



County of King William, Virginia
Est. 1702

**BOARD OF SUPERVISORS
WORK SESSION MEETING OF AUGUST 10, 2020 – 7:00 P.M.
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA**

AMENDED AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Review and Adoption of Meeting Agenda**
- 4. Work Session Matters:**
 - a. CARES Relief Funds Update – *Natasha Joranlien, Director of Financial Services and Bobbie Tassinari, County Administrator*
 - b. Update on Parks and Recreation Program - *Bobbie Tassinari, County Administrator*
 - c. Resolution 20-47 to Petition The Court to Hold a Special Election to Fill the County Treasurers Vacancy Due to Retirement – *Andrew McRoberts of Sands Anderson, County Attorney*
- 5. Board of Supervisors' Requests**
- 6. Closed Session**
 - a. Motion to Convene Closed Meeting – (A)(1) and (A)(7)
 - b. Motion to Reconvene in Open Session
 - c. Certification of Closed Meeting
 - d. Action on Closed Meeting (if necessary)
- 7. Appointments**
 - a. Consideration of Resolution 20-48 - Appointment/Reappointment to the King William County Social Services Board for a Two Year Term Expiring on June 30, 2022

8. Adjourn or Recess

NOTES REGARDING AGENDA:

This agenda is tentative only and subject to change by the Board of Supervisors.

Agenda Items denoted by asterisk (*) are provided supporting material in the Board Agenda Packet

AGENDA ITEM 4.a.



King William County
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Board of Supervisors

County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMO

DATE: August 10, 2020
TO: King William County Board of Supervisors
FROM: Bobbie H. Tassinari, County Administrator
RE: CARES Coronavirus Relief Funds Update

SUMMARY

On August 6, 2020, the Board of Supervisors approved Resolution 20-46 accepting and authorizing the expenditures of the second and final allocation of the CARES Relief Act funds. This provided the County a total of **\$2,992,194.00** in federal funds to commit to COVID-19 related expenditures by December 30, 2020. The County allocated the Town of West Point **\$285,754.52** of the first allocation and will allocate **\$285,754.52** of the second and final allocation.

The Board of Supervisors, over the course of the past two months, has worked with staff to delineate the categories of support for these funds. They include the following:

- Allocate up to **\$414,306.00** to the King William County Public Schools
- Allocate up to **\$275,000.00** to local business support and regional agencies request
- Allocate up to **\$50,000.00** to the King William County Economic Development Authority for local business support
- Allocate up to **\$100,000.00** to King William County to reimburse COVID related expenditures to date and anticipated expenditures through December 30th

The KWCPS are working with the County's Financial Services Department providing documentation, quotes and justification for their expenditures. Almost 100% of their expenditures at this time are technology related.



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The local business support program was launched on the County website Thursday, August 6th. A direct marketing plan is in place to begin visiting brick and mortar businesses within the County next week with flyers and applications/information. In an attempt to inform all businesses within the County Information is being dispersed through mailings, Facebook and other social media sources.

The Economic Development Authority meets August 12th to strategize on continuing their existing grant program or revising in some form. The plan will be implemented August 13th with notifications going out to the public along the same lines as the local business support program.

Allocations to date:

DESCRIPTION	AMOUNT
CARES Relief Fund First Allocation to County	\$1,496,097.00
Allocation to Town of West Point – First Allocation	\$285,754.52
CARES Relief Fund Second and Final Allocation to County	\$1,496,097.00
Allocation to Town of West Point – Second and Final Allocation	\$285,754.52
<i>Sub-Total</i>	<i>\$2,420,684.98</i>
King William County Public Schools	\$414,306.00
Local Businesses Support Program	\$275,000.00
Economic Development Authority Grant Program	\$50,000.00
King William County Allocation	\$100,000.00
<i>Sub-Total</i>	<i>\$839,306.00</i>
BALANCE AVAILABLE	\$1,581,378.98

AGENDA ITEM 4.b.



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MEMO

DATE: August 10, 2020
TO: King William County Board of Supervisors
FROM: Bobbie H. Tassinari, County Administrator
RE: Parks and Recreation Program Update

SUMMARY

The Parks and Recreation Department publicized two separate programs for School Year 2020-2021. One was the *2020-2021 Fall School's Emergency COVID-19 Child Care Program* offering alternating day care (see below). In addition, the Parks and Recreation Department had committed to offering transportation for this program.

Option A: All day M-W-F or T-Th-F with After School Care T-Th or M-W
Option B: All day M-W-F or T-Th-F with No After School Care
Option C: After School 2 days a week

The second program was the *After-School Program* which has been historically held at the KWCPs facilities as a recreational program.

On July 29, 2020, parents were notified of the cancellation of the proposed *2020-2021 Fall School's Emergency COVID-19 Child Care Program* advertised on the County's Parks and Recreation website. In addition, within that correspondence parents were made aware that the *After-School Program* would also be cancelled for the 2020-2021 school year. As you are aware, many of the parents that had planned to take advantage of these programs were displeased with the decision though they were given a 4-week notice.



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Both programs were to be held at the 360 Complex Building rather than the KWCPSS facilities due to the Parks and Recreation Department's inability to use school facilities due to COVID-19. In addition, the historical enrollment rate of 80-100 children for the program was being curtailed to a total of 50 due to COVID-19.

Though the Parks and Recreation Department's desire was to provide support to the community it stepped out of the "recreational" scope with the advertisement of the *2020-2021 Fall School's Emergency COVID-19 Child Care Program*. I take full responsibility as the Parks and Recreation Manager's supervisor for not being fully aware of the department's course of action and stopping the communications and activities directed toward this program.

The event that occurred in the Summer Journey's program the week of July 13th was critical to my decision in canceling the "After School" program. This one event, with all the safe guards and protocols in place, still created an alarming situation for parents, children and staff. Wanting to support the community does not absolve us of safe guarding the staff and children in our charge or grant us immunity from the liabilities.

The decision was made to cancel these programs for the following reasons. A few, but not all, are cited below:

1. The Parks Manager was made aware at the first Recreation Commission meeting she attended in February 2020 the department had to be very careful not to imply our programs operated as a child care or child development program. This was due to the Recreation Commission at the State-level working to ensure Parks and Recreation programs across Virginia do not have to comply with the stringent oversight requirements of facilities and programs actually operating within those child care categories.
2. The logistical issue with transporting the children to the 360 Complex because the School facilities were unavailable for use added in liability and health safety concerns to the program.
3. The health safety and logistical issues of maintaining social distancing, protective gear and pod-type learning environments to provide the further separation of children and staff from cross contamination.



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4. Limiting the number of registration spots to 50 rather than the norm of 80-100 spots will create an issue when those families usually allowed to participate learn they are excluded due to limited spots. Adding in the health safety requirements and increased facilities costs the reduced slots would not make the program revenue neutral but rather operate in the deficit.
5. Marketing the programs as “child care” puts the County’s Parks and Recreation program in direct competition with local businesses that supply these services. Our recreational programs should complement local businesses.

BACKGROUND INFORMATION

1. The Parks and Recreation program started the “After School Rec Program” years ago to address the needs within the County. The program was not designed to serve as child care but rather a recreational 3-hour time slot held at the Schools.
2. The program was designed as recreational activities and was offered only when the Schools were open. No services were provided to parents on holidays, weekends or during school breaks and the summer break. This ensured parents understood consistent child care would need to be sought elsewhere.
3. The Parks and Recreation Program was careful not to publicize or market their program as child care so as not to compete with local businesses.
4. The Parks and Recreation staff are not licensed child care providers. The facilities used are not permitted as such either.
 - a. Rather than Parks and Recreation owning and offering transportation for their programs they coordinated with the Schools to utilize, when needed, a certified CDL driver in a School owned vehicle. These were financial arrangements made between Parks and Recreation and the KWPCS for this purpose.
 - b. The “After School Recreational Program” was held at the Schools facilities as those facilities are in full compliance with local, state, and federal statutes governing children’s educational and recreational needs.
 - c. The reason the program was successful and affordable was due to the Parks and Recreation Department’s utilization of School facilities and School support. This alleviated the Department and County from taking on liability where not warranted or needed.



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ACTIONS REQUESTED

None requested at this time.

I will be open to a recreational program, much as has been available to parents in the past, when the Department is allowed to return to the School facilities and many, if not all, of the stringent health safety requirements are rescinded. This recreational program would be structured so as not to compete with local businesses.

AGENDA ITEM 4.c.

RESOLUTION 20-47

**RESOLUTION OF THE BOARD OF SUPERVISORS OF KING WILLIAM COUNTY, VIRGINIA
REQUESTING A WRIT OF ELECTION TO FILL THE OFFICE OF TREASURER OF KING
WILLIAM COUNTY**

WHEREAS, Harry L. Whitt was duly re-elected and sworn in as Treasurer of King William County, Virginia for the term January 1, 2020 through December 31, 2023, and currently serves as treasurer; the treasurer of King William county, Virginia; and

WHEREAS, by written notification to the King William County Board Of Supervisors (the "board"), which notification is attached hereto as exhibit a, Mr. Whitt announced his intention to resign as treasurer of King William County, Virginia effective October 1, 2020, leaving a vacancy in this elected office; and

WHEREAS, the board, pursuant to Virginia code § 24.2-226, 1950, as amended, is required to petition the Circuit Court of King William County to issue a writ of election to fill this vacancy; and

WHEREAS, pursuant to Virginia code § 24.2-682, a special election to fill a constitutional office "shall be held promptly" and "may be held on the same day as a general election;" and

WHEREAS, the board has determined the special election to fill the office of treasurer of King William County, Virginia should be held on the date of the next general election, to occur on November 3, 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of King William County, Virginia, hereby requests that the circuit court of King William County, Virginia, enter an order requiring county election officials to conduct a special election to fill the position of treasurer of King William County, Virginia at the next general election on November 3, 2020.

The Clerk of the Board shall certify a copy of this resolution to the Circuit Court. This resolution shall take effect immediately.



HARRY L. WHITT
County Treasurer

KING WILLIAM COUNTY

FOUNDED 1702 IN VIRGINIA
P. O. BOX 156 • KING WILLIAM, VIRGINIA 23086

Telephone
(804) 769-4930
hwhitt@kingwilliamcounty.us

July 31, 2020

The Honorable Stephen K. Greenwood
Chairman, Board of Supervisors King William Co

The Honorable B. Elliott Bondurant
Circuit Court Judge King William Co

Gentlemen,

For personal reasons, I will resign from the office of Treasurer of King William County effective on October 1, 2020. I ask the court take the necessary steps to set the date of a special election pursuant to Code of Virginia 24.2-2288.1 and 24.2-682. I also hereby designate Deputy Treasurer Marie M. Wilson as my highest ranking deputy to assume office as Interim Treasurer, pursuant to Code of Virginia 24.2-221.1 B, until a special election is held and the person elected has qualified and has taken the oath of office.

Sincerely yours,



Harry L. Whitt

Treasurer, King William County

CC; King William County Administrator

Auditor of Public Accounts

Executive Secretary of the State Compensation Board

AGENDA ITEM 5.
BoS Requests

AGENDA ITEM 6.
Closed Session

CLOSED MEETING MOTIONS

PERSONNEL – In accordance with Section 2.2-3711(A)(1) of the code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consider a personnel matter involving the (choose from list below):

1. appointment of individuals to Boards and Commissions.

2. interview of a prospective candidate for employment

(or the)

3. Employment

6. Promotion

9. Salary

4. Assignment

7. Performance

10. Discipline

5. Appointment

8. Demotion

11. Resignation

of a specific public officer/appointee/employee.

PUBLIC PROPERTY – In accordance with Section 2.2-3711 (A)(3) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding real property used for a public purpose, specifically pertaining to (choose one of the following):

1. the acquisition of real property for a public purpose.

2. the disposition of (name publicly held real property involved).

because discussion in an open meeting may adversely the bargaining position or negotiating strategy of the Board.

PROTECTION OF PRIVACY OF INDIVIDUALS – In accordance with Section 2.2-3711(A)(4) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding a personal matter not related to public business in order to protect the privacy of individuals.

PROSPECTIVE BUSINESS OR INDUSTRY OR EXPANSIONS OF EXISTING BUSINESS OR INDUSTRY – In accordance with Section 2.2-3711(A)(5) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made.

INVESTING OF PUBLIC FUNDS – In accordance with Section 2.2-3711(A)(6) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the investing of public funds where competition or bargaining is involved and where discussion in open session would adversely affect the financial interest of the County.

LEGAL MATTERS – In accordance with Section 2.2-3711(A)(7) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose one of the following):

- 1. consult with legal counsel, consultants, and/or staff on a matter of actual litigation in which the County is involved.
- 2. consult with legal counsel, consultants, and/or staff on a matter of probable litigation in which the County may become involved.

because discussion in an open meeting may adversely the litigation position or negotiating strategy of the Board.

LEGAL MATTERS – In accordance with Section 2.2-3711(A)(8) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consult with legal counsel on a specific legal matter (identify matter in general terms at a minimum) requiring the provision of legal advice by counsel.

HAZARDOUS WASTE SITING – In accordance with Section 2.2-3711(A)(14) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the terms, conditions, and provisions of a hazardous waste siting agreement after a finding in open meeting that an open meeting will have an adverse effect upon the negotiating position of the Board or the establishment of the terms, conditions and provisions of the siting agreement, or both.

TERRORIST ACTIVITY – In accordance with Section 2.2-3711(A)(19) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to:

- 1. discuss plans to protect public safety relating to terrorist activity or specific cybersecurity threats or vulnerabilities and briefings by staff members, legal counsel, law-enforcement, or emergency service officials concerning actions taken to respond to such activity or a related threat to public safety;
- 2. discuss reports or plans related to the security of any governmental facility, building or structure, or the safety of persons using such facility, building or structure.

PUBLIC CONTRACTS – In accordance with Section 2.2-3711(A)(29) of the Code of Virginia, because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, I move that the Board of Supervisors convene in Closed Meeting to:

- 1. discuss the award of a public contract involving the expenditure of public funds;
- 2. interview bidders or offerors;
- 3. discuss the terms or scope of a public contract.

BOARD OF SUPERVISORS
COUNTY OF KING WILLIAM
KING WILLIAM, VIRGINIA

Resolution

At a [regular or special] meeting of the King William County Board of Supervisors held in the King William County Administration Building, on the 10th day of August, 2020:

Present

Vote

William L. Hodges
Travis J. Moskalski
Stephen K. Greenwood
C. Stewart Garber, Jr.
Edwin H. Moren, Jr.

On motion of _____, seconded by _____, which carried _____, the following resolution was adopted:

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 D. of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors this the _____ day of _____, 20____, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

AGENDA ITEM 7.a.



Application to Serve on a County Board/Commission/Committee

(Please type or print clearly)

Name _____

Home Address _____

Phone _____ Fax _____ Email _____

County Election District of Residence First District Second District Third District
 Fourth District Fifth District

Employer _____ Phone _____

Business Address _____

Education _____
Diploma/Degree _____ School Attended _____

How long have you been a resident of King William County? _____

Civic Activities (include other Boards/Commissions/Committees)

Memberships in Fraternal, Business, Church, or Social Organizations (include offices held)

Indicate your top three Boards/Commissions/Committees choices (you must select at least one specific choice)

1st Choice _____

2nd Choice _____

3rd Choice _____

Signature Janella Temple Date Submitted _____

Return this application to:
Olivia Schools, Deputy Clerk to the Board
180 Horse Landing Road #4
King William, VA 23086
Fax: (804) 769-4964
Email: deputyclerk@kingwilliamcounty.us

Date Received _____
Copy to Board _____
Updated _____

This application will be kept on file for 2 years. Thank you for your application.

RESOLUTION 20-48

APPOINTMENT/REAPPOINTMENT TO SOCIAL SERVICES BOARD

WHEREAS, Melissa Kenney's term on the Social Services Board has been expired as of June 30, 2020, and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of King William, Virginia that _____ be appointed or reappointed to the aforementioned organization for an unexpired term ending June 30, 2022.

DONE this the 10th day of August, 2020.