County of King William, Virginia
Est. 1702

BOARD OF SUPERVISORS
WORK SESSION MEETING OF SEPTEMBER 14, 2020 – 7:00 P.M.
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA

A M E N D E D A G E N D A

1. Call to Order

2. Roll Call

3. Review and Adoption of Meeting Agenda

4. Work Session Matters:

a. Local Businesses Comments to the Board on COVID-19 Impact
   i. Jake's Tire Shop – *Anthony Wilson*

b. Fire and EMS Presentation – *Stacy Reaves, Chief of Emergency Services*

c. CARES Relief Funds Update – *Natasha Joranlien, Director of Financial Services*

d. Notice of Public Hearing to Adopt New Time Schedule for Reassessment - *Bobbie Tassinari, County Administrator*

e. Notice of Public Hearing to Amend the Continuity of Government Ordinance - *Bobbie Tassinari, County Administrator*

5. Board of Supervisors' Requests

6. Closed Session

a. Motion to Convene Closed Meeting – (A)(5)

b. Motion to Reconvene in Open Session

c. Certification of Closed Meeting

d. Action on Closed Meeting (if necessary)

6. Adjourn or Recess

AGENDA ITEM 4.a.

Local Business Comments

No Attachments

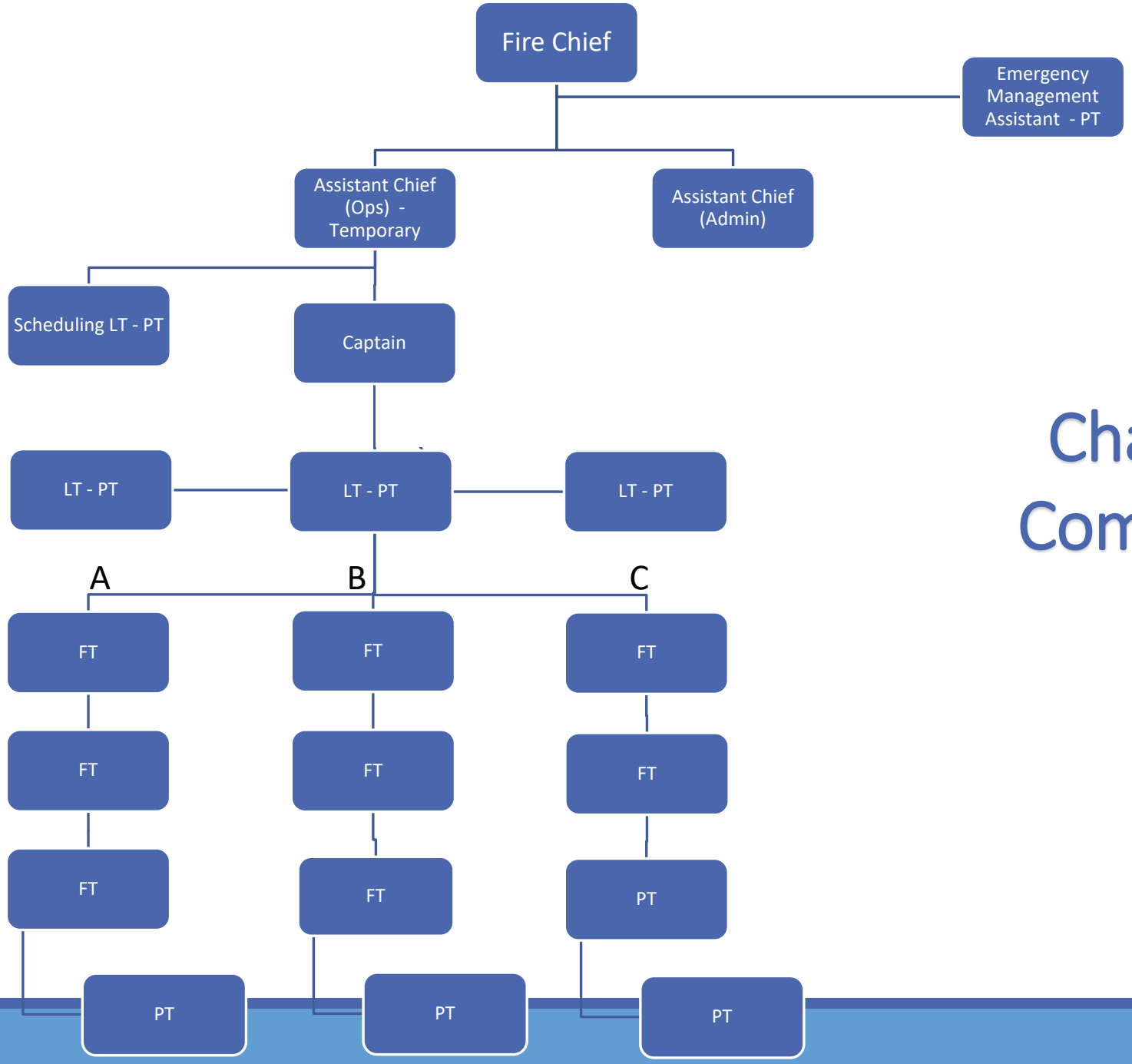
AGENDA ITEM 4.b.
Fire and EMS
Presentation

Board of Supervisors Work Session

SEPTEMBER 14 2020

FIRE CHIEF STACY REAVES

Chain of Command



Staffing

Career Staffing Report

- Currently staffing 4 FF/EMT positions per day
- 1 of the 4 positions is being filled with PT workers except C shift, which has 2 PT
- 2 FT positions are being backfilled with PT during the application and hiring process
- Struggling to fill positions with the PT staff due to inconsistent availability and limitations due to the COVID 19 pandemic

Projected Career Staffing Needs

- Total full time needed to fully staff station and support the schedule is 6 per shift with 1 for vacation coverage and sick
- Still short 3 positions for all 3 shifts to provide a fully staffed station with the exception of C Shift which needs 4

- Seven days are staffed in a week
- Will respond to any call in any area when needed and when able

KWFE Volunteer Staffing Report

- 5 KWFE volunteers:
  - 1 Fire only works a few shifts a month
  - 4 EMS only
    - 2 EMS only out on extended leave and no recent activity
    - 2 EMS only
      - 1 works every other Friday
      - 1 works a few shifts a month

- The remainder of the volunteers were either hired by KWFE (6) in full/part time positions or chose to reapply as volunteers with other departments
- Two volunteers funded for EMT-B did not complete the course, causing a loss of $1000.00 for KWFE

King William County Fire & EMS Volunteers			
Title	EMS Certification	Fire Certification	Notes
EMT Advance	EMT Advanced	NONE	
Paramedic	Paramedic	NONE	Leave of Absence
EMT	EMT	NONE	No Recent Attedance
EMT	EMT	NONE	
Firefighter	NONE	Firefighter I & II	

KING WILLIAM COUNTY FIRE & EMS

Updated 09/11/2020

Organizational Chart

Administration

Full Time		Part Time	
EMS Certification	Title	Title	EMS Certification
Chief	Paramedic	Assistant Chief (Temp)	EMT
Assistant Chief	EMT	Emergency Mgmt Assistant	N/A

Operations

Full Time		Part Time	
Title	EMS Certification	EMS Certification	Title
Captain	EMT	Lieutenant	Paramedic
Fire Medic	Paramedic	Lieutenant	Paramedic
Fire EMT	EMT	Fire Medic	Paramedic
Fire EMT	EMT	Fire Medic	Paramedic
Fire EMT	EMT	Fire Medic	Paramedic
Fire EMT	EMT	Fire Medic	Paramedic
Fire EMT	EMT	Fire Medic	Paramedic
Fire EMT	EMT VACANT	Fire Medic	Paramedic
Fire Medic	Paramedic VACANT	Fire Medic	Paramedic
Fire Medic	Paramedic VACANT	Lieutenant	Intermediate
		Lieutenant	Intermediate
		Fire Intermediate	Intermediate
		Fire Intermediate	Intermediate
		Fire Advanced	Advanced
		Fire EMT	EMT
		Fire EMT	EMT
		Fire EMT	EMT
		Fire EMT	EMT
		Fire EMT	EMT
		Fire EMT	EMT
		Fire EMT	EMT
		Fire EMT	EMT
		Fire EMT	EMT
		Fire EMT	EMT
		Fire EMT	EMT
		Fire EMT	EMT

Full Time Employees
8
Full Time VACANT
2
Part Time
28
Volunteer Employee
5
Active Volunteer
3

Volunteer 3 Year Plan

- Due to inadequate staffing and vacancies the current priority is focused toward recruiting and retaining career staff. The absence of FT employees has created multiple NUA situations for the county. Once onboarded it takes several weeks to months for new employees to be completely cleared to operate independently as providers and operators of the apparatus. Even with the new hires it will take an extended amount of time to see fully functional FF/EMTs.
- 3 Year Plan for Volunteers:
  - 1 – Develop a strategic plan to develop a volunteer program for station 1.
  - 2 – Recruit and schedule classes to develop any new volunteers which may be attracted by a recruitment campaign.
  - 3 – Utilize funding devoted specifically to recruitment, development and retention of volunteers through programs established specifically for volunteers. Assess the program for strengths and weaknesses to improve continued efforts to increase quality volunteerism and service delivery using the combination system.

Apparatus

Apparatus	Condition	Capability	Additional
Ambulance 1 (M1)	New – 2019	ALS Transport	
Ambulance 2 (M12)	New – 2018	ALS Transport	
Ambulance 3 (M13)	Reserve – Non-Operational	ALS Transport	End of Life (near future replacement)
Engine 1 (E1)	Operational - 2010	Fire and ALS Non Transport	
Engine 2 (E12)	Non- Operational OOS	Fire and ALS Non Transport	OOS Requires $50,000 in repairs to be operational
Tanker 1 (T1)	Operational	Water Supply	Reliable, but will need to be replaced
Brush 1 (BR1)	Operational	Brush Fire Response	End of Life (near future replacement)
FR Unit 1 (FR1)	Operational	Fire and BLS Non Transport	Pickup truck – functioning
Crown Victoria	Operational	Support Command Vehicle	End of Life (near future replacement)
Tahoe 1 (Chief 1)	Operational	Fire Chief Command Vehicle	High mileage (161,000)
Tahoe 2 (Asst Chief 1)	Operational	Assistant Fire Chief Command Vehicle	High mileage (130,000)

Will be developing a 5-10 year replacement plan. Will be discussed with the Board of Supervisors.

Onboarding Costs

Current funds are being directed towards ensuring equipment, gear, apparatus and the station are up to standards established by NFPA. Funds are also being utilized to recruit and retain firefighters.

Item	Description	Cost
Turnout Gear	Helmet, Boots, Gloves, Hood, Coat, Pants, SCBA Mask	$3508
• Full Time Uniforms	Station wear for non firefighting duties, including EMS	$990.29
• Part Time/ Volunteer Uniforms	Station wear for non firefighting duties, including EMS	$439.20
Training Academy	Dependent on academy	$6,000-$8,000
Academy Uniform	Uniform times for academy	$500.00
Training Academy Supervisor	16 weeks	$21,500-$29,500
Recruit Salary	16-22 weeks (based on a $40,500/yr salary)	$12,461.54-$17,134.62
Probationary Salary	12 months	$42,500
Benefits	Short term/Long term disability, EAP, Health, Retirement, Group Life, LODA, Workers Comp ($15,125.25)	$4,653.92 – $6,399.14

Written into contract will be an obligation of length of employment with KWFE for uncertified recruits enrolled in an academy

	EMT	EMT-A	EMT -P	CPR	FF1	FF2	Hazmat Ops	ICS700	ICS800	ITR1	ITR2	EVOC	BPO	DPO	Rural Water	Mayday FF Down	RIT	Veh Ext. 1	Intro to Aerial
Richmond 20 Weeks	X			X	X	X	X	X	X			X	X	X	X	X			X
Henrico 24 Weeks		X	X	X	X	X	X	X	X			X	X	X	X	X	X	X	X
Hanover 16 Weeks	X			X	X	X	X	X	X			X	X		X	X			
Chesterfield 22 Weeks	X	X			X	X	X	X	X			X	X	X	X	X			
HHRTFA 11-12 months	X	X		X	X	X	X	X	X	X	X	X	X	X		X	X	X	X

**Participating Jurisdictions HHRTFA: Williamsburg, James City, Newport News, Norfolk, Chesapeake, Suffolk, Franklin, Hampton, York, Portsmouth (Subject to change) – Broken into two 18 week semesters

**Caroline County hires pre-trained personnel

CERT
Community Emergency Response Team

- The Community Emergency Response Team (CERT) program educates volunteers about disaster preparedness for the hazards that may impact their area and trains them in basic disaster response skills through:
  - CERT Introduction – Roles and responsibilities for community preparedness, personal preparedness, and the role of CERTs.
  - CERT Organization, ICS, and Terrorism Awareness – Organization, rescuer safety, documentation, and team organization. Defines terrorism, targets, weapons, and ways to prepare for a terrorist incident.
  - Medical Operations Parts 1 & 2 – How to recognize life-threatening conditions and how to perform triage. Public health considerations such as hygiene and sanitation, medical treatment areas, patient evaluation, and basic treatment of burns, wounds, fractures, etc.
  - Fire Safety & Suppression – Fire chemistry, fire and utility hazards, how to operate a fire extinguisher, fire suppression safety, and hazardous materials.
  - Emergency Communications and Disaster Psychology – Discusses emergency and non-emergency phone calls, information on the 911 system, and the job of the 911 dispatchers and call takers and discusses the psychological impact of a disaster on rescuers and victims.
  - Light Duty Search & Rescue – Pulls together everything learned in the previous units and adds situation size-up, victim searches and simulated rescue operations.
  - Tabletop Exercises and Graduation - Review, tabletop exercise - students work in teams to manage a mock disaster. Certificates of Completion are presented and a backpack of supplies is provided to each student who attended all eight classes.

Planned Training

To improve service to the community from the providers:

- Image Trend (report collecting)
- Cornerstone (ambulance billing) Training will be based on improving narrative writing skills
- Bon Secours/VCU (developing medical partnerships – ex. Stroke training) High acuity patient assessment treatment and transport decision making
- All volunteer members will be invited to all appropriate training

Community Engagement and Exercises

- EMT program in King William County High School giving students access to training and education towards a future in fire and EMS
- Rappahannock Community College – Form a relationship with their EMT and Advanced EMT program to support the college and draw future personnel (ex. RCC program requires an internship; could be completed with KWFE).
- MCI Drill – Coordinate a tabletop exercise with the Sheriffs Department
  - 4 Suggested Scenarios
    1. Nestle Purina plant fire or explosion
    2. Citgo gas station fire at Central Garage
    3. Active shooter at King William High School

Recommendations

- Conduct a work session with the Board of Supervisors, West Point Volunteer Fire Department and Mangohick Volunteer Fire Department quarterly to ensure a cohesive approach to providing King William County with exceptional EMS and fire services.

AGENDA ITEM 4.c.
CARES Relief
Update

King William County
Est. 1702

Board of Supervisors

County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMO

DATE: September 14, 2020

TO: King William County Board of Supervisors

FROM: Bobbie H. Tassinari, County Administrator

RE: CARES Coronavirus Relief Funds Update

SUMMARY

On August 6, 2020, the Board of Supervisors approved Resolution 20-46 accepting and authorizing the expenditures of the second and final allocation of the CARES Relief Act funds. This provided the County a total of **$2,992,194.00** in federal funds to commit to COVID-19 related expenditures by December 30, 2020.

KWCPS was allocated **$645,406.00** by the Board of Supervisors and are working with the County's Financial Services Department providing them documentation, quotes and justification for their expenditures. Almost 100% of their expenditures at this time are technology related. Superintendent White submitted an additional request for funding on September 8, 2020. KWCPS requested an additional **$360,792.47** in CARES Relief funds to address the following (see Attachment A):

- GPS Bipolar Ionization units on the remaining HVC systems to mitigate the spread of any airborne pathogens - $249,701.10
- USB Wireless Handgun Scanners to allow the Food Services Department to provide meals more effectively and decrease the amount of time students are standing in line as well as a bagging system to package the meals to be sent home with students – $3,591.37
- Additional technology support to handle 100% distance learning due to the larger than anticipated student participation (585 confirmed registered students) - $10,000.00
- School Bus - $97,500.00

King William County
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The local business support program was launched on the County website Thursday, August 6th. A direct mass mailing was sent to all businesses within the County and brick and mortar businesses were visited by staff distributing flyers and applications/information. Other avenues of public outreach include the County website, Facebook and other social media sources. This category of support was initially approved for **$275,000.00** in CARES Relief funds and will remain at that level until such time as request exceed the available amount.

The Economic Development Authority continues to provide their existing grant program. The EDA awarded nine (9) businesses financial support at their September 9, 2020 meeting from the **$50,000.00**.

King William County has committed to expend **$651,393.12** in CARES Relief funds. This total includes **$55,658.73** in reimbursements for FY2020 and **$595,734.39** in FY2021 expenditures.

- Initial payment made to All Points and projected three months of a ten-month contract - $87,500.00
- Physical barriers construction per the Virginia Occupational Safety and Health (VOSH) Program, Virginia Department of Labor and Industry per §16VAC25-220, Emergency Temporary Standard Infectious Disease Prevention: SARS-CoV-2 Virus That Causes COVID-19 adopted July 15, 2020 - $45,849.00
- Facilities improvements as a requirement of coping with COVID-19 to include Courthouse wing upgrade for jurors, 360 Complex for Parks and Recreation program - $107,416.42
- Technology software/equipment and support for remote work - $228,120.62
- Labor services (Custodian dedicated to Courthouse, Financial Services PT support, Temporary Assistant Chief of Operations - $56,386.59
- PPE to include uniforms replacement, general PPE, Nano Shield coverage for germ control and Extractors for Station 1, Mangohick VFR and West Point VFR - $126,018.89
- Other (Custodial uniform) - $101.60

180 Horse Landing Road #4 ● King William, Virginia 23086
804-769-4927 ● fax: 804-769-4964
www.kingwilliamcounty.us

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Total funds committed to-date:

DESCRIPTION	AMOUNT
CARES Relief Fund First Allocation to County	$1,496,097.00
Allocation to Town of West Point – Fist Allocation	$285,754.52
CARES Relief Fund Second and Final Allocation to County	$1,496,097.00
Allocation to Town of West Point – Second and Final Allocation	$285,754.52
Sub-Total	*$2,420,684.96*
King William County Public Schools Initial Request	$645,406.00
King William County Public Schools Request of 9/8/2020 (PENDING APPROVAL)	$360,792.47
Local Business Support Program	$275,000.00
Economic Development Authority Grant Program	$50,000.00
King William County Allocation	$651,393.12
Sub-Total	*$1,982,591.59*
Balance Available	**$438,093.37**

ACTION REQUESTED

Decision on KWCPS request.

180 Horse Landing Road #4 ● King William, Virginia 23086
804-769-4927 ● fax: 804-769-4964
www.kingwilliamcounty.us

Global Plasma Solutions Virtually Eliminates Static SARS-CoV-2 with Proprietary NPBI™ Technology

Global Plasma Solutions is the first air purification solution to test SARS-CoV-2, achieving a 99.4% reduction of the surface strain within 30 minutes

CHARLOTTE, NORTH CAROLINA — June 10, 2020 — Global Plasma Solutions, the leader in Indoor Air Quality, announced today industry-leading ionization testing results, demonstrating a 99.4% reduction rate on a SARS-CoV-2 (COVID-19) surface strain within 30 minutes, the first instance in which an air purification company has effectively neutralized SARS-CoV-2. Following initial testing of coronavirus 229E in March 2020, Global Plasma Solutions utilized its proprietary needlepoint bipolar ionization to inactivate SARS-CoV-2. The study was jointly executed with Aviation Clean Air.

In this laboratory study, Aviation Clean Air designed a test to mimic ionization conditions like that of a commercial aircraft's fuselage. Based on viral titrations, it was determined that at 10 minutes, 84.2% of the virus was inactivated. At 15 minutes, 92.6% of the virus was inactivated, and at 30 minutes, 99.4% of the virus was inactivated.

"The testing results we achieved through our proprietary needlepoint bipolar ionization technology clearly demonstrate that Global Plasma Solutions is the gold standard in air purification," said Global Plasma Solutions Founder and Chief Technology Officer, Charles Waddell. "For any kind of facility from commercial buildings to aircrafts, delivering the cleanest, safest indoor air environment will only become increasingly more important, and our ozone-free technology is one of the most sophisticated products on the market."

Understanding needlepoint bipolar ionization

Needlepoint bipolar ionization works to safely clean indoor air, leveraging an electronic charge to create a high concentration of positive and negative ions. These ions travel through the air continuously seeking out and attaching to particles. This sets in motion a continuous pattern of particle combination. As these particles become larger, they are eliminated from the air more rapidly.

Additionally, positive and negative ions have microbicidal effects on pathogens, ultimately reducing the infectivity of the virus. Global Plasma Solutions' needlepoint bipolar ionization is ozone-free and the only kind in its category to pass the RCTA DO-160 standard for aircraft. Traditional bipolar ionization systems produce harmful ozone as a byproduct.

About Global Plasma Solutions

Global Plasma Solutions (GPS) is the leader in Indoor Air Quality, with over 30 patents and more than 150,000 installations worldwide using our needlepoint bipolar ionization (NPBI) technology to deliver clean indoor air that is safe and healthy – producing neither ozone nor other harmful by-products. All of our NPBI products are UL and CE certified and registered and use NPBI to purify the air by eliminating airborne particulates, odors and pathogens. GPS was founded in 2008 and is headquartered in Charlotte, North Carolina.

Horizon Software International
Horizon Software International
2850 Premiere Parkway
Suite 100
Duluth GA 30097

Quote

Date	8/26/2020
Quote #	Q99842
Acct. No.	KINW01

Bill To
King William County Schools
PO Box 185
King William VA 23086
United States

Ship To
Food Service Department
King William County Schools
18548 King William Road
King William VA 23086
United States

Expires	Sales Rep	Memo	Shipping Method
9/25/2020	Patrick Schnitter	Hardware	HZ FedEx Ground

Qty	Item#	Description	Price	Amount
		HARDWARE		
5	19-22021	USB Wireless Hand Gun Scanner	475.00	2,375.00
		Subtotal Hardware:		2,375.00
		‡ It is the responsibility of the customer to inspect all hardware item's packaging and ensure that no physical damage to the boxes was incurred during shipping. Should the customer believe there is damage, they should refuse the box and/or report the damage directly to Horizon via email at logistics@horizonsoftware.com within 10 calendar days.		
		Please note that there are no open box returns for unwanted items. The product must be un-opened (sealed), clean, and undamaged with no marks of any kind on the box. This includes writing, stamps, or shipping labels (i.e. written RMA numbers).		
		If you wish to return hardware, you have 30 days from the shipment date to request a return authorization. Horizon charges a restocking fee of 20% on returned items. All products must be double boxed when shipped back to Horizon's distributor for return. There are no exceptions to this policy. You are responsible for shipping and handling.		
		Hardware returns will not be accepted after 30 days of shipment date.		
		NOTE: Estimated Shipping and Handling charges are not included on this quote unless requested by customer. Actual charges will be invoiced.		

Subtotal	2,375.00
Shipping (HZ FedEx Ground)	16.37
Total	$2,391.37

Please sign and email to orders@horizonsoftware.com as approval.

Print Name_____ **Signature** _____ **Date** _____

"By executing this order, you are requesting and agreeing to pay for the fees identified herein and agreeing to be bound by the applicable terms and conditions of the Software as a Service Agreement ("SaaS Agreement") which will be executed by you before gaining access to the SaaS annual subscription services.

Your Purchase Orders: For avoidance of doubt, you acknowledge that your order for Horizon goods and services are governed by the terms of this order and the SaaS Agreement, and that the terms contained in any purchase order supplied to us by you or any other party on your behalf are null and void and are superseded by the terms and conditions of this order and the SaaS Agreement."

Global Plasma Solutions

PARTICLES REDUCED

Particle Reduction

The GPS NPBI technology reduces airborne particles (i.e., dust, pet dander, pollen) through agglomeration. The ions attach to the airborne particles. The particles are subsequently attracted to one another, effectively increasing their mass and size. The air filtration system easily captures the larger particles, increasing the capture efficiency of your HVAC system.

ODORS NEUTRALIZED

Odor Reduction

During the GPS cleaning process chemical, pet, cooking, and other odors are broken down into basic harmless compounds, leaving the indoor air fresh smelling and free of odor causing VOCs.

PATHOGENS KILLED

Pathogen Reduction

During the GPS cleaning process the NPBI technology attacks and kills viruses, mold spores and bacteria. The ions steal away hydrogen from the pathogens, leaving them to die, and leaving you with clean and healthy indoor air.

ENERGY SAVED

Energy Saving

GPS' environmentally friendly cleaning process allows commercial buildings to significantly reduce the amount of outdoor air required to operate. This equates to a safer, more comfortable environment that requires up to 30% less energy to condition.

Bipolar Ionization

PATHOGEN	TIME IN CHAMBER	RATE OF REDUCTION	TESTING LAB
SARS-CoV-2	30 MINUTES	99.4%	INNOVATIVE BIOANALYSIS
Norovirus*	30 MINUTES	93.5%	ATS LABS
Human Coronavirus**	60 MINUTES	90.0%	ALG ANALYTICAL LAB GROUP
Legionella	30 MINUTES	99.7%	EMSL
Clostridium Difficile	30 MINUTES	86.8%	EMSL

PATHOGEN	TIME IN CHAMBER	RATE OF REDUCTION	TESTING LAB
Tuberculosis	60 MINUTES	69.0%	EMSL
MRSA	30 MINUTES	96.2%	EMSL
Staphylococcus	30 MINUTES	96.2%	EMSL
E. Coli	15 MINUTES	99.6%	EMSL

* Surrogate for Norovirus, actual strain tested was Feline Calicivirus, ATCC VR-782, Strain F-9
** Surrogate for Human Coronavirus SARS-CoV-2, actual strain tested was Human Coronavirus 229E

For Comparison: % of SARS Virus Controlled Based on Technology + MERV 8 Filtration:

UVC – 19%

Ionization – 84%

HVAC/
Mechanical

Global Plasma Solutions

	GPS NPBI	OTHER BPI	CORONA DISCHARGE	HEPA FILTERS	CARBON FILTERS	ULTRAVIOLET (UV)	UV-PCO
Produces Harmful Byproducts	None	Yes	Yes	No	No	Yes	Yes
Reduces Airborn Particles	✔	Yes	Yes	Yes	No	No	No
Destroys VOCs	✔	Yes	Yes	No	Captures	No	Yes
Kills Pathogens	✔	Yes	Yes	No	Captures	Yes	Yes
Reduces Energy Cost	30%	Yes	Yes	No	No	No	No
UL 2998 No-Ozone Certified	✔	No	No	N/A	N/A	N/A	N/A
Treats In-Room Air	✔	Yes	Yes	No	No	No	No
No Replacement Parts	✔	No	No	No	No	No	No
Auto Self-Cleaning	✔	No	No	No	No	No	No
Simple to Install	✔	No	No	No	No	No	No
Low Total Cost	✔	Yes	No	No	No	No	No

PROJECT AGREEMENT
FOR BUILDING ENVIRONMENTAL SYSTEMS

Proposal Date	Proposal Number	Agreement No.
8.31.20	PP1050	

BY AND BETWEEN:

ABM Technical Solutions 3711 Saunders Ave Richmond, VA 23227 Ph: 804-254-5790 License# 2710073118 Hereinafter : CONTRACTOR	AND	King William County Public Schools 18548 King William Road King William , Virginia 23086 Attn: Dr. White Hereinafter: CUSTOMER

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION(S):

18444 King William Road, King William , Virginia 23086

Contractor proposes to supply all materials and labor to accomplish the following:

Per FAR 552.238-79 USE OF FEDERAL SUPPLY SCHEDULE CONTRACTS BY NON-FEDERAL ENTITIES (JUL 2016), this Project Agreement hereby incorporates by reference all the terms and conditions of ABM's GSA Schedule 84, Contract # GS-07F-5542P except the Disputes clause, the patent indemnity clause, and the portion of the Commercial Item Contract Terms and Conditions that specifies "Compliance with laws unique to Government contracts" (which applies only to contracts with entities of the Executive branch of the U.S. Government). If any terms or conditions of the Project Agreement conflict with the terms or conditions of ABM's GSA Schedule 84, GSA Schedule 84's terms and conditions shall prevail.

The purpose of this project is to improve the indoor air quality for the safest possible reoccupancy of King William County Public Schools. The improvements proposed are to help support the COVID-19 mitigation strategies at KWCPS. The scope of work includes the installation of bipolar ionization equipment within the HVAC units at KWHS, HHMS, AES and CSPS.

A detailed scope of work is provided on Attachment A-1

The above described work will be performed for the total sum of: $ 249,701.10

As a condition of performance, payments are to be made on a progress basis. Invoice payment must be made within ten (10) days of receipt. Any alteration or deviation from the above proposal involving extra cost of material or labor will become an extra charge over the sum stated above. This proposal will become a binding Agreement only after acceptance by Customer and approved by an officer of Contractor as evidenced by their signatures below. This agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Contractor which is not expressed herein.

Approved for Contractor	**Approved for Customer**
Sales Representative: Stephen Niez	Authorized Representative
Authorized Representative Glenn McDearmon General Manager Name & Title	Name: Title:
Date	Date:

THE SERVICES ABOVE ARE GOVERNED BY THE TERMS AND CONDITIONS OF THE PROGRAM OF WHICH THIS SUPPLEMENT IS A PART.

Attachment A-1

Work Includes:

ABM will install Bipolar Ionization (GPS or equivalent) devices in the following HVAC units:

BUILDING	Equipment Tag	Qnty	Equipment Type	Area Served	Manufacturer	Model	Serial	Install Date
KWHS	RTU-1; RTU-2	2	Packaged Roof Top Unit	Gym	TRANE	SEHFC404H445E5AD1E01	C02L10106	2003
	PTHP-1 thru PTHP-5	5	Floor Mounted Packaged Heat Pump	201, 203, 205, 208, 210	TRANE	THPB0488MF0B11010	W02G40184	2003
	FCU-8	1	Ceiling Hung Split System Heat Pump	Band/Chorus	TRANE	TWE-090		2003
	UV(s)	2	Floor Mounted Unit Ventilators	204, 206	AMERICAN AIR FILTER			1998
	BARD	8	Exterior Wall Hung BARD Unit	Pine Building	BARD	24WH6-A04N ; 36WH7-A05N	101L910697321	1991
	FCU-HP	1	Ceiling Hung Split System Heat Pump	Weight Room	Arcoaire	BM2620G	L934034860	1996
	FCU-Heat Only	1	Ceiling Hung Fan Coil Unit	Wrestling Room	Arcoaire	BM2620G	L934034808	1996
HHMS	RTHPs	17	Roof Top Heat Pump	Classrooms	TRANE	4WCC4024		2019
	RTHPs	1	Roof Top Heat Pump	Classrooms	TRANE	TED330BEB		2019
	RTHPs	1	Roof Top Heat Pump	Classrooms	TRANE	WSC072E3R-A		2019
	ERU-C-1; ERU-F-1	2	Energy Recovery Unit	Varies	TRANE	OAGE240A		2019
	BARD	5	Exterior Wall Hung BARD Unit	Class 215 - 220	BARD	W36HADA05	278J183569579	2019
	RTHPs	41	Roof Top Heat Pump	Classrooms	YORK	B1HA024 - 060	NNFM145894	1998
	RTHPs	4	Roof Top Heat Pump	Classrooms	YORK	B3CH090	NCGM031962	1998
	RTHPs	1	Roof Top Heat Pump	Classrooms	YORK	B1CH240	NNFM137605	1998
	S/S	1	Mini-Splits					2008
	Locker Rooms	2	Locker Rooms					
AES	WSHPs	36	Floor Mounted Water Source Heat Pump	Classrooms	COMMAND/AIRE	SWP, SWPC, SWPH	L88-49426	1989
	WSHPs	3	Packaged Water Source Heat Pump	Comp Rm and Kitchen	COMMAND/AIRE	SWP		1989
	WSHPs	1	Packaged Water Source Heat Pump	Cafeteria	COMMAND/AIRE	SWP		1989
	RTHP-1	1	Exterior Ground Mounted Heat Pump	Gym	TRANE	WCH180E400A6	114610413D	2011
CSPS	RTU-1	1	Rooftop A/C Unit	Classrooms	TRANE	SEHF		2003
	RTU-2	1	Rooftop A/C Unit	Classrooms	TRANE	SEHF	C02B01800	2003
	RTU-3	1	Rooftop A/C Unit	Classrooms	TRANE	SEHF		2003
	RTU-4	1	Rooftop A/C Unit	Classrooms	TRANE	SEHF		2003
	RTU-5	1	Rooftop A/C Unit	Admin	TRANE	SEHF	C02B01798	2003
	RTU-6	1	Packaged A/C Unit	Locker Rooms	TRANE	TCD		2003
	RTU-7	1	Packaged A/C Unit	Gym	TRANE	TED	C0280753	2003
	RTU-8	1	Packaged A/C Unit	Kitchen	TRANE	TSC120	212100731L	2003
	RTU-9	1	Packaged A/C Unit	Cafeteria	TRANE	TCD300	204100791D	2003

Ionization equipment will be :

Installed per manufacturer's recommendations
Tested for proper operation in accordance with manufacturers procedures upon completion of work

ABM personnel will wear proper PPE (face covering) and respect recommended social distancing procedures.

Work will be performed outside of normal school hours

Exclusions:

Any electrical other than stated above.
Any structural modifications, Roofing repair/patching.
Any duct modification work other than stated above.
Engineering drawings, load calculations, permit fees.
Individual unit operational test verification results can be provided for additional cost.
Additional training in regards to the provided testing device.
Temporary cooling, repairing existing HVAC unit deficiencies.

PROJECT AGREEMENT TERMS AND CONDITIONS

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.

2. Contractor warrants that the workmanship hereunder shall be free from defects for thirty (30) days from date of installation. If any replacement part or item of equipment proves defective, Contractor will extend to Customer the benefits of any warranty Contractor has received from the manufacturer. Removal and reinstallation of any equipment or materials repaired or replaced under a manufacturer's warranty will be at Customer's expense and at the rates in effect. EXCEPT FOR THE WARRANTIES EXPRESSLY PROVIDED HEREIN, NO OTHER WARRANTIES, EXPRESS OR IMPLIED UNDER LAW, ARE PROVIDED, INCLUDING NO WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE EXPRESSLY DISCLAIMED.

3. Customer will promptly pay invoices within ten (10) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.

4. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.

5. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.

6. In the event Contractor must commence legal action in order to recover any amount payable or owed to Contractor under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.

7. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.

8. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agent and employees from and against all claims, damages, losses and expenses (including but not limited to attorneys' fees) arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in party by the negligence of Contractor.

9. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA'S Hazard Communication Standard Regulations.

10. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials. In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.

11. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility , including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any virus or communicable disease, fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).

12. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMER'S TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.

13. This Agreement constitutes the entire understanding and agreement of the parties with respect to its subject matter and any and all prior agreements, understandings or representations with respect to its subject matter in this agreement terminated and canceled in their entirety and are of no further force or effect. The parties represent that they have not relied on any promise, representation, or warranty, express or implied, not contained in this Agreement, and any such reliance is hereby disclaimed.

HORIZON
SOFTWARE INTERNATIONAL

Honeywell Voyager 1202G Scanner

04/11/16

Item(S) Submitted	Honeywell Voyager 1202g Wireless Single-Line Laser Scanner	
Important Notes	Radio/Range Data Rate (Transmission Rate) Battery Number of Scans Expected Hours of Operation Expected Charge Time	2.4 to 2.5 GHz (ISM Band) Adaptive Up to 3 Mbps 1800 mAh Lithium ion Up to 45,000 scans per charge 12 hours 4 hours
Connection Type	USB - configured as Virtual COM Port	
Horizon Part #	19-22021	

AGENDA ITEM 4.d.

King William County
Est. 1702

Board of Supervisors

County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMO

DATE: September 14, 2020

TO: King William County Board of Supervisors

FROM: Bobbie Tassinari, County Administrator

RE: Public Hearing to Adopt New Time Schedule for Reassessment

SUMMARY

Code of Virginia, Title 58.1. Taxation, Chapter 32. Real Property Tax, §58.1-3252. In counties. There shall be a general reassessment of real estate every four years. Any county that, however, has a total population of 50,000 or less may elect by majority vote of its board of supervisors to conduct its general reassessment at either five-year or six-year intervals…….Nothing in this section shall affect the power of any county to use the annual or biennial assessment method as authorized by law.

Also, see §58.1-3260, §58.1-3259, §58.1-3254 and §58.1-3253.

The County currently is operating under a six-year assessment period per King William Code Section 70-45. Staff is requesting the County adopt a four-year period for the reassessment via Ordinance 09-20.

BACKGROUND

Two attempts were made to procure a qualified firm to conduct the 2019 general reassessment resulting in unsatisfactory results. The Board of Supervisors adopted Ordinance 21-17 extending the reassessment from 4-years (January 2019) to 6-years (January 2021). This was done in order to allow staff time to either hire an in-house tax assessor or procure services from a qualified contracted vendor.

King William County
Est. 1702

Board of Supervisors

County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

ACTION REQUESTED

Informational Only - The Public Hearing has been posted per Code and will be held September 28, 2020 at the regular Board of Supervisors meeting.

ATTACHMENT(S)

- Ordinance 21-17 – An Ordinance to Delay the General Reassessment of Real Estate in King William County Until January 1, 2021
- Public Hearing Notice – September 28, 2020
- DRAFT Ordinance Setting the General Reassessment of Real Estate in King William County at a Four-Year Period

180 Horse Landing Road #4 ● King William, Virginia 23086
804-769-4927 ● fax: 804-769-4964
www.kingwilliamcounty.us

County of King William, Virginia
Est. 1702

Board of Supervisors

ORDINANCE 21-17

AN ORDINANCE TO DELAY THE GENERAL REASSESSMENT OF REAL ESTATE IN KING WILLIAM COUNTY UNTIL JANUARY 1, 2021

WHEREAS, Section 70-45 of the King William County Code provides for the general reassessment and equalization of assessments of all real property in the county on a four-year cycle, with the next such general reassessment being effective on January 1, 2019, and

WHEREAS, Virginia Code Section 58.1-3252 authorizes the King William County Board of Supervisors to select a reassessment interval of four, five or six years, and Virginia Code Section 58.1-3254 authorizes the Board to order a reassessment in any year, and

WHEREAS, two attempts have been made to procure a qualified firm to conduct the 2019 general reassessment and the Board is not satisfied with the number of firms that have responded to the County's procurement solicitations and the resulting lack of competition for the work, and

WHEREAS, the Commissioner of Revenues has provided real estate sales data that indicates the current assessed valuation of real property in the County is generally in line with market prices, and

WHEREAS, the Board has directed County staff to explore alternatives for conducting general reassessments in the County and wishes to provide adequate time for staff to analyze the options and present the information to the Board for consideration, and

WHEREAS, if January 1, 2020 is established as the effective date of the next general reassessment, it is estimated that the Board will need to choose an alternative no later than January 1, 2018, and if January 1, 2021 is established as the effective date of the next general reassessment, a decision will be needed no later than January 1, 2019, if adequate time is to be provided to hire necessary staff and acquire supplies, or to contract for services, and

WHEREAS, the Board finds that it is more reasonable and realistic to establish January 1, 2021 as the effective date of the next reassessment in order to allow for more thorough research and deliberation;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of King William County, Virginia, does this 23rd day of October, 2017, establish January 1, 2021 as the effective date of the next general reassessment for King William County in the place of January 1, 2019 established by Section 70-45 of the King William County Code.

ADOPTED this the 23rd day of October, 2017.

The vote on the foregoing was as follows:

Supervisor, First District: William L. Hodges – Vice Chairman	Aye
Supervisor, Second District: Travis J. Moskalski – Chairman	Aye
Supervisor, Third District: Stephen K. Greenwood	Aye
Supervisor, Fourth District: David E. Hansen	Aye
Supervisor, Fifth District: Robert W. Ehrhart II	Aye

ATTEST:

Travis J. Moskalski, Chairman King William County Board of Supervisors	Olivia L. Schools Deputy Clerk of the Board of Supervisors

ORDINANCE 09-20

AN ORDINANCE SETTING THE GENERAL REASSESSMENT OF REAL ESTATE EVERY FOUR-YEARS IN KING WILLIAM COUNTY

WHEREAS, Section 70-45 of the King William County Code provides for the general reassessment and equalization of assessments of all real property in the county on a six-year cycle, with the current general reassessment being effective on January 1, 2021; and

WHEREAS, Virginia Code Section 58.1-3252 authorizes the King William County Board of Supervisors to select a reassessment interval of four, five or six years, and Virginia Code Section 58.1-3254 authorizes the Board to order a reassessment in any year; and

WHEREAS, the proposed Ordinance has been advertised by the Board of Supervisors and a public hearing was conducted on September 28, 2020 concerning the matter; and

WHEREAS, the Board of Supervisors has determined the four-year reassessment period provides an assessment value more current with economic trends for both the citizens and the local government.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of King William County, Virginia, does this 28th day of September, 2020, establish January 1, 2025 as the effective date of the next general reassessment for King William County in the place of January 1, 2027 established by Section 70-45 of the King William County Code.

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AGENDA ITEM 4.e.

King William County
Est. 1702

Board of Supervisors

County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMO

DATE: September 14, 2020

TO: King William County Board of Supervisors

FROM: Bobbie Tassinari, County Administrator

RE: Public Hearing to Amend the Continuity of Government Ordinance

SUMMARY

When the COVID-19 emergency began, none of us had any idea how long it would last. As a result, when adopting the continuity of government ordinance earlier this year, in order to ensure it did not exceed 6 months from the end of the emergency as required by statute, the ordinance was drafted to expire upon 6 months unless readopted/extended. The pandemic emergency is ongoing and not likely to end soon.

Thus, the County Attorney is recommending the continuity of government ordinance be amended to refer to the pandemic emergency as ongoing and amend it to declare that the continuity of government ordinance shall remain in effect until the sooner of the date 6 months after the state emergency declaration is lifted by the Governor or the County Administrator's local declaration of emergency is lifted, or both.

BACKGROUND

- January 31, 2020, the United States Health and Human Services Secretary declared a public health emergency for the entire United States to aid the healthcare community in responding to the novel coronavirus or "COVID-19"
- March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic
- March 12, 2020, by Executive Order No. 51, Governor Ralph S. Northam declared a state of emergency in the Commonwealth of Virginia due to the spread of the COVID-19 virus, and declared the anticipated effects of COVID-19 to be a continuing disaster within the meaning of Virginia Code Section 44-146.16

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

- March 13, 2020, the President of the United States found and proclaimed that the COVID-19 outbreak in the United States constitutes a national emergency, beginning March 1, 2020
- March 17, 2020, Governor Northam, jointly with the Virginia State Health Commissioner, declared a continuing public health emergency in Virginia resulting from the spread of COVID-19 virus, and imposed stringent measures to combat the spread of COVID-19, including restricting the number of persons permitted to gather in certain public spaces to 10 persons or less, and has issued a series of later orders amending those measures and taking further measures to protect the public health
- March 18, 2020, the County's Director of Emergency Management issued, pursuant to Virginia Code Section 44-146.14, a Declaration of Emergency in the County due to the spread of COVID-19
- March 26, 2020, the Board confirmed or ratified the local Declaration of Emergency and it continues in effect
- April 23, 2020, Governor Northam, jointly with the Virginia State Health Commissioner, issued additional limitations on certain medical procedures
- May 18, 2020, the County's Director of Emergency Management recommended and was re-adopted Ordinance 02-20 Instituting Emergency Procedures to Ensure Continuity of the County Government in Response to COVID-19 Disaster
- July 1, 2020, by Executive Order No. 67, Governor Ralph S. Northam continued the state of emergency in the Commonwealth by issuing guidelines for individuals and businesses to follow to limit the spread of COVID-19 and these guidelines remain in effect until rescinded by executive order
- July 31, by Executive Order No. 68, Governor Ralph S. Northam imposed new restrictions on counties and cities of the Commonwealth that were experiencing an increase in positive cases of COVID-19

ACTION REQUESTED

Informational Only - The Public Hearing has been posted per Code and will be held September 28, 2020 at the regular Board of Supervisors meeting.

ATTACHMENT(S)

- Public Hearing Notice – September 28, 2020
- DRAFT ORDINANCE INSTITUTING CONTINUED EMERGENCY PROCEDURES TO ENSURE THE CONTINUITY OF LOCAL GOVERNMENT IN KING WILLIAM COUNTY IN RESPONSE TO THE COVID-19 DISASTER

KING WILLIAM COUNTY, VIRGINIA
NOTICE OF PUBLIC HEARING –
READOPTION OF ORDINANCE 10-20
AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF KING WILLIAM, VIRGINIA, INSTITUTING CONTINUED EMERGENCY PROCEDURES TO ENSURE THE CONTINUITY OF LOCAL GOVERNMENT IN KING WILLIAM COUNTY IN RESPONSE TO THE COVID-19 DISASTER.

Notice is hereby given that the Board of Supervisors of King William County, Virginia, will hold a public hearing, in the Boardroom of the County Administration Building at 180 Horse Landing Road, King William, Virginia, on Monday, September 28, 2020 at 7:00 p.m., or as soon thereafter as the hearing may be convened, to receive comments prior to considering re-adoption of Ordinance 10-20.

All interested persons may participate and present their views at the above time. If a member of the public cannot participate, comments may be submitted by mail to 180 Horse Landing Road #4, King William, VA 23086; by fax to (804) 769-4964, or by email to countyadmin@kingwilliamcounty.us. Comments received by 12:00 noon on the day of the hearing will be distributed to Board members and made a part of the public record. Anyone needing assistance or accommodation under the provisions of the Americans with Disabilities Act should contact the County Administrator's Office at (804) 769-4927 or countyadmin@kingwilliamcounty.us, where the full text of the ordinance is on file, to receive a copy for inspection.

9-02,9-16-20

ORDINANCE 10-20

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF KING WILLIAM, VIRGINIA, INSTITUTING CONTINUED EMERGENCY PROCEDURES TO ENSURE THE CONTINUITY OF LOCAL GOVERNMENT IN KING WILLIAM COUNTY IN RESPONSE TO THE COVID-19 DISASTER.

WHEREAS, on January 31, 2020, the United States Health and Human Services Secretary declared a public health emergency for the entire United States to aid the healthcare community in responding to the novel coronavirus or "COVID-19"; and

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and

WHEREAS, on March 12, 2020, by Executive Order No. 51, Governor Ralph S. Northam declared a state of emergency in the Commonwealth of Virginia due to the spread of the COVID-19 virus, and declared the anticipated effects of COVID-19 to be a continuing disaster within the meaning of Virginia Code Section 44-146.16; and

WHEREAS, on March 13, 2020, the President of the United States found and proclaimed that the COVID-19 outbreak in the United States constitutes a national emergency, beginning March 1, 2020; and

WHEREAS, on March 18, 2020, the County's Director of Emergency Management issued, pursuant to Virginia Code Section 44-146.14, a Declaration of Emergency in the County due to the spread of COVID-19; and

WHEREAS, the Board confirmed or ratified the local Declaration of Emergency on March 26, 2020 and it continues in effect; and

WHEREAS, on March 17, 2020, Governor Northam, jointly with the Virginia State Health Commissioner, declared a continuing public health emergency in Virginia resulting from the spread of COVID-19 virus, and imposed stringent measures to combat the spread of COVID-19, including restricting the number of persons permitted to gather in certain public spaces to 10 persons or less, and has issued a series of later orders amending those measures and taking further measures to protect the public health; and

WHEREAS, on April 23, 2020, Governor Northam, jointly with the Virginia State Health Commissioner, issued additional limitations on certain medical procedures; and

WHEREAS, on July 1, 2020, by Executive Order No. 67, Governor Ralph S. Northam continued the state of emergency in the Commonwealth by issuing guidelines for individuals and businesses to follow to limit the spread of COVID-19 and these guidelines remain in effect until rescinded by executive order; and

WHEREAS, on July 31, by Executive Order No. 68, Governor Ralph S. Northam imposed new restrictions on counties and cities of the Commonwealth that were experiencing an increase in positive cases of COVID-19; and

DRAFT

WHEREAS, federal, state, and local health officials have repeatedly advised that gatherings of people can spread COVID-19 and prolong the disaster caused by the pandemic; and

WHEREAS, the usual and necessary operations of government, by law, often requires gatherings of persons, which are incompatible with the limitations on physical assembly occasioned by the COVID-19 public health crisis and make it difficult or impossible for the Board and other public bodies to safely physically assemble to conduct meetings and hold public hearings in accordance with ordinarily applicable procedures; and

WHEREAS, the Board of Supervisors understands and acknowledges that the public health threat posed by COVID-19 constitutes a real and substantial danger to persons in the County of King William, that the limitations on physical assembly of persons are necessary to protect the public health; and that the Board of Supervisors and other County boards, commissions, committees, authorities and other public bodies must conduct themselves accordingly; and

WHEREAS, Virginia Code Section 15.2-1200 provides: "Any county may adopt such measures as it deems expedient to secure and promote the health, safety and general welfare of its inhabitants which are not inconsistent with the general laws of the Commonwealth. Such power shall include, but shall not be limited to, the adoption of quarantine regulations affecting both persons and animals, the adoption of necessary regulations to prevent the spread of contagious diseases among persons or animals and the adoption of regulations for the prevention of the pollution of water which is dangerous to the health or lives of persons residing in the county."; and

WHEREAS, Virginia Code Section 15.2-1413 authorizes any locality, by ordinance, to provide for methods to assure continuity in its government in the event of a disaster such as that created by the spread of COVID-19; and

WHEREAS, Virginia Code Section 15.2-1413 authorizes such measures to remain in effect for a period not exceeding six months after such disaster; and

WHEREAS, the Board of Supervisors wishes to ensure the continuity of County government during the remainder of the COVID-19 pandemic and believes the adoption of this Ordinance is required to do so.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of the County of King William, Virginia:

1. That, in accordance with Virginia Code Section 15.2-1413, the following emergency procedures are hereby continued to the extent permitted by law to ensure continuity of local government:

    a. Any process, procedure, matter or transaction which typically allows for the physical presence of the public in a county building that has been declared or in the future is declared to be closed to the public while the Governor's Emergency

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Orders related to COVID-19 are in effect is hereby suspended unless conducted in accordance with this Ordinance or other provision of law.

b. The County Administrator is authorized to take actions objectively reasonable and necessary in the public interest to alter schedules, arrange for alternative procedures consistent with this ordinance, provide programming and services, pay bills, engage contractors, hire employees, issue quarantine orders, set and manage a succession plan effective in the event of unavailability of staff, adjust administrative processes and procedures in light of the disaster, all in keeping with the U.S. Centers for Disease Control and Virginia Department of Health guidance/directives, and consistent with State and Local Declarations of Emergency and other directives and law.

c. Meetings required, and agenda items scheduled or proposed to be considered by the Board of Supervisors and other county boards, commissions, committees, authorities and other public bodies, for the duration of the local COVID-19 emergency, are deemed continued and extensions therefor are hereby ordered if the body does not meet as permitted herein or in other applicable law and take action during that time, including those items for which applicable law requires an affirmative action to be taken within a particular time and failure to act is deemed approval.

d. Meetings of the Board of Supervisors and other county boards, commissions, committees, authorities and other public bodies may be held through electronic communication means with a quorum of members participating but without a need for a quorum of members physically present in a single location, in accordance with the provisions of Virginia Code Section 2.2-3708.2(A)(3), including the public notice requirements, and at such a meeting may consider any item of business which the public body deems essential or is appropriate for the continuity of the work of the public body.

e. Such meetings may be held without permitting members of the public to be physically present in a single location or in the same physical location as any of the public body members, so long as alternative arrangements for public access to such meetings are made. Such alternative public access may be electronic, including but not limited to audio, telephonic, or video broadcast.

f. For any matter considered by the Board or other county public body while this Ordinance is in effect which typically requires open doors, public attendance, or public participation by law, such requirements are hereby altered and may be met by electronic, telephonic, and/or written means by the body, which may meet electronically or in person or in some combination thereof as circumstances may permit.

g. For any matter considered requiring public comment or hearing, such will be allowed, solicited or received by the body by electronic, telephonic, and/or written means prior to the vote on such matter. All such comments will be heard

DRAFT

by or provided to the members of the body and made a part of the record of such meeting.

h. Notices of meetings will be provided by email directly to those who have elected in writing in the previous calendar year to receive such notices under the Virginia Freedom of Information Act, and if practicable, will also be provided on the county website and by other means selected by the County Administrator. To the extent practicable, notices will also be provided as provided by general law.

2. That the provisions in Section 1 of this Ordinance shall be in effect until repealed by this Board or expiration of a period not exceeding six months from the date the Governor of Virginia rescinds the state of emergency presently declared, whichever comes first. This Ordinance may be amended as provided herein or by general law. Upon repeal or expiration of this Ordinance, the matters referenced herein shall resume operation in accordance with normal practices and procedures.

3. This Ordinance shall be effective upon adoption.

DRAFT

AGENDA ITEM 5.
BoS Requests'

AGENDA ITEM 6.

I move that we enter closed session as permitted by the Virginia Freedom of Information Act Section 2.2-3711(A)(5) to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in King William County as requested by the VEDP.

November 2017

CLOSED MEETING MOTIONS

☐ **PERSONNEL** – In accordance with Section 2.2-3711(A)(1) of the code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consider a personnel matter involving the (choose from list below):

☐ 1. appointment of individuals to Boards and Commissions.

☐ 2. interview of a prospective candidate for employment

(or the)

☐ 3. Employment	☐ 6. Promotion	☐ 9. Salary
☐ 4. Assignment	☐ 7. Performance	☐ 10. Discipline
☐ 5. Appointment	☐ 8. Demotion	☐ 11. Resignation

of a specific public officer/appointee/employee.

☐ **PUBLIC PROPERTY** – In accordance with Section 2.2-3711 (A)(3) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding real property used for a public purpose, specifically pertaining to (choose one of the following):

☐ 1. the acquisition of real property for a public purpose.

☐ 2. the disposition of (name publicly held real property involved).

because discussion in an open meeting may adversely the bargaining position or negotiating strategy of the Board.

☐ **PROTECTION OF PRIVACY OF INDIVIDUALS** – In accordance with Section 2.2-3711(A)(4) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding a personal matter not related to public business in order to protect the privacy of individuals.

☐ **PROSPECTIVE BUSINESS OR INDUSTRY OR EXPANSIONS OF EXISTING BUSINESS OR INDUSTRY** – In accordance with Section 2.2-3711(A)(5) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made.

☐ **INVESTING OF PUBLIC FUNDS** – In accordance with Section 2.2-3711(A)(6) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the investing of public funds where competition or bargaining is involved and where discussion in open session would adversely affect the financial interest of the County.

☐ **LEGAL MATTERS** – In accordance with Section 2.2-3711(A)(7) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose one of the following):

☐ 1. consult with legal counsel, consultants, and/or staff on a matter of actual litigation in which the County is involved.

☐ 2. consult with legal counsel, consultants, and/or staff on a matter of probable litigation in which the County may become involved.

because discussion in an open meeting may adversely the litigation position or negotiating strategy of the Board.

☐ **LEGAL MATTERS** – In accordance with Section 2.2-3711(A)(8) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consult with legal counsel on a specific legal matter (identify matter in general terms at a minimum) requiring the provision of legal advice by counsel.

☐ **HAZARDOUS WASTE SITING** – In accordance with Section 2.2-3711(A)(14) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the terms, conditions, and provisions of a hazardous waste siting agreement after a finding in open meeting that an open meeting will have an adverse effect upon the negotiating position of the Board or the establishment of the terms, conditions and provisions of the siting agreement, or both.

☐ **TERRORIST ACTIVITY** – In accordance with Section 2.2-3711(A)(19) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to:

☐ 1. discuss plans to protect public safety relating to terrorist activity or specific cybersecurity threats or vulnerabilities and briefings by staff members, legal counsel, law-enforcement, or emergency service officials concerning actions taken to respond to such activity or a related threat to public safety;

☐ 2. discuss reports or plans related to the security of any governmental facility, building or structure, or the safety of persons using such facility, building or structure.

☐ **PUBLIC CONTRACTS** – In accordance with Section 2.2-3711(A)(29) of the Code of Virginia, because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, I move that the Board of Supervisors convene in Closed Meeting to:

☐ 1. discuss the award of a public contract involving the expenditure of public funds;

☐ 2. interview bidders or offerors;

☐ 3. discuss the terms or scope of a public contract.

BOARD OF SUPERVISORS
COUNTY OF KING WILLIAM
KING WILLIAM, VIRGINIA

Resolution

At a [regular or special] meeting of the King William County Board of Supervisors held in the King William County Administration Building, on the _____ day of _____, 20____:

Present	Vote
William L. Hodges	
Travis J. Moskalski	
Stephen K. Greenwood	
C. Stewart Garber, Jr.	
Edwin H. Moren, Jr.	

On motion of _____, seconded by _____, which carried _____, the following resolution was adopted:

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 D. of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors this the _____ day of _____, 20___, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.