As estimates are received, the CLG staff synthesizes the input, prepares a fiscal impact statement for each bill, and files it in the manner prescribed by statute. The CLG's goal is to file each fiscal impact statement before any action is taken on the legislation in committee.

## 1. Overall Objectives

- Thorough research
- Relevant information
- Accurate information
- Comprehensive analysis
- Reasonable conclusion
- Clear, succinct writing
- Timely filing

## 2. Preliminary Considerations

- Initial Notification from the CLG. You will receive an e-mail from the CLG indicating that a bill has been assigned by the Division of Legislative Services (DLS) for local fiscal impact analysis. The message from the CLG will include a link to the bill on the Legislative Information System (LIS) as well as the due date for the response. It will also include a link to the login page for the web portal.
- Determine Who Should Conduct Any Necessary Research. Depending on the substance of a particular bill, you may decide that the best person to conduct the analysis is a subject matter expert in a different department. If so, it is advisable to enlist that person's help in completing your estimate. Note, however, that all communications from the CLG will continue to be directed to you.

## 3. Conducting the Analysis/Writing the Estimate

- Consider All Relevant Factors. Consult the statute cited above for specific guidelines. Consider applicable operating expenses, capital costs, program implications and policy implications. Omit any information that is not germane to the analysis such as: "This bill is in our legislative package." or "We oppose this bill." Information about "costs" other than expenditures, such as opportunity costs or increased exposure to liability, is valuable and should be included in your estimate.

- Be Specific; Be Clear; Be Concise. Use specific dollar amounts and explain how they were derived. Local volunteers will be required to provide a dollar estimate as part of the analysis in the web portal. Please keep in mind that the web portal entries allow for a character limit of 2,000. It is important to provide quality, concise analysis. To conserve space, try to use standard abbreviations.
- Make Sure Your Estimate Is Reasonable. We understand that there can be wide disparity in the way a bill affects different localities. However, if your estimate is far out of the range of those submitted by other local governments, CLG staff will not be able to use it without a follow-up call for additional information.

#### **4. Submitting a Timely Response**

The local fiscal impact analysis process is intended to get information in front of legislators before they make policy decisions. CLG assigns a due date that is intended to allow time to consolidate all analyses, draw conclusions, and submit before action can be taken on a bill in subcommittee. The web portal will not allow for a volunteer to submit local analysis after the posted due date.

# **VACo's Preliminary 2020 Legislative Program**



**October 8, 2019**

1                   **2020 Draft Legislative Program**  
2                   **Virginia Association of Counties**

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42 **ECONOMIC DEVELOPMENT AND**  
43 **PLANNING**

44  
45 **Priorities**

46  
47 **Broadband**

48 VACo urges the Commonwealth to provide adequate financial assistance to  
49 counties to build the necessary telecommunications infrastructure to deploy  
50 universal affordable access to the internet for all areas, particularly in  
51 underserved and rural areas. Additionally, VACo supports legislation that  
52 provides additional tools for counties to finance, build and operate open access  
53 networks in partnership with commercial internet service providers.  
54

55 **Proffers and Growth Management Tools**

56 VACo supports changes to the conditional zoning law to allow greater flexibility  
57 in the application process for determining fiscal impacts.

58 VACo also supports legislation that grants localities additional tools to  
59 adequately meet increasing needs for public services driven by new development  
60 without burdening current residents with the cost of new growth through  
61 increased real estate taxes. Such additional tools may include broad impact fee  
62 authority for all counties, and adequate public facilities provisions.  
63

64 **Positions**

65  
66 **Land Use**

67 VACo supports maintaining local authority to plan and regulate land use and  
68 opposes any legislation that weakens these key local responsibilities.  
69

70 **Regulation of Home-based Businesses**

71 VACo opposes any legislation that limits or restricts local authority to regulate  
72 home-based businesses, including short-term rentals regardless of whether  
73 services or goods are purchased through an online hosting platform.  
74

75 **Affordable and Workforce Housing**

76 VACo supports maintaining federal and state funding and appropriate incentives  
77 to assist localities in fostering affordable housing, as well as workforce housing  
78 for employees such as teachers and first responders.  
79

80 **Economic Development**

81 VACo supports economic development policies and programs that bolster local  
82 and regional development efforts by maintaining state funding and granting  
83 additional funding and authority to promote local and regional initiatives. This  
84 includes the provision of adequate funding for the Agriculture and Forestry  
85 Industries Development Fund (AFID); the Commonwealth Opportunity Fund;  
86 and the operations of the Virginia Economic Development Partnership (VEDP).

87 VACo also supports state funding for Virginia’s planning district commissions  
88 and local cooperative extension offices, which play key roles in addressing  
89 regional challenges.  
90

91 **Impacts of Federal and Military Facilities**

92 VACo supports maintaining federal and state funding and technical assistance to  
93 mitigate the impacts on counties affected by federal budget cuts and to sustain  
94 current and future federal facilities in Virginia. VACo supports state and local  
95 partnerships that work to prevent encroachment and non-compatible land uses  
96 next to military installations. VACo also supports workforce training and  
97 retraining for programs that support defense activities in Virginia.  
98

99 **Maintain Public Sector Role in Onsite Sewer Program**

100 VACo supports an onsite sewage program at the Virginia Department of Health  
101 (VDH) that protects public health and the environment in all regions of the  
102 Commonwealth. The Commonwealth should give special focus to addressing the  
103 challenge of failing septic systems and allow localities authority to develop and  
104 implement policies that support the state’s program. VACo supports the private  
105 sector providing onsite sewage system design, installation and repair services, as  
106 long as the services can be provided at affordable rates and in a timely manner,  
107 and as long as VDH continues to provide these direct services as well.  
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109 **Siting of Transmission Lines**

110 VACo supports requiring utilities to seek input from localities and property  
111 owners before any actions to construct, modify or enlarge transmission facilities.  
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# EDUCATION

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## Priority

### **Education Funding**

VACo urges the General Assembly to provide full state funding for public education, including the Standards of Quality (SOQ) as recommended by the Board of Education, where these recommendations coincide with prevailing local practice, targeted incentive programs, capital, and maintenance support, and teacher salaries.

Full state funding should be achieved without reduction to other parts of state public education budgets or to other core services. Changes to school security and high school graduation standards will require additional resources to implement and those costs must be adequately funded by the state. VACo supports additional state resources and additional funding options for localities for capital and school construction costs.

VACo supports the current practice whereby all year-end funds appropriated to the school divisions by the locality revert to the locality, retaining discretion with the governing body to evaluate and approve the reallocation of year-end fund balances.

## Positions

### **Charter Schools**

VACo opposes legislation that removes authority from local school boards and divisions to establish charter schools.

### **Childhood Development and School Readiness**

VACo supports efforts to increase at-risk children’s access to high-quality, enriching learning environments, including more resources and flexibility for localities participating in programs like the Virginia Preschool Initiative and Head Start.

### **Critical thinking Skills**

VACo supports changes to educational programs and standards that rely less on standardized testing and more on critical thinking skills such as performance-based assessments.

### **Funding Support Personnel**

VACo supports full restoration of budget cuts, including the elimination of the funding cap on support positions, and full reinstatement of the Cost of Competing Adjustment “COCA” for support staff. In addition to meeting its obligations to fully fund instructional staff, the Commonwealth should meet its obligation to fully fund K-12 support staff.

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**Library System**

VACo supports maintaining the level of funding of financial aid to the library system at levels budgeted for FY 2019 and FY 2020.

**School Safety and Security**

VACo supports efforts to improve school safety and preparedness including establishing a Statewide School Safety Drill, for students, teachers, administrators, law enforcement, and other staff to engage in active shooter drills. VACo supports the development of model policies to provide guidance on active shooter drills and updates to school safety plans and drills. VACo supports dedicated state funding to improve school security for both capital and operational costs including funding that would serve as an incentive for local school divisions to hire additional Resource Officers, School Protection Officers, or other security personnel and measures.

**Special Education Regional Tuition Reimbursement Program**

VACo supports enhancing local capacity to serve children with high-level support needs in the least restrictive environment, including regional special education programs. VACo supports local flexibility in the structure of such programs. If a new model for the distribution of funding for special education students with intense support needs is implemented, such a model should be phased in gradually, with state dollars provided to enable school divisions that would otherwise experience reductions in funding to continue to meet federal maintenance of effort requirements.

**Teacher Shortage and Retention**

VACo urges the General Assembly to approve and fund strategies addressing the teacher shortage in the Commonwealth. VACo supports a targeted approach to teacher shortage by prioritizing areas in critical need, as recommended by the Virginia Department of Education. VACo supports using district-level data to determine how to best fill shortage gaps, especially in hard-to-staff divisions. VACo supports reducing burdens on the teacher workforce in the Commonwealth. VACo supports programs aimed at reducing student debt for teaching in public schools. VACo also supports programs that encourage teachers to stay in the profession including measures that provide mentorship, guidance and other forms of support for teachers in their first five years in the profession.

**Workforce-Ready Students**

VACo supports changes in curriculum and funding that will increase the number of students leaving the K-14 system with workforce-ready credentials. VACo supports incorporating career and technical education curriculum at the elementary school level. VACo supports high school students earning academic credit for participating in an internship, apprenticeship, credential, and other work programs. VACo supports innovative models for schools to give academic credit for students that earn industry workforce skills through certifications, or licensure from an approved education or training provider. VACo supports establishing partnerships to strengthen the school-to-workforce pipeline in a

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variety of ways including guaranteed employment opportunities with local businesses and learning opportunities shared between local community colleges and high schools.

PRELIMINARY

# ENVIRONMENT AND AGRICULTURE

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## Priority

### **Water Quality Improvement Funding**

VACo supports effective partnerships across all levels of government as well as adequate financial and technical assistance from the federal and state governments to improve water quality. VACo supports improved water quality but opposes strategies that penalize local governments by withdrawing current forms of financial assistance or imposing monitoring, management, or similar requirements on localities without providing sufficient resources to accomplish those processes. VACo opposes the imposition of a state fee, tax or surcharge, on water, sewer, solid waste, or any service provided by a local government or authority.

## Positions

### **Aquifer Protection**

VACo supports initiatives by the state to assure adoption of actions to reduce high chloride concentrations and loss of artesian head pressure in Virginia’s aquifers. VACo also supports a review of regulations and supports education initiatives that promote reclamation of water on a local level for industrial and irrigation uses to offset future demands on all ground and surface water used for human consumption.

### **Biosolids**

VACo supports an effective statewide regulatory program governing land application of biosolids. Such a program should not infringe upon the authority of local governments to monitor compliance. VACo supports the ability of local governments to propose amendments to biosolids permits as they are considered by DEQ.

### **Conservation**

VACo encourages targeted initiatives to facilitate the protection of land for conservation purposes. VACo supports the creation a Purchase of Development Rights program that provides state funding for the Virginia Land Conservation Foundation and participation incentives for landowners. Such programs preserve prime soils for food production and protect important forest land and environmentally sensitive areas in the Commonwealth.

VACo supports voluntary state and federal conservation programs, including the United States Department of Agriculture’s (USDA) Environmental Quality Incentives Program and the Conservation Stewardship Program, to assist producers with the implementation of best management practices.

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**Dam Safety**

VACo supports programs that keep downstream owners and developers aware of potential inundation zones. VACo also supports sufficient state and federal funding for the repair and maintenance of dams.

**Energy**

VACo supports renewable energy policies and energy efficiency measures that reduce greenhouse gas emissions, lessen dependence upon foreign sources of energy, and improve the feasibility of using renewable energy, including efforts to remove barriers to municipal net metering. VACo supports legislation that encourages renewable energy production through the implementation of Renewable Portfolio Standards. VACo supports creative financing mechanisms that enable localities to implement their own renewable energy and energy efficiency programs and measures. VACo supports maintaining local zoning authority regarding renewable energy facilities and other utility projects to protect agricultural and other local considerations. Finally, VACo supports responsible policies that enable coal and natural gas extraction, processing, and transport while protecting agricultural interests and natural resources.

**Hydraulic Fracturing**

VACo supports a stringent state regulatory program for hydraulic fracturing (or “fracking”) that addresses the potential to tap into natural gas reserves in ways that protect public and private groundwater supplies and preserve local government authority to regulate and/or ban this type of mining activity through their land use ordinances. VACo supports transparency efforts that require the disclosure of all chemicals and chemical mixes used in the fracking process prior to their use.

**Invasive Species and Noxious Weeds**

VACo supports funding for, and the complete implementation of, the Virginia Invasive Species Management Plan. VACo supports an amendment to the term, “noxious weeds,” enabling additional invasive plants to be considered for regulation. All programs and proposals should be evaluated for their commercial impact, allowing no more than a negligible impact on Virginia’s agricultural industry. Finally, VACo supports requiring better state prevention and mitigation practices.

**Large Utility Projects**

VACo supports the provision of adequate direction and resources for the state to improve monitoring and enforcement of Erosion and Sediment Control and Stormwater requirements by entities constructing large-scale utility projects. The state should conduct a review of the annual standards, specifications, and construction general permit requirements to determine adequate protection of water quality and natural resources.

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**Non-Point Source Pollution**

VACo supports a well-financed state program to address non-point source runoff from agricultural operations. The program should encourage implementation of priority best management practices (BMPs) such as nutrient management planning, use of cover crops, continuous no-till farming and development of forested riparian buffers and livestock stream exclusion.

**Predator Control**

VACo urges state and federal agencies to support the agricultural industry by allowing farmers and producers sufficient flexibility when protecting livestock against predatory animals. VACo encourages the USDA Wildlife Services Division and the Virginia Department of Agriculture and Consumer Services to allow producers access to the predator control tools required for the continuation of effective livestock production. VACo also supports USDA’s Livestock Indemnity Program and the financial relief it provides to producers who have lost livestock to the attacks of federally protected predators.

**Southern Rivers Watershed**

VACo supports continued funding for the Southern Rivers Watershed Enhancement Program to improve water quality in non-Chesapeake Bay watersheds.

**Stormwater Programs**

VACo supports state funding that enables local governments to fully satisfy the resource and funding needs associated with local stormwater management programs. VACo supports legislation that proposes creative and cost-effective stormwater management practices. VACo supports initiatives that clarify and modernize stormwater regulations and permitting processes, including measures that makes permitting more efficient, reevaluates the fee structure system, and allows for considerations of factors such as long-term maintenance costs. VACo supports legislation that proposes innovative solutions to facilitate compliance with stormwater standards in ways that promote economic development while achieving water quality goals.

**Tree Conservation and Replacement**

VACo supports expanding tree replacement and tree conservation statutes to include all localities in Virginia.

**Onsite Wastewater Systems**

VACo supports legislation ensuring that potential buyers of real property are told about the type, size and maintenance requirements and associated costs of the wastewater systems on the property prior to the signing of the initial sales contract and the recordation of engineered systems plat and deed at the time of sale.

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**Uranium Mining**

VACo supports continuation of a moratorium on uranium mining and milling within the Commonwealth of Virginia.

**Technical Assistance**

VACo supports robust state funding for entities that provide critical resources and technical assistance to localities in their efforts to comply with environmental policies and regulations. This includes, but is not limited to, organizations such as the Virginia Cooperative Extension and Planning District Commissions (PDCs).

**Water Supply Planning**

VACo supports appropriations adequate to ensure full funding by the state for the ongoing development and implementation of state-mandated water supply plans. VACo does not support overly burdensome permitting processes or applications for water usage.

PRELIMINARY

# FINANCE

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## Priorities

### **Local Finance**

VACo supports the authority of county governments to levy and collect revenue from local business taxes.

### **Equal Taxing Authority**

VACo supports granting counties equal taxing authority to that enjoyed by cities and towns to enact local excise taxes without referendum, such as the authority to adopt a local meals tax without referendum and to levy and collect a tobacco tax.

## Positions

### **Appeals of Tax Assessments**

VACo opposes proposals to make major changes to the current appeals processes for real or tangible personal property assessments, such as changes to the assessor's presumption of correctness or the role of the state Tax Commissioner with respect to valuation of property.

### **Funding for State Mandated Positions and Jails**

VACo urges the Commonwealth to meet its full funding obligations and provide flexibility in the use of state funds for compensation of constitutional officers and state-supported local employees.

VACo requests that jail per diem funding in the 2020-2022 biennial state budget be increased to levels that better represent the costs of housing inmates, and be adjusted for inflation in the future so that payments keep pace with rising costs. The current rates of \$4 per day for local-responsible inmates and \$12 per day for state-responsible inmates are inadequate and represent an underfunded mandate on counties. The Compensation Board estimated a total average daily cost of operating local and regional jails at \$85.83 per inmate in FY 2017, of which \$46.30 was contributed by localities.

VACo supports payment of the medical costs of inmates using a cost-effective program jointly funded at the federal and state levels. VACo supports streamlining the process of eligibility determination and enrollment for inmates who may qualify for Medicaid. VACo supports the provision of clinically appropriate health care for individuals incarcerated in local and regional jails; if the state establishes standards for the provision of health care, including behavioral health care, in local and regional jails, these standards should be adopted through the regulatory process with ample opportunity for stakeholder involvement, and the state must provide sufficient funding to allow these standards to be met.

504 **Funding for Payments of Service Charges in Lieu of Taxes for State**  
505 **Facilities**

506 VACo supports reinstating state payments (PILT) to counties that mitigate the  
507 impacts of state correctional and behavioral healthcare facilities on county  
508 revenue.

509  
510 **Implementation of Medicaid Expansion**

511 VACo supports full state funding for the local costs associated with Medicaid  
512 expansion, including local eligibility workers and case managers. VACo supports  
513 restoration of General Fund reductions to Community Services Boards in FY  
514 2020. These savings were incorporated in the 2018 Appropriations Act and were  
515 expected to be generated by replacing General Fund support for services for  
516 previously-uninsured CSB clients with Medicaid billing for clients newly eligible  
517 for Medicaid. However, there is concern that Medicaid reimbursements may not  
518 fully cover the General Fund reductions.

519  
520 **Modernization of Communications Sales and Use Tax Structure**

521 VACo supports updating the Communications Sales and Use Tax (CSUT) to  
522 ensure that it reflects the modern telecommunications landscape, which has  
523 evolved since the CSUT took effect in January 2007.

524 VACo opposes any further diversion of Communications Sales and Use Tax  
525 Trust Fund dollars beyond the uses already specified in statute. These revenues  
526 should be held in trust for localities and not diverted for general state purposes.  
527 Currently, funds from the Communications Sales and Use Tax Trust Fund are  
528 taken “off the top” for the Department of Taxation’s costs to administer the tax,  
529 the telephone relay center operated by the Department for the Deaf and Hard of  
530 Hearing, and any franchise fees owed to localities. Language adopted in the  
531 2018-2020 biennium budget provides for an additional diversion of funds to the  
532 state General Fund from assumed savings in the telephone relay contract; these  
533 funds would otherwise flow to localities.

534  
535 **Real and Personal Property Tax Exemptions Enacted Prior to 2003**

536 VACo supports providing localities the ability to decide whether to maintain  
537 property tax exemptions granted by the General Assembly prior to passage of the  
538 Constitutional amendment vesting the authority to grant such exemptions with  
539 localities. The Constitutional amendment which was passed by the voters in  
540 2002 and took effect in January 2003 placed decision-making authority about  
541 local tax exemptions with local governing bodies, within certain limits, and this  
542 authority should apply to exemptions granted before 2003 as well.

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# GENERAL GOVERNMENT

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## **Priorities:**

### **Local Authority**

VACo supports relaxation of the Dillon Rule and legislation maintaining and enhancing local authority and autonomy in matters including land use, revenue measures, procurement and other issues of local concern. VACo supports extending powers currently granted to some local governments to all local governments. VACo opposes legislation that erodes local authority.

### **Unfunded Mandates**

VACo opposes unfunded mandates and shifting fiscal responsibility for existing programs by the Commonwealth from the state to localities. When funding for a mandated program is altered, the mandate should be suspended until full funding is restored. When legislation with a cost to localities is passed by the General Assembly, the cost should be borne by the Commonwealth, and the legislation should contain a sunset clause providing that the mandate is not binding on localities until funding by the Commonwealth is provided.

## **Positions**

### **Collective Bargaining for Public Employees**

VACo opposes any effort to mandate collective bargaining for public employees.

### **Election Costs and Districts**

VACo supports legislation that would decrease the costs of elections to localities. These costs include primaries, voting equipment, personnel and voting places. Cost reduction solutions include requiring parties to pay for primary elections, having one date for primary elections, using printed ballots, establishing countywide voting places and other similar measures. The state should provide adequate funding to localities for optical scan and other voting equipment and registrar costs. VACo also supports legislation to minimize or eliminate Split Voting Precincts. Additionally, VACo supports a streamlined process to address situations in which census boundaries do not align with locally drawn or commonly adhered to boundaries.

### **Ethics Reform**

VACo supports common sense efforts to strengthen Virginia's public ethics and conflicts of interest laws that are applicable and practical at the local level.

### **Freedom of Information Act (FOIA)**

VACo opposes changes to the Virginia Freedom of Information Act that would impose additional burdens on localities.

596 **Grievance Hearings**  
597 VACo supports legislation authorizing localities to use an administrative hearing  
598 officer and existing grievance panels and procedures, and opposes the mandate of  
599 a three-member panel. VACo also supports providing immunity to local  
600 government employees, officers, volunteers, administrative hearing officers and  
601 panel members for claims arising out of participation in personnel grievance  
602 procedures.  
603

604 **Interoperability**  
605 VACo supports the state’s goal that agencies and their representatives at the local,  
606 regional, state and federal levels be able to communicate using compatible  
607 systems to respond more effectively during day-to-day operations and major  
608 emergencies. Local governments require dedicated federal and state funding  
609 sources to achieve this goal.  
610

611 **Next Generation 9-1-1 (NG9-1-1)**  
612 VACo supports the Commonwealth’s transition to Next Generation 9-1-1 (NG9-1-  
613 1) in a way that does not unfairly burden localities, financially or otherwise.  
614

615 **Pretrial Services**  
616 VACo supports increased funding for and expansion of pretrial services.  
617

618 **Public Notice, Public Hearing and Public Procurement**  
619 VACo supports legislation to streamline required newspaper advertising for  
620 public notices, public hearings and public procurement including legislation to  
621 give localities the option to use electronic or other forms of notification as an  
622 alternative to newspaper advertising.  
623

624 **Public Safety – Body Worn Cameras**  
625 VACo supports maintaining the ability of local governments to adopt policies and  
626 practices regarding body worn cameras that reflect local needs and fiscal realities.  
627

628 **Sovereign Immunity**  
629 VACo opposes any substantive change in local governments’ present defense of  
630 sovereign immunity. VACo opposes bringing counties under the Virginia Tort  
631 Claims Act.  
632

633 **State Assistance for Police Departments**  
634 VACo supports increasing state assistance for police departments through “599”  
635 Aid to Localities. This funding is designed to equalize state funding between  
636 counties in which the sheriff department provides law enforcement and those  
637 cities, counties and towns with a police department.  
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# HEALTH AND HUMAN RESOURCES

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## Priority

### **Health and Human Resources Funding**

VACo supports transparent state policies and funding to ensure the Commonwealth’s at-risk families have access to high quality and appropriate services. The Commonwealth should provide full funding to localities and their state administrative entities for state-mandated human services and provide the necessary program flexibility to enable localities to provide comprehensive and case-tailored services.

## Positions

### **Aging/Long-Term Care**

VACo supports efforts that allow seniors to remain at home in a safe and secure environment. VACo urges the General Assembly to provide sufficient funding for companion services, in-home services, and home-delivered meals.

### **Behavioral Healthcare**

VACo supports continued funding by the Commonwealth sufficient to allow Community Services Boards (CSBs) to meet adequately the charge of providing services through a community-based system of care. State support must adequately enable CSBs to provide the additional services mandated by the General Assembly to be phased in over the next several years, as well as any additional requirements that may be added, such as a requirement to provide behavioral health treatment in local and regional jails.

Any changes to CSB funding should involve meaningful consultation with localities as key funding partners in the behavioral health system. In addition to local contributions to CSBs, localities make significant commitments to behavioral health through support for services funded through the Children’s Services Act and local spending on behavioral health care in local and regional jails, among other funding commitments.

Proposed changes to the funding structure, such as the creation of new funding formulae, should apply only to new funding. As an alternative, hold-harmless funds must be provided to those CSBs that would stand to lose state funding under any new funding structure.

VACo supports the ability of the Department of Behavioral Health and Developmental Services to waive local matching requirements for CSB funding for localities experiencing financial hardships.

Realignment of the behavioral health funding structure to incentivize community-based treatment rather than use of state hospitals will require additional state dollars and must not rely on local funding to backfill unanticipated costs for hospitalization.

686 VACo supports the creation of additional Medicaid waiver slots to serve  
687 individuals with intellectual and developmental disabilities in the community,  
688 approximately 13,000 of whom were on a wait-list as of August 2019.  
689

### 690 **Children’s Services Act**

691 VACo supports equitable cost-sharing between the state and localities for the  
692 costs involved in the placements of children in residential treatment facilities for  
693 non-educational reasons. VACo opposes proposals to limit state participation in  
694 funding services for children and youth who are mandated to be provided with  
695 special education and foster care services.

696 VACo supports enhancing the ability of local school divisions to serve  
697 children with disabilities in their neighborhood schools, to include flexibility in  
698 use of state pool funds to serve children with high-level needs in local or regional  
699 programs tailored to meet those needs, and additional support for special  
700 education wraparound services to help support children in their communities.

701 VACo supports state assistance to localities with contracting for CSA  
702 services to improve localities’ ability to negotiate with providers of these services,  
703 such as private day placements.  
704

### 705 **Early Intervention**

706 VACo supports sustainable funding for Part C Early Intervention, which is an  
707 entitlement program that provides services for Virginia’s infants and toddlers.  
708 VACo requests that the General Assembly continue to increase state general  
709 funding to address growth in caseloads. Underfunding this entitlement program  
710 puts pressure on local revenues to fill funding gaps for this mandated service.  
711

### 712 **Emergency Medical Transportation**

713 VACo supports policies to protect consumers who require air ambulance services.  
714 VACo opposes proposals that would add additional legal and administrative  
715 burdens on local first responders regarding decisions about methods of  
716 transportation in emergency situations.  
717

### 718 **Foster Care**

719 VACo supports efforts to ensure that the state is prepared to meet the  
720 requirements of the recently-enacted federal legislation governing federal  
721 funding for children placed in foster care, to include preparing providers to meet  
722 new standards required in the law. This legislation will allow federal  
723 participation in prevention services that previously have been funded by state  
724 and local dollars, but services must meet certain standards in order to qualify for  
725 federal funding. VACo supports state assistance in recruiting appropriate foster  
726 families to care for children who must be removed from their homes

727 VACo supports state assistance in recruiting and retaining child welfare  
728 workers to address high rates of turnover in local departments of social services.  
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**Group Homes**

VACo supports resources necessary for the state to enforce appropriate regulation of group homes, such as staff qualifications and the condition of the homes, to ensure the protection of residents’ health and safety.

**Healthcare**

VACo supports continued state funding for dental care, school nurses and preventive services and maternal and child health programs offered through local health departments and local school systems. VACo encourages the state to prepare for emergency health services access to care and to develop and fund incentives that would alleviate the nursing shortages felt in many communities.

**Human Trafficking**

VACo supports treating survivors of human trafficking as victims, not criminals, and supports their access to services available to other trauma victims, such as job placement services, housing assistance, access to education, legal services, and mental health services.

**Local EMS Involvement**

VACo supports increased local involvement in state EMS planning to ensure statewide needs are met and to avoid imposing unnecessary barriers to volunteerism.

**Prevention Services**

VACo supports increased state general funding for community-based service programs. VACo recognizes programs such as Healthy Families, Comprehensive Health Investment Project (CHIP) of Virginia, Smart Beginnings, and Resource Mothers as important models and requests that the General Assembly provide additional funding for these home- and community-based activities. Investments in programs that ensure a strong start for children can help reduce the need for costlier interventions later in life.

**Substance Abuse**

Efforts to address substance dependency must be comprehensive and coordinated with localities. The state should develop and support evidence-based prevention initiatives and should continue to improve access to treatment.

**Telehealth**

VACo supports the use of electronic information and telecommunications technologies to support long-distance clinical health care, patient and professional health-related education, public health and health administration. Flexibility in the delivery of these services is essential in meeting the needs of residents.

# TRANSPORTATION

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## Priorities

### **Transportation Funding**

VACo supports expedited action to address the causes for declining growth in transportation revenues and to develop recommendations to grow revenue over time to meet increasing demands for new construction and maintenance for existing transportation infrastructure. Such action must address the secondary road needs of counties throughout the Commonwealth, as such funding has been vastly reduced over the past 10 years.

VACo supports changes to simplify the Smart Scale process for allocating transportation funds to reduce time and costs to prepare and review applications.

VACo supports adequate funding levels to maintain existing transit capital state match rates which are projected to decline starting in 2021 due to the depletion of transportation bonds.

In 2018 the legislature enacted a dedicated funding solution for Metro that came largely through reallocation of existing revenues, at the expense of other significant transportation projects throughout Northern Virginia. To address this issue, VACo supports continuing efforts to replace the regional funding that was redirected from the Northern Virginia Transportation Authority.

## Positions

### **Local-State Cooperation**

VACo is committed to the protection of local government authority to regulate land use. This authority must be recognized by Virginia Department of Transportation (VDOT) and the Commonwealth Transportation Board (CTB) when evaluations are conducted to determine the consistency between local transportation plans and the Commonwealth's transportation priorities. VACo also opposes the reduction of local control that is associated with the CTB's process of designating Corridors of Statewide Significance and the implementation of Arterial Preservation. Additionally, VACo supports additional flexibility within the VDOT project approval process and standards to be responsive to localities' individual needs.

816 **Devolution of Secondary Roads**  
817 VACo opposes legislative or administrative initiatives that would transfer to  
818 counties the responsibility for the construction, maintenance or operation of new  
819 and existing roads.

820  
821 **Highway Tolls**  
822 VACo opposes the installation of toll facilities on Virginia’s interstate highways  
823 until the Commonwealth Transportation Board has thoroughly reviewed and  
824 assessed the components of a long-term capital improvement program, has  
825 identified and compared all available funding alternatives and has adopted a  
826 proposal that matches capital improvements with realistically available funding  
827 sources.

828  
829 **Maintenance Priorities**  
830 VACo supports a requirement imposed upon VDOT to implement a notification  
831 plan with the local governing body to establish maintenance priorities.

832  
833 **Parking**  
834 VACo supports general authority for counties to adopt ordinances regulating,  
835 including prohibiting, the parking of boats, RVs, utility trailers, campers, etc. on  
836 subdivision streets. In addition, VACo supports additional authority that would  
837 allow localities with parking ordinances the ability to enforce such ordinances  
838 using law enforcement, uniformed local employees, or uniformed personnel  
839 under contract with the locality.

840  
841 **Peer-to-Peer Automobile Rentals**  
842 All Vehicles, regardless of ownership, that are rented through online platforms  
843 should be subject to the current rental car taxes allocated to state and local funds.

844  
845 **Rail Enhancement Fund**  
846 VACo supports authority for counties to approve Rail Enhancement Fund  
847 projects funded by the state and constructed within their jurisdictions.

848  
849 **Railway Crossings**  
850 VACo supports efforts to safely improve mobility issues on roads that cross  
851 railway lines.

852  
853 **Truck Size and Weight**  
854 VACo opposes any legislation that seeks to increase truck size or weight beyond  
855 the current federal standards, thereby stressing the capacity of the  
856 Commonwealth’s road systems and putting highways, roads and bridges at risk of  
857 increased damage or deterioration.

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859

## AGENDA ITEM 4.b.

Handouts to be provided at the meeting.  
Information still being gathered.

**KING WILLIAM COUNTY**

**FINANCIAL AND  
PROGRAM OVERVIEW**

**JANUARY 13, 2020**

**PRESENTED BY**

**BOBBIE H. TASSINARI, COUNTY ADMINISTRATOR**

## *Vision Statement*

King William County envisions a united community built on the foundations of its past, the strength of its diverse population and the promise of the future generations by focusing on quality of education for all citizens, quality of public services and quality of life, **balancing rural and suburban life styles.**

# PROPOSED STRATEGIC INITIATIVES

- Focus economic development around existing businesses, commercial operations such as agriculture and timber, small businesses, and start-up companies as well as established commercial ventures interested in relocating to our community
- Ensure County Ordinances and processes (Planning and Zoning/Building Inspections) are consistent, transparent and business friendly
- Ensure the citizens and their property are provided adequate protection through law enforcement and fire and emergency services
- Partner with the King William County Public Schools to provide excellent educational opportunities while providing a safe environment for our students and staff
- Partner with the Town of West Point to ensure the Town and the County prosper together
- Examine revenue sources annually (tax base, grants, investments, etc.) to ensure the County is proactive in guarding the citizens interest as well as meeting the governance needs

# FINANCIAL OVERVIEW

- **FY2020 revenue collections at the six month mark are at 58% with expenditures at an acceptable level**
- **FY2020 annual debt service is split 33.5% County and 66.5% KWCPS**
- **Total debt service is \$33,206,108 with annual FY2020 current debt service payments of \$2,395,373**
- **Benchmark for total debt is 3% of assessed values – County is currently at 1.64% \***
- **Benchmark for debt compared to County/School expenditure budgets should be less than 10% and County is at 5.89%\***

*\*GFOA – Governmental Financial Officers Association*

# FINANCIAL OVERVIEW

- **County Re-Assessment is underway and will be finalized with the new values in place as of December 31, 2020.**
- **Fiscal Year 2021 will see December real property taxes paid at existing 2014 rate and June real property taxes paid at newly assessed 2020 rate.**
- **Anticipated rate increase for real property assessed values is expected to be between 15-20%. This impact is due to the timeframe between the last assessment (2014) and the current assessment (2020).**
- **Current real property tax rate is \$0.86/per \$100. There is no plan to reduce the rate at this time.**

# FINANCIAL OVERVIEW

- In the past two fiscal years the County has paid off five long term debts (County and Schools)
- During that time the County refinanced three long term debts reducing the interest rates while not extending the pay off period
- During that same time the County has assumed two long term debts; (HHMS) for the Schools and (Radio Upgrade – first payment to start in FY2021) for the County.
- The County has acquired four properties over the past two years (two pending) to allow for growth and expansion of services to the community
  - Station One located at 7636 Richmond Tappahannock Hwy.
  - Lewis property located at 7890 Richmond Tappahannock Hwy.
  - Lewis property (vacant lot) located at 7864 Richmond Tappahannock Hwy.
  - 10 acres King William Road

# FINANCIAL OVERVIEW

- **2016-2017** Real Property Tax Rate of \$0.92/100  
General Properties Revenue collected \$17,579,957\*
- **2017-2018** Real Property Tax Rate of \$0.90/100  
General Properties Revenue collected \$18,037,674\*
- **2018-2019** Real Property Tax Rate of \$0.88/100  
General Properties Revenue collected \$18,078,628\*
- **2019-2020** Real Property Tax Rate of \$0.86/100  
General Properties Revenue collected to date - \$11,540,699\*

*\*General Property Taxes Include: Real Estate Tax, Land Use Roll Back, Public Service Corp Tax, Personal Property Tax, Mobile Home Tax, and Machinery & Tools Tax*

# COUNTY GROWTH

- **The County continues to experience stable growth (9.4% over 9 years)**
- **Unemployment Rate continues to decrease each year (2019 – 2.60%)**
- **Local sales tax revenue increased 8.8% over the past three fiscal years**
- **School age population has remained stable with an average enrollment over the past three years of 2,178**
- **Business Licenses\* issued in 2019 totaled 1,031**
- **Permits for Building Commercial\*\* issued in 2019 totaled 17**
- **Permits for Building Residential\*\* issued in 2019 totaled 120**

*\* Data Provided by COR*

*\*\* Data Provided by Building Inspections*

# PROGRAM OVERVIEW

- **Regional Animal Shelter is fully staffed and has managed four large seizure cases over the past 8 months which entails around the clock in-processing and care as well as multiple court hearings**
- **Parks and Recreation is in transition – new Manager hired and new Recreation Specialist to be hired**
- **Facilities is fully staffed and will assume Park maintenance as of January 2020**
- **Utilities is in the process of finalizing the Master Utility Plan and receiving the assessment from Dewberry Engineering in reference to the Fontainebleu Well**

# PROGRAM OVERVIEW

- **Financial Services has finalized the 2019 CAFR and is well into the FY2021 budget cycle**
- **Planning and Zoning will be bringing the revised Ordinances to the public and Board of Supervisors and beginning preparation for the Comprehensive Plan**
- **Building Inspections continue to manage with two full-time staff and continues to address requests from the public promptly**
- **Fire and EMS continue to hire and structure the department to better suit the County's needs under Interim Chief Laura Nunnally's direction**

# GOALS FOR 2020

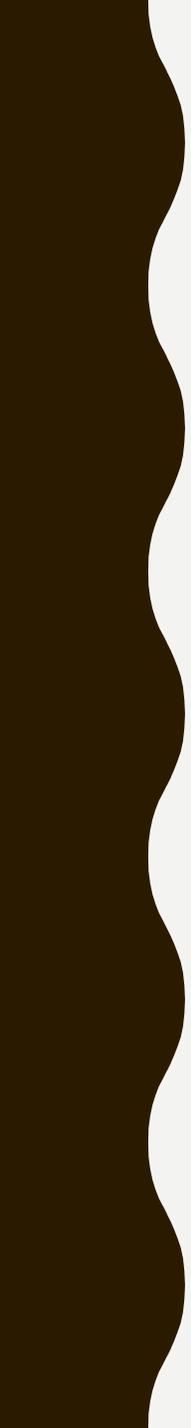
- **Initiate revision and update of County Comprehensive Plan**
- **Finalize Section 86. Planning Ordinances**
- **Finalize Master Utility Plan**
- **Finalize Compensation and Classification Review**
- **Finalize 2020 Assessment**
- **Finalize purchase of property located on Hwy 360, renovate and move departments by December 31, 2020**
- **Increase Fire and Emergency Medical Services Staff**
- **Finalize renovation of basketball court at Park**

# GOALS FOR 2020

- **Begin implementation of new financial software for the County and Schools (Edmunds)**
- **Begin implementation of new assessment/GIS software**
- **Finalize renovation of County website (CivicPlus)**
- **Implement and finalize Civic Clerk e-board software**
- **Implement Next Generation 9-1-1 project with VITA (June 2020)**
- **Finalize leases with cell tower sites for radio upgrade project**
- **Develop Financial Policies for standardization**

# WRAP UP

- **The County is in a strong position financially and the finalization of the reassessment will bring assessed rates back into balance with current standards.**
- **County operations are moving forward through software implementations to provide greater accessibility of information for staff and citizens.**
- **County operations are continuously being scrutinized for efficiencies and opportunities to better utilize our facilities and resources.**
- **The FY2021 budget process is underway and budget work sessions will begin with the Board on February 10<sup>th</sup>.**



**Thank You**

## AGENDA ITEM 4.c.



King William County  
Est. 1702

Board of Supervisors

Laura Nunnally  
Interim Fire Chief

William L. Hodges, First District  
Travis J. Moskalski, Second District  
Stephen K. Greenwood, Third District  
C. Stewart Garber, Jr., Fourth District  
Edwin H. Moren, Jr., Fifth District

DATE: January 13, 2020

TO: King William County Board of Supervisors

FROM: Laura Nunnally, Interim Fire Chief

SUBJECT: King William County Fire and Emergency Medical Services Department  
Addition of Three Full-Time Firefighter/EMT-B

#### SUMMARY

The addition of three full-time Firefighter/EMT-B's to King William County Fire and Emergency Medical Services will enhance the service provided to the county. With the addition of three full-time operational employees the full-time staffing will consist of nine providers and three full-time provides per shift.

#### CONSIDERATION/OPTION

The addition of three certified Firefighter/EMT-B's will benefit the citizens, visitors and employees of King William County.

The original six full-time employees were hired without the required certifications for the position. The original six were given a time period to attain the needed certifications and preform basic job functions. Below is a list of problems that were identified using the uncertified hiring process.

- The loss of one employee after sixteen months of employment due to the inability to obtain the needed certifications to fulfill the job requirements.
- One employee currently still working to attain the needed certifications to meet job requirements.
- Time taken by employees to attend the needed certification classes took away from the staffing levels that are needed to makeup crews to respond to 911 calls.
- Current full-time employees are unable to operate equipment, apparatus and perform necessary tasks on emergency calls.

January 6, 2020

Page 2 of 2

- Unnecessary fiscal expenses for travel and extra staffing during initial certification training.
- Placed both the employees and the community in dangerous situations that could have led to injury or death.

Moving forward hiring certified Firefighter/EMT's the above problems that were identified will be corrected.

#### ATTACHMENT

- None



King William County  
Est. 1702

Board of Supervisors

Bobbie H. Tassinari  
County Administrator

William L. Hodges, First District  
Travis J. Moskalski, Second District  
Stephen K. Greenwood, Third District  
C. Stewart Garber, Jr., Fourth District  
Edwin H. Moren, Jr., Fifth District

January 13, 2020

**TO:** Board of Supervisors

**FROM:** Bobbie H. Tassinari, County Administrator

**SUBJECT:** Resolution 20-XX – Budget Amendment – King William County Fire and Emergency Services Department Adding Three Full-Time Equivalent (FTE) Fire Medics – FY20

Attached for Board consideration is a resolution proposing the appropriation of General Fund Balance in the amount of \$75,225 to provide funds to add three Full-Time Equivalent (FTE) Fire Medics for general operational purposes. The additional Fire Medics will represent an ongoing budget expense.

The need for these additional three positions was not anticipated at the time of development of the FY 19-20 County budget. The additional employees are required to provide adequate support to the community in fire and emergency management services.

Recommendation

Approval of Resolution 20-XX.

**RESOLUTION 20-XX**

**BUDGET AMENDMENT – KING WILLIAM FIRE AND EMERGENCY MEDICAL SERVICES DEPARTMENT ADDING THREE FULL-TIME EQUIVALENT (FTE) FIRE MEDICS FY20**

**WHEREAS**, the Board of Supervisors wishes to amend the FY 19-20 County Budget to provide funds to the Fire and Emergency Services Department for the purposes of providing additional staff to meet operational needs at a cost of approximately \$75,225 by appropriating General Fund Balance; and

**WHEREAS**, the Board of Supervisors recognizes the need for additional staff to address service delivery needs and to offset overtime expenses; and

**WHEREAS**, the FY19-20 County Budget currently includes 6 FTE's for Fire and Emergency services and is requesting three full-time equivalent positions be created and funded to address service needs; and

**NOW, THEREFORE BE IT RESOLVED**, the Board of Supervisors of King William County hereby amends the FY 19-20 County Budget to establish the following transfers for the referenced revenue and expenditure:

TRANSFER FROM:	General Fund Balance	\$75,225
TRANSFER TO:	Fire and Emergency Services	
	Half Year Salary	63,750
	Half Year Benefits	<u>11,475</u>
		\$75,225

and \$75,225 is hereby appropriated and is directed to be transferred to the above referenced line items for the above stated purposes.

AGENDA ITEM 5.a.  
Introduction of the new  
Parks & Recreation Manager

## AGENDA ITEM 5.b.



King William County  
Est. 1702

Board of Supervisors

County Administrator

William L. Hodges, First District  
Travis J. Moskalski, Second District  
Stephen K. Greenwood, Third District  
C. Stewart Garber, Jr., Fourth District  
Edwin H. Moren, Jr., Fifth District

## MEMO

DATE: January 13, 2020

TO: King William County Board of Supervisors

FROM: Bobbie Tassinari, County Administrator

RE: Purchase of Property Located at 7864 and 7890 Richmond Tappahannock Hwy.

## SUMMARY

The Board of Supervisors authorized the County Administrator at the December 16, 2019 Board meeting to make an offer on two parcels available for sale located at 7864 and 7890 Richmond Tappahannock Hwy. The parcels are adjacent to the existing County property, located at 7636 Richmond Tappahannock Hwy., where Station One is located. The offer was made and accepted by the property owner on December 23, 2019 with an anticipated closing date of February 6, 2020.

The property located at **7890 Richmond Tappahannock Hwy.** consist of the following:

- 1.37 acres
- Brick and wood one-story building 8,265 SF
- Two separate facilities are located within the building – Pharmacy (7,000 SF) and Dental Office (1,140 SF)
- Parcel 22-34A
- Building built in 1985

The property located at **7864 Richmond Tappahannock Hwy.** consist of the following:

- 1.41 acres
- Vacant lot Parcel 22-34G



King William County  
Est. 1702

Board of Supervisors

County Administrator

William L. Hodges, First District  
Travis J. Moskalski, Second District  
Stephen K. Greenwood, Third District  
C. Stewart Garber, Jr., Fourth District  
Edwin H. Moren, Jr., Fifth District

There are currently two tenants in the building and they are operating on a month-to-month rental agreement with the current property owner. The offer to the property owner included a six-month timeframe from closing for the current tenants to vacate the premises. Because the County would prefer the tenants relocate within the County the move out dates can be flexible if needed.

The building will be inspected within the standard 30-day period by a licensed inspector to ensure there are no unforeseen issues with the structure, well or septic system. The building is ADA compliant and from all visual indications in good repair.

The anticipated usage of the facility will include space for the Sheriff's Office as well as new space for existing County departments that have outgrown their current location. These departments will be identified over the next 60 days.

Resolutions authorizing the purchase of the parcels and the use of funds will be brought forward to the Board of Supervisors at the January 27, 2020 meeting. Purchasing the property at this time will allow maintenance and renovation costs to be incorporated into the FY2021 budget process.

## **ATTACHMENTS**

1. Maps reflecting the property location.

**BOUNDARY LINE A  
SURVEY I**

**DR. A. W. LI**  
BEING A PART OF MOUN'  
BEING IN ACQUINTON MAG  
KING WILLIAM COUN

**OWNER'S CORNER**  
The platting or dedication of the line  
Medical Center, situated in the Acquint  
Virginia, is with the five corner  
corners  
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**AOSE**  
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ISSUED.  
GEOLOGICAL  
ENVIRONMENTAL  
THREE RIVERS HE

- NOTES:**
- 1) THIS PLAT
  - 2) THIS ROAD
  - 3) SEE COUR
  - 4) CURRENT
- TAX MAP NO. 22-34C  
INSTR. NO. 1  
D.B. 111  
TAX MAP NO.

FOUND V.D.H. CONCRETE MONUMENT  
INSTRUMENT 316000254  
RECORDED IN THE CLERK'S OFFICE OF  
COUNTY OF KING WILLIAM ON  
DECEMBER 16, 2016 AT 03:20PM  
PATRICIA M. NORRIM, CLERK  
RECORDED BY: PNN Pm14

TAX MAP NO. 22-36  
JAMES T. NEWMAN  
D.B. 74 P.178  
CURRENTLY ZONED A-C1

**'MOUNTVILLE'**  
TAX MAP NO. 22-34J  
DARRELL KELLUM, INC. &  
STEVE ADAMS, INC.  
INSTR. NO. 16001817  
P.B. 24 P.160  
CURRENTLY ZONED A-C1

TAX MAP NO. 22-34H  
KING WILLIAM COUNTY VOLUNTEER  
FIRE DEPARTMENT-ANDRESCUE SQUAD, INC.  
D.B. 287 P.736  
D.B. 285 P.369  
P.B. 16 P.231  
CURRENTLY ZONED A-C1

PARCEL 3  
TAX MAP NO. 22-34G  
1.41 AC.  
CURRENTLY ZONED B-1  
SEE ZONING CASE B-14

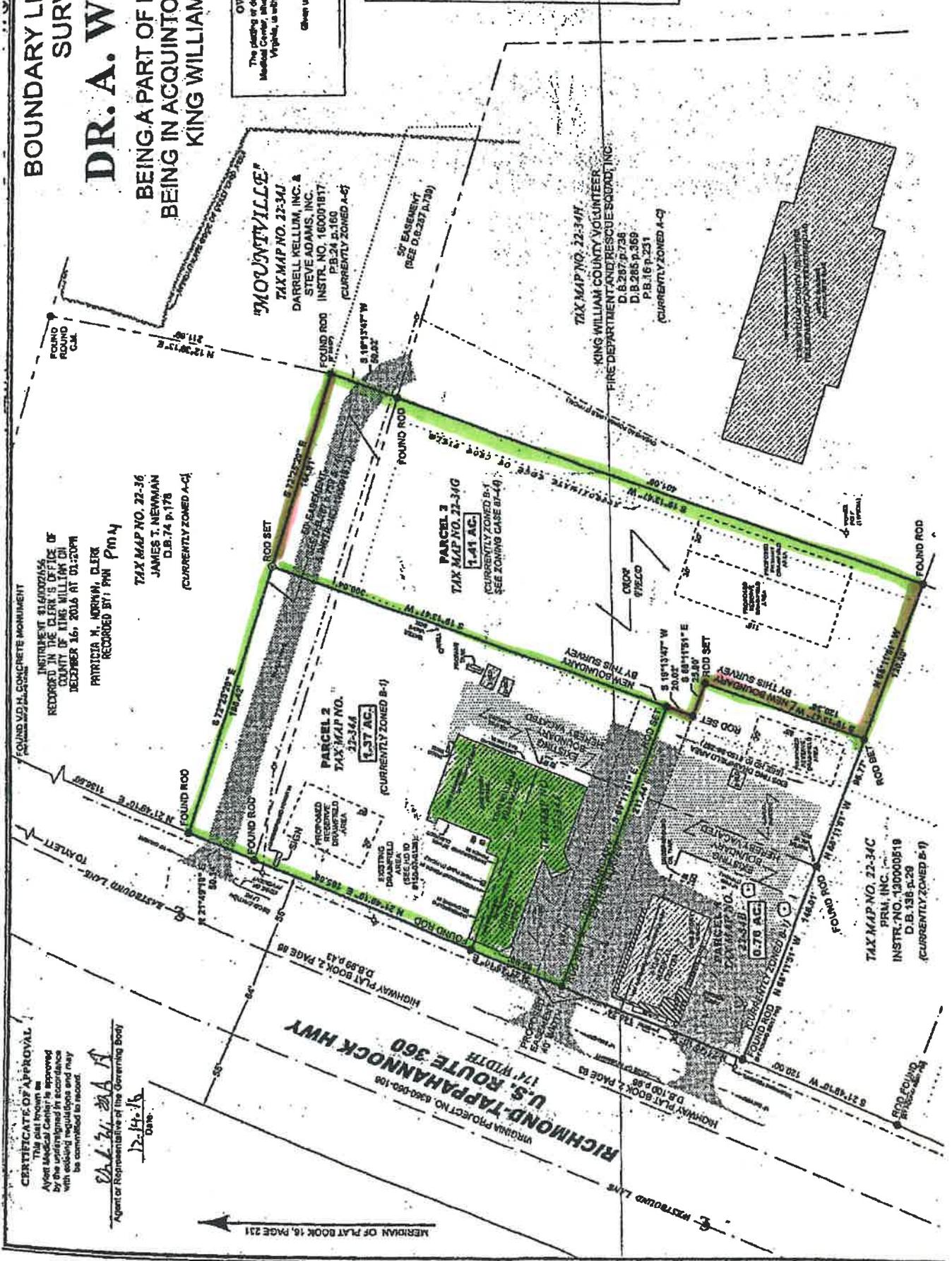
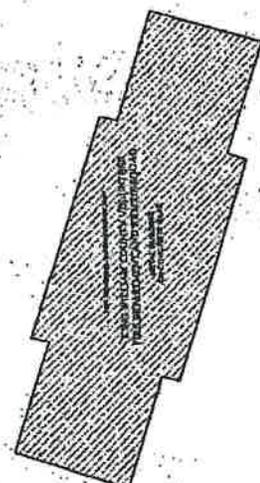
PARCEL 2  
TAX MAP NO. 22-34A  
1.37 AC.  
CURRENTLY ZONED B-1

TAX MAP NO. 22-34C  
PRM, INC.  
INSTR. NO. 130000519  
D.B. 138 P.29  
CURRENTLY ZONED B-1

**CERTIFICATE OF APPROVAL**  
This plat known as  
Agent Medical Center is approved  
by the undersigned in accordance  
with existing regulations and may  
be committed to record.  
*Patricia M. Norrim*  
Agent or Representative of the Governing Body  
12-14-16  
Date

MERIDIAN OF PLAT BOOK 16, PAGE 231

**RICHMOND-TAPPANNOCK HWY**  
U.S. ROUTE 360  
174' WIDTH  
WIRING PROJECT NO. 830-050-106  
D.B. 100 P.98



# 7890 Richmond Tappahannock Hwy, Aylett, King William County, VA 23009



For Sale  
Listed by John Turnage with Virginia Capital Realty



## \$375,000 USD

8,265 Sqft 1.37 ac Lot Size

Single family

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Original Listing

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### Property Summary for 7890 Richmond Tappahannock Hwy

**Property Type** Single family

**Date Added** 20 April 2019

**Lot Size** 1.37 Ac

**Stories** 1

**MLS Number** 1912361

**Zip** 23009

**Year Built** 1985

### Description for 7890 Richmond Tappahannock Hwy

King William Pharmacy building. 8265 square feet of retail space including an attached professional office directly on Rt. 360 in Aylett. 7,000 square foot pharmacy has large open retail area, pharmacy counter, offices, staff breakroom, one full bathroom, two half baths, and several storage rooms. Dentist office is 1140 square feet and has space for 3 chairs, waiting area, office, and bathroom. The exterior of the building has just been completely repainted. Paved parking area with room for expansion. Great exposure on busy Route 360 with a traffic count of over 12,000 vehicles per day. B-1 Zoning will allow a wide variety of uses. Ideal for a restaurant, medical or professional offices, retail, florist, antiques, worship center, daycare, etc. Priced well below current county assessment. Situated on 1.37 acres with an additional 1.4 acres available adjacent. (MLS #1912362) Ideal for parking or future expansion.

### Features for 7890 Richmond Tappahannock Hwy



## AGENDA ITEM 5.c.



King William County  
Est. 1702

Board of Supervisors

Bobbie H. Tassinari  
County Administrator

William L. Hodges, First District  
Travis J. Moskalski, Second District  
Stephen K. Greenwood, Third District  
C. Stewart Garber, Jr., Fourth District  
Edwin H. Moren, Jr., Fifth District

**DATE:** January 13, 2020  
**TO:** Board of Supervisors  
**FROM:** Emily Teagle, Special Projects Assistant  
**SUBJECT:** Update on Radio Upgrade Project

Recent activities completed for the Motorola Radio Upgrade Project:

- Received the template from Bank of America for the verbiage to be included in the Cell Towers Lease
- The lease template from Bank of America has been sent to Sands Anderson for review
- Tower sites have informally been contacted to advise them of the King William radio project implementation and start discussions of space availability

Upcoming activities for the Motorola Radio Upgrade Project:

- Waiting to receive updated Performance Bond from Motorola with an attachment for a Dual Obligee Rider listing Bank of America as an additional obligee
- Waiting for approval from Sands Anderson that the verbiage to be included in the Cell Tower Lease is acceptable
- Motorola will be setting up a “kick-off” meeting with King William County in January to begin project. After the kick-off meeting Motorola and King William County will work together to formally contact the Tower Sites for leasing

AGENDA ITEM 5.d.  
CAFR will be provided  
at the meeting