



County of King William, Virginia
Est. 1702

**BOARD OF SUPERVISORS
WORK SESSION MEETING OF APRIL 13, 2020 – 7:00 P.M.
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA**

AMENDED AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Review and Adoption of Meeting Agenda**
- 4. Work Session Matters:**
 - a. Fire and EMS Update – *Interim Chief Laura Nunnally*
 - b. Arts Alive, Inc. Request for Appointment to the Board of Directors – *Bobbie Tassinari, County Administrator*
 - c. Resolution 20-21 Budget Amendment – King William Social Services Office Appropriation of Local Match Funds for Additional Pass Through Funding for FY2020– *Anne Mitchell, Director of Social Services*
 - d. Update on Town of West Point Pavilion – *Bobbie Tassinari, County Administrator*
 - e. FY2021 Budget Discussion– *Natasha Jouranlein, Director of Financial Services*
 - i. Health Care Coverage
 - ii. Capital Plan
 - iii. Tax Levies
- 5. Board Review of Proposed April 17, 2020 Work Session Meeting Agenda**
- 6. Board of Supervisors' Comments**
- 7. Closed Session**
 - a. Discussion with Berkley Group on Profile Development for Recruitment of County Administrator
- 8. Adjourn or Recess**

AGENDA ITEM 4.a.

Fire and EMS Update

No Attachment

AGENDA ITEM 4.b.



King William County
Est. 1702

Board of Supervisors

County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMO

DATE: April 13, 2020

TO: King William County Board of Supervisors

FROM: Bobbie H. Tassinari, County Administrator

RE: Appointment to the Arts Alive Board of Directors

SUMMARY

Ms. Donna Kline, Executive Director of Arts Alive, Inc. has requested the Board of Supervisors appoint a member to their Board of Directors to serve a 3-year term. Mr. Bill Hodges, Supervisor for the 1st District, has served as the appointee for the past four years. The Board meets once a month, usually the first Monday, at 7:00 p.m. at the Greater West Point YMCA and the meeting generally runs one hour.

Ms. Kline welcomes Mr. Hodges to return as the appointed member but if not, then request the Board of Supervisors appoint a member at the April 13th work session. The Arts Alive Board of Directors will be voting in new members at their May 4th board meeting.

REQUEST

Staff request the Board of Supervisors designate a member to represent the County on the Board of Directors of Arts Alive.

ATTACHMENTS

1. About Arts Alive_1 Page
2. Board Commitment Letter Arts Alive

BOARD OF DIRECTORS COMMITMENT LETTER
JULY 1, 2020 TO JUNE 30, 2023

I, _____ understand that as a member of the Board of Directors of Arts Alive, Inc., I have legal, financial, and ethical responsibilities to ensure that the organization is well managed and does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the organization, and I will act responsibly and prudently as its steward.

As part of my responsibilities as a board member:

1. I will contribute to defining the organization's values, strategy, and direction and actively govern the fulfillment of our mission through my commitment and legal responsibilities. I will participate in decisions on issues and policies and carry out my functions as a board member as stated in the bylaws.
2. I will attend at least 75% of scheduled board meetings.
3. I will attend at least 75% of the meetings for committees on which I serve. I will serve on at least one board committee.
4. Each year I will consider becoming a season ticket subscriber and/or making a personal financial contribution at a level that is meaningful to me.
5. I will represent the organization, act as a spokesperson, and participate in the activities.
6. I will act in the best interests of the organization, and excuse myself from discussions and votes where I have a conflict of interest.
7. I will work in good faith with staff and other board members as partners towards achievement of our goals.
8. If I don't fulfill these commitments to the organization, I will expect a key officer to contact me and discuss my responsibilities with me. I understand that I may be required to resign from the board if I cannot fulfill my responsibilities as a Director.

In turn, the organization will be responsible to me in several ways:

1. Opportunities will be offered to me to discuss with the President or Chief Executive Officer the organization's programs, goals, activities, and status; additionally, I can request such opportunities.
2. The organization will help me perform my duties by keeping me informed about issues in the industry and field in which we are working, and by offering me opportunities for professional development as a board member.
3. Board members and staff will work in good faith with me towards achievement of our goals.
4. If the organization does not fulfill its commitments to me, I can call on the President or Chief Executive Officer to discuss the organization's responsibilities to me.

As a Director I am fiscally responsible, with other Directors, for this organization. I will know what our budget is and take an active part in reviewing, approving, and monitoring the budget and fundraising to meet it. I know my legal responsibilities for this organization and those of my fellow Directors. I am responsible to know and oversee the implementation of policies and programs. I accept the by-laws and operating principles manual and understand that I am morally responsible for the health and well-being of this organization. I pledge to act in the best interest of the organization during my tenure.

Director's Signature: _____ Date: _____

President's Signature: _____ Date: _____

The President should sign two copies of this agreement for each board member. Each new board member should sign both, return one copy to the President, and keep the other for reference.



Arts Alive is an organization devoted to promoting and stimulating an awareness and love of the arts. **Arts Alive** intends to achieve this goal by instituting, funding, supporting and administering arts programs for all ages.

- Incorporated June 2003
- Serving Town of West Point and the counties of King William, New Kent, and King and Queen
- Governed by a 19 member Board of Directors
- Supported by committees of volunteers
- Staffed with two part-time employees

PO Box 906
West Point, VA 23181
P 804-843-3475
F 804-843-4364
info@artsaliveinc.org
www.artsaliveinc.org

ON STAGE PERFORMANCES

- Season series of professional performances held in the 500-seat Robinson/Olsson Civic Auditorium and Fine Arts Center located in West Point
- Over 400 season subscribers with many sold out performances



SUMMER CAMPS

Two week-long summer camps in centrally located West Point



Summer Arts Camp (late June)

- Over 40 classes offered in visual arts, music, dance, theater, and much more
- Taught by local artists, musicians, dance instructors, art and theater teachers, as well as other professionals

Missoula Children's Theatre Drama Camp (early August)

- Rehearsals and workshops directed and coached by professional actors from the Missoula Children's Theatre
- Two public performances at the end of camp, giving campers the opportunity to "Be a Star" on stage



ART EXHIBITS

- Five art exhibits annually in the exhibition space in the Robinson/Olsson Auditorium and Fine Arts Center
- Coincide with performances and open to the public
- Artists are welcome to inquire to participate



ART WORKSHOPS

- Taught by Virginia Museum of Fine Arts educators, as well as local artists
- Very affordable with few requiring additional cost for supplies

SCHOLARSHIPS

Three \$1,000 scholarships are offered each year to students pursuing a career in the arts to help offset the cost of their education. Recipients are also eligible to apply for an additional \$500 scholarship for the following year.



C. Herbert Brown, Jr. Performing Arts Scholarships

These scholarships were established in memory of founder, president, and director Herb Brown. They are open to students who are preparing to pursue a career in the performing arts.

Andy Conklin Visual Arts Scholarship

This scholarship was named in honor of founder, president, and director Andy Conklin and established to help graduating high school seniors who are planning a visual arts related career such as studio art or graphic design.

SUPPORT ARTS ALIVE



Living in a rural community can make connecting with the arts a challenge, but **Arts Alive** is making it possible. You can help keep the **Arts Alive** right where you live.

- Become a donor
- Donate to a scholarship fund
- Make a gift in honor or memory
- Advertise in an event program
- Sponsor a program

Additionally, **Arts Alive** offers business sponsorships that include many benefits.

Donations are gladly accepted on-line at www.artsaliveinc.org or can be mailed.

AGENDA ITEM 4.c.

RESOLUTION 20-21

**BUDGET AMENDMENT – KING WILLIAM SOCIAL SERVICES OFFICE
APPROPRIATION OF LOCAL MATCH FUNDS FOR
ADDITIONAL PASS THROUGH FUNDING FOR FY20**

WHEREAS, the Board of Supervisors wishes to amend the FY20 County Budget to provide local match funds to the Social Services Office for additional pass through funding for the remainder of the FY20; and

WHEREAS, each year federal and state pass through funds are utilized throughout the budget year to help fund administrative expenses and services; and

WHEREAS, additional pass through funds are being requested at this time as a result of additional administrative expenses that exceeded the projections of the FY20 budget request; and

WHEREAS, pass through is funded at a 65% local match;

NOW, THEREFORE BE IT RESOLVED, the Board of Supervisors of King William County hereby amends the FY20 County Budget to establish the following revenue and expenditure:

REVENUE:	Proceeds from Commonwealth	\$28,312
	Transfer from General Fund	<u>52,579</u>
		\$80,891
EXPENDITURE:	Administrative Expenditures	<u>\$80,891</u>

and \$52,579 is hereby appropriated and is directed to be transferred to the above-referenced line items for the above stated purposes.

AGENDA ITEM 4.d.



King William County
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Board of Supervisors

County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMO

DATE: April 13, 2020

TO: King William County Board of Supervisors

FROM: Bobbie H. Tassinari, County Administrator

RE: Partnership Between King William County and the Town of West Point to Construct the Riverwalk Park Pavilion Project

SUMMARY

The Board of Supervisors approved Resolution 19-72 at the December 16, 2020 meeting contributing up to \$250,000 to aid in the construction of the Riverwalk Park Pavilion Project located in the Town of West Point. The project was supported to provide additional opportunities for tourism and to provide an outdoor venue for the citizens.

The Town of West Point has entered into contract with Norman Company, Inc. to initiate the construction of the Pavilion and Park. Construction is anticipated to be completed by late summer 2020. The funds will be distributed to the Town of West Point on a reimbursement basis up to \$250,000. These funds are identified and encumbered within the County's Capital Fund (310) under Purchase Order 2253.

No other action is required by the Board of Supervisors.

AGENDA ITEM 4.e.

KING WILLIAM COUNTY HEALTH COVERAGE PLAN

The County Administrator’s Recommended Budget for FY2021 includes a 4.8% increase to the health coverage plan. The increase would be proportionally shared by both the Employee and the Employer. The County will continue to offer the Key Advantage 250 and 500 Plans.

Reflected below is a breakdown of employer and employee contributions to the County’s health plan projected in FY2021:

King William County (Current FY2020)								
In Network Benefits	The Local Choice				The Local Choice			
	Key Advantage 250				Key Advantage 500			
Annual Deductible	\$250/\$500				\$500/\$1000			
Annual Out-of-Pocket Max	\$3,000/\$6,000				\$4000/\$8000			
Office Visits (PCP/Specialist)	\$20/\$35				\$25/\$40			
Labs/Xrays/Major Diagnostics	Deductible, then 10% co-insurance				Deductible, then 20% co-insurance			
Out of Network Benefits								
Deductible	\$500/\$1000				\$1000/\$2000			
Coinsurance	30%				30%			
Out-of-Pocket Max	\$5,000/\$10,000				\$7000/\$14000			
Rates per Month	Count	Employer	Employee	Monthly Premium per Tier	Count	Employer	Employee	Monthly Premium per Tier
Single	5	\$725.60	\$223.40	\$949.00	64	\$786.24	\$77.76	\$864.00
Dual	0	\$948.24	\$807.76	\$1,756.00	8	\$1,102.62	\$495.38	\$1,598.00
Family	1	\$1,383.48	\$1,178.52	\$2,562.00	11	\$1,609.77	\$723.23	\$2,333.00
Estimanted Monthly Employee Premium	\$2,295.52				\$16,895.21			
Estimanted Annual Employee Premium	\$27,546.24				\$202,742.52			
Total Monthly Employer Contribution	\$5,011.48				\$76,847.79			
Total Annual Employer Contribution	\$982,311.24							

PROPOSED FY2021 PLANS AND COVERAGE

King William County FY2021 Preliminary Health Insurance Premiums - Monthly Cost	Plan Type	Employee	Employer	Total	Percentage Covered by Employee	Number on the Plan
Subscriber	High - Key Advantage 250	\$ 234.12	\$ 760.43	\$ 994.55	23.5%	5
Subscriber +1		\$ 846.53	\$ 993.76	\$1,840.29	46.0%	0
Family		\$1,235.09	\$1,449.89	\$2,684.98	46.0%	1
Subscriber	Low - Key Advantage 500	\$ 81.49	\$ 823.98	\$ 905.47	9.0%	64
Subscriber +1		\$ 519.16	\$1,155.55	\$1,674.70	31.0%	8
Family		\$ 757.95	\$1,687.04	\$2,444.98	31.0%	11
Employer Costs	\$ 1,029,462.18					
Employee Costs	\$ 241,342.62					

KING WILLIAM COUNTY CAPITAL IMPROVEMENT PLAN

The County Administrator's Recommended Budget addresses only the capital items that cannot be moved to future fiscal years.

FY2021 Department Five Year Request for CIP								
FIVE YEAR REQUESTS								
CAPITAL IMPROVEMENTS PLAN								
REQUEST FROM	GENERAL DESCRIPTION	FUNDING SOURCE FY20	FY2021	FY2022	FY2023	FY2024	FY2025	JUSTIFICATION
SPECIAL REQUEST								
CO ADMIN	Constitutional Officer - Courts and Public Safety Building Wing Build Out	GENERAL FUND	-	300,000				Build out of unfinished area in Courts and Public Safety Building. Will be built as a Sheriff's Office Training Area. No funds have been expended or allocated for this as of FY2020. Requesting \$300,000 be included in capital for FY2022 for build out.
CO ADMIN	County Administration - Broadband Initiative	GENERAL FUND - RETAINED FROM FY 2018 ALLOCATION						To be disbursed at the request of the County Administrator and approved by the Board of Supervisors. Appropriation made in FY2018 and will continue to float through Fys until utilized or BoS request it to be returned to the General Fund Balance.
CO ADMIN	County Administration - Renovate Front Counteres for Treasurers Office and COR Office.	GENERAL FUND	-	35,000				Install new counters with glass in both offices for security measures. Move this request to FY2022.
CO ADMIN	Constitutional Officer - Clerk of the Courts Storage and Filing Cabinets	GENERAL FUND	-					Outgrowing current filing cabinets and would like to upgrade to a more efficient cabinet. Include this in FY2021 to replace existing filing system. - UNDER CLERK OF COURT BUDGET
CO ADMIN	General Registrar Office - Voting Machines	GENERAL FUND						Final year of installment payments (5 years)
FINANCE	Accounting Software for County	GENERAL FUND						Funded in FY2020 capital budget.
CO ADMIN	MOTOROLA RADIO REPLACEMENT	GENERAL FUND		230,000	230,000	230,000		46 RADIOS X \$5K (7 yr life) - possible Motorola assisting in research grants
SHERIFF	Constitutional Officer - Sheriff's Office - Impound Lot	GENERAL FUND		50,000				Build out fenced lot with pad back of Sheriff's Office behind New Courthouse; Push to FY2022
FIRE AND EMERGENCY SERVICES								
FIRE & EMS	EMERGENCY SERVICES	GENERAL FUND	30,000	30,000	30,000	30,000	30,000	TURN OUT GEAR-NEW 6K EACH X 5 + 5K FOR OVERALL ACCESSORY REPLACEMENT
FIRE & EMS	Capital funding for County Personnel and County Volunteers	GENERAL FUND						CA DELETING THIS LINE. SEEK GRANTS FOR NEEDS
FIRE & EMS	Fire and Emergency Services - WPVFR	GENERAL FUND	-	30,000	30,000	30,000	30,000	Remove Funding in FY2021 but allocate in FY2022 - Any current balance rolls forward
FIRE & EMS	Fire and Emergency Services - Mangohick	GENERAL FUND	-	30,000	30,000	30,000	30,000	Remove Funding in FY2021 but allocate in FY2022 - Any current balance rolls forward
CHIEF	AMBULANCE							County to match RSAF grant
CHIEF	ENGINE	GENERAL FUND	50,000	183,333	183,333			Build funds to rollover for purchase in FY2023; SEEKING GRANTS TO FUND -SET ASIDE GRANT MATCH FY2021
MAINTENANCE - FLEET								
CO ADMIN	Vehicle Replacement - Multiple Departments	GENERAL FUND	-	128,300	130,000	130,000		FY2022 replace two law enforcement cruisers @ \$ 51,650 each -includes upfitting; Facilities replace dually with van.
INFORMATION TECHNOLOGY								
CO ADMIN	County Administration - Servers, Software, Computer Equipment		25,000	25,000	25,000	25,000		Use existing Capital funds in FY2021 for expenditures.
SHERIFF	MOBILE COMPUTERS	GENERAL FUND	130,000					Working with Procurement to look into Panasonic assist for Grants

	DEFERRED MAINTENANCE							
UTILITIES	FOUNTAINBLEAU WELL&PUMP HOUSE	300K GENERAL FUND 250K FUND 501						Ongoing project - Roll forward fund balance.
UTILITIES	CENTRAL GARAGE WATER TOWER	General Fund/Water Fund			166,360			Estimate provided in 2016; Proposed to extend the life of the water tower and maintain efficiencies.
RAS	Regional Animal Shelter - Isolation Room	CAPITAL FUND BALANCE						Not needed at this time.
MAINT	HVAC REPLACEMENT	CAPITAL FUND		45,000	45,000	45,000		Replace units at Facility Complexes; Forego funding in FY2021
MAINT	STATION 1 PARKING LOT REPAIRS	GENERAL FUND	-	75,000				Concrete or asphalt parking lot
FRANKIE	CARPET REPLACEMENT IN ADMIN	GENERAL FUND	-					
MAINT	MCALLISTER - (CARPET, WINDOWS, PAINTING;GEN REPAIRS)	GENERAL FUND	10,000		-			
MAINT	JUVENILE BLDG ROOF &GEN REPAIRS	GENERAL FUND						
MAINT	COURTHOUSE-GEN REPAIRS (LIGHTS, LEAKS, ETC)	GENERAL FUND	10,000					
	360 RENOVATION DSS	STATE ASSISTANCE	100,000					Funds will be available from Social Services Agency on a reimbursement basis.
	360 RENOVATION GENERAL PROPERTIES	GENERAL FUND	30,000					Funds allocated from Proffer Cash to address one-time needs for renovations to building.
HHMS	HHMS CONSTRUCTION		-					
MOTOROLA	MOTOROLA PROJECT	BOND PROCEEDS	4,517,800					final acceptance/completion Jan 2021
			4,902,800	1,161,633	869,693	520,000	90,000	
		FUNDING STRUCTURE CIP						
		GENERAL FUND BALANCE	210,000	1,161,633	573,333	520,000	90,000	
		DEPARTMENT RESERVE	30,000		166,360	-	-	
	NO NEED FOR THIS ANY LONGER - ROLL FORWARD IN AUGUST ANYTHING UNUSED	CAPITAL FUND	45,000	-	130,000			
		CAPITAL FUND-RESTRICTED INFRASTRUCTURE						
		STATE ASSISTANCE WITH DSS RENOVATION	100,000					
		HHMS BOND PROCEEDS CARRIED FORWARD	-					
		MOTOROLA BOND PROCEEDS	4,517,800					
		TOTAL COUNTY CAPITAL EXP	4,902,800	1,161,633	869,693	520,000	90,000	

AGENDA ITEM 5.



County of King William, Virginia
Est. 1702

**BOARD OF SUPERVISORS
WORK SESSION MEETING OF April 17, 2020 – 9:00 A.M.
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA**

A G E N D A

- 1. Call to Order**
- 2. Roll Call**
- 3. Review and Adoption of Meeting Agenda**
- 4. FY2021 County Operating Budget Review and Adjustments**
 - a. 9:00 – 9:15 Economic Development Authority
 - b. 9:15 – 10:00 King William County Public Schools
 - c. 10:00 – 10:45 General Government
 - i. County Administration
 - ii. Financial Services
 - iii. Information Technology
 - iv. Legal Services – County Attorney
 - v. Assessor’s Office
 - vi. Commissioner of the Revenue
 - vii. Treasurer
 - viii. Board of Elections & General Registrar
 - d. 10:45 – 11:30 Judicial Administration & Public Safety
 - i. County Court System
 - ii. Clerk of the Circuit Court
 - iii. Commonwealth’s Attorney
 - iv. County Sheriff’s Office
 - v. Sheriff’s Office - Emergency Communications E911
 - vi. Corrections and Detention
 - vii. Sheriff’s Office – Animal Control
 - viii. Emergency Medical Services Billing
 - ix. Fire and Emergency Medical Services
 - e. 11:30 – 12:00 Lunch

-
- f. 12:00 – 12:45 Cultural/Community Development and Parks & Recreation
 - i. Community Development – Building Inspections
 - ii. Community Development – Planning and Zoning
 - iii. Outside Agencies
 - iv. Joint Government Agencies
 - v. Economic Development
 - vi. Parks and Recreation – Administration
 - vii. Parks and Recreation – Programs

 - g. 12:45 – 3:30 Public Works, Health and Welfare
 - i. Utilities Department
 - ii. Maintenance Department
 - iii. Social Services
 - iv. CSA Fund
 - v. Regional Animal Shelter
 - vi. Water Fund
 - vii. Sewer Fund

 - h. 3:30-3:45 Miscellaneous Budgetary Departments
 - i. Debt Service
 - ii. Transfers from General Fund
 - iii. Miscellaneous

 - i. 3:45 Work Session Wrap-Up

**5. Adjourn or Recess – TBD Budget Work Session Meeting – or – April 27, 2020
Regular Meeting, 7:00 P.M.**

NOTES REGARDING AGENDA:

This agenda is tentative only and subject to change by the Board of Supervisors.

AGENDA ITEM 6.
BoS Comments

Closed Session

AGENDA ITEM 7.a.

Discussion with Berkley Group on Profile
Development for Recruitment of
County Administrator

No Attachment

CLOSED MEETING MOTIONS

- PERSONNEL** – In accordance with Section 2.2-3711(A)(1) of the code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consider a personnel matter involving the (choose from list below):

1. appointment of individuals to Boards and Commissions.
 2. interview of a prospective candidate for employment

(or the)

- | | | |
|---|---|--|
| <input type="checkbox"/> 3. Employment | <input type="checkbox"/> 6. Promotion | <input type="checkbox"/> 9. Salary |
| <input type="checkbox"/> 4. Assignment | <input type="checkbox"/> 7. Performance | <input type="checkbox"/> 10. Discipline |
| <input type="checkbox"/> 5. Appointment | <input type="checkbox"/> 8. Demotion | <input type="checkbox"/> 11. Resignation |

of a specific public officer/appointee/employee.

- PUBLIC PROPERTY** – In accordance with Section 2.2-3711 (A)(3) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding real property used for a public purpose, specifically pertaining to (choose one of the following):

1. the acquisition of real property for a public purpose.
 2. the disposition of (name publicly held real property involved).

because discussion in an open meeting may adversely the bargaining position or negotiating strategy of the Board.

- PROTECTION OF PRIVACY OF INDIVIDUALS** – In accordance with Section 2.2-3711(A)(4) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding a personal matter not related to public business in order to protect the privacy of individuals.
- PROSPECTIVE BUSINESS OR INDUSTRY OR EXPANSIONS OF EXISTING BUSINESS OR INDUSTRY** – In accordance with Section 2.2-3711(A)(5) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made.
- INVESTING OF PUBLIC FUNDS** – In accordance with Section 2.2-3711(A)(6) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the investing of public funds where competition or bargaining is involved and where discussion in open session would adversely affect the financial interest of the County.

November 2017

- LEGAL MATTERS** – In accordance with Section 2.2-3711(A)(7) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose one of the following):
- 1. consult with legal counsel, consultants, and/or staff on a matter of actual litigation in which the County is involved.
 - 2. consult with legal counsel, consultants, and/or staff on a matter of probable litigation in which the County may become involved.

because discussion in an open meeting may adversely the litigation position or negotiating strategy of the Board.

- LEGAL MATTERS** – In accordance with Section 2.2-3711(A)(8) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consult with legal counsel on a specific legal matter (identify matter in general terms at a minimum) requiring the provision of legal advice by counsel.

- HAZARDOUS WASTE SITING** – In accordance with Section 2.2-3711(A)(14) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the terms, conditions, and provisions of a hazardous waste siting agreement after a finding in open meeting that an open meeting will have an adverse effect upon the negotiating position of the Board or the establishment of the terms, conditions and provisions of the siting agreement, or both.

- TERRORIST ACTIVITY** – In accordance with Section 2.2-3711(A)(19) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to:

- 1. discuss plans to protect public safety relating to terrorist activity or specific cybersecurity threats or vulnerabilities and briefings by staff members, legal counsel, law-enforcement, or emergency service officials concerning actions taken to respond to such activity or a related threat to public safety;
- 2. discuss reports or plans related to the security of any governmental facility, building or structure, or the safety of persons using such facility, building or structure.

- PUBLIC CONTRACTS** – In accordance with Section 2.2-3711(A)(29) of the Code of Virginia, because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, I move that the Board of Supervisors convene in Closed Meeting to:

- 1. discuss the award of a public contract involving the expenditure of public funds;
- 2. interview bidders or offerors;
- 3. discuss the terms or scope of a public contract.

BOARD OF SUPERVISORS
COUNTY OF KING WILLIAM
KING WILLIAM, VIRGINIA

Resolution

At a [regular or special] meeting of the King William County Board of Supervisors held in the King William County Administration Building, on the _____ day of _____, 20____:

Present

Vote

William L. Hodges
Travis J. Moskalski
Stephen K. Greenwood
Edwin H. Moren, Jr.
C. Stewart Garber, Jr.

On motion of _____, seconded by _____, which carried _____, the following resolution was adopted:

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 D. of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors this the _____ day of _____, 20____, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.