

**MINUTES
KING WILLIAM COUNTY
BOARD OF SUPERVISORS
ORGANIZATIONAL MEETING OF JANUARY 13, 2020**

A meeting of the Board of Supervisors of King William County, Virginia, was held on the 13th day of January, 2020, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building.

Agenda Item 1. CALL TO ORDER

Chairman Hodges called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood – Vice Chairman	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: William L. Hodges – Chairman	Aye

Also, in attendance:

Bobbie H. Tassinari, County Administrator
Olivia Lawrence, Clerk to the Board

Agenda Item 3. ORGANIZATION OF THE KING WILLIAM COUNTY BOARD OF SUPERVISORS FOR 2018

a. Election of Chairman for 2020

Chairman Hodges called for nominations for Chairman of the King William County Board of Supervisors for 2020.

Supervisor Moskalski nominated Supervisor Greenwood for Chairman of the Board for 2020.

Chairman Hodges called for any other nominations.

Nominations were closed.

Upon the motion of Supervisor Moskalski, seconded by Supervisor Hodges, Supervisor Greenwood was nominated Chairman of the Board of Supervisors for 2020 by the following roll call vote:

Supervisor, 3rd District: Stephen K. Greenwood – Vice Chairman	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye

Supervisor, 2nd District: Travis J. Moskalski Aye
Supervisor, 1st District: William L. Hodges – Chairman Aye

b. Election of Vice Chairman for 2020

Chairman Greenwood opened the nominations for Vice Chairman of the King William County Board of Supervisors for 2020.

Supervisor Hodges nominated Supervisor Moskalski for Vice Chairman of the Board for 2020.

Chairman Greenwood called for any other nominations.

Nominations were closed.

Upon the motion of Supervisor Hodges, seconded by Chairman Greenwood, Supervisor Moskalski was nominated Vice-Chairman of the Board of Supervisors for 2020 by the following roll call vote:

Supervisor, 4th District: C. Stewart Garber, Jr. Aye
Supervisor, 5th District: Edwin H. Moren, Jr. Aye
Supervisor, 2nd District: Travis J. Moskalski – Vice Chairman Aye
Supervisor, 3rd District: Stephen K. Greenwood – Chairman Aye
Supervisor, 1st District: William L. Hodges Aye

c. Consideration of By-Laws and Rules of Procedures of the Board of Supervisors for 2020

County Administrator, Bobbie Tassinari, introduced the By-Laws and Rules of Procedures of the Board of Supervisors for 2020.

Supervisor Hodges requested there be more details added for consequences.

Supervisor Moskalski stated censure should be censor and requested legal review.

Supervisor Moskalski moved to adopt the By-Laws and Rules of Procedures of the Board of Supervisors with the aforementioned changes as reviewed and approved by the County Attorney; motion was seconded by Supervisor Moren.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. Aye
Supervisor, 2nd District: Travis J. Moskalski – Vice Chairman Aye
Supervisor, 3rd District: William L. Hodges Aye
Supervisor, 4th District: C. Stewart Garber, Jr. Aye
Supervisor, 1st District: Stephen K. Greenwood - Chairman Aye

Scrivener's Note: Exhibit 3b as referenced are attached to these Minutes.

d. Adoption of Board of Supervisors Meeting Calendar for 2020

County Administrator, Bobbie Tassinari, introduced the Board of Supervisors Meeting Calendar for

2020.

Chairman Greenwood stated May's meeting dates should be changed to May 11th and May 25th, and November's work session should be the 16th.

Supervisor Moskalski moved to adopt the Board of Supervisors Meeting Calendar for 2020 with the proposed changes above; motion was seconded by Supervisor Moren.

There being no discussion the members were polled:

Supervisor, 2nd District: Travis J. Moskalski – Vice Chairman	Aye
Supervisor, 3rd District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: Stephen K. Greenwood - Chairman	Aye

Scrivener's Note: Exhibit 3c as referenced are attached to these Minutes.

e. Adoption of Fiscal Year 2021 Budget Schedule

County Administrator, Bobbie Tassinari, introduced the Fiscal Year 2021 Budget Schedule.

Supervisor Moskalski moved to adopt the Fiscal Year 2021 Budget Schedule; motion was seconded by Supervisor Moren.

There being no discussion the members were polled:

Supervisor, 2nd District: Travis J. Moskalski – Vice Chairman	Aye
Supervisor, 3rd District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: Stephen K. Greenwood - Chairman	Aye

Scrivener's Note: Exhibit 3e as referenced are attached to these Minutes.

f. Board Appointments to the:

- i. Historical Preservation and Architectural Review Board
- ii. Middle Peninsula Planning District Commission
- iii. Planning Commission
- iv. Recreation Commission
- v. Social Services Board

Supervisor Moskalski moved to appoint Supervisor William L. Hodges to the Historical Preservation and Architectural Review Board, Supervisor Edwin H. Moren, Jr. and Travis J. Moskalski to the Middle Peninsula Planning District Commission, C. Stewart Garber, Jr. to the Recreation Commission and the Social Services Board and Stephen K. Greenwood to the Planning Commission; motion was seconded by Supervisor Moren.

There being no discussion the members were polled:

Supervisor, 3rd District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Vice Chairman	Aye
Supervisor, 1st District: Stephen K. Greenwood - Chairman	Aye

Agenda Item 4. WORK SESSION MATTERS

a. Legislative Session Instructions and Recommendations

County Administrator, Bobbie Tassinari, presented the Preliminary Virginia Association of Counties 2020 Legislative Program. She requested instructions as to how the Board would like her to respond and communicate with the General Assembly in the 2020 session.

Supervisor Moren requested text message updates.

b. Presentation to the Board of Supervisors Concerning the Financial and Program Overview of the County

Scrivener's Note: Exhibit 4b as referenced are attached to these Minutes.

c. Request for Additional Fire and Emergency Medical Services Personnel in FY2020

Interim Fire Chief, Laura Nunnally, presented her request for the addition of three full time Firefighter/EMT-B's to King William County Fire and Emergency Medical Services. With the addition of three full-time operational employees the full-time staffing will consist of nine providers and three full-time provides per shift. The need for these additional three positions was not anticipated at the time of development of the FY 19-20 County budget. The additional employees are required to provide adequate support to the community in fire and emergency management services.

Agenda Item 5. ADMINISTRATIVE MATTERS

a. Introduction of Parks and Recreation Manager

County Administrator, Bobbie Tassinari, introduced Jennifer Leleux, the new Parks and Recreation Manager.

Mrs. Leleux stated she looked forward to working with everyone.

b. Purchase of Parcels 22-34A and 22-34G

The Board of Supervisors authorized the County Administrator at the December 16, 2019 Board meeting to make an offer on two parcels available for sale located at 7864 and 7890 Richmond Tappahannock Hwy. The parcels are adjacent to the existing County property, located at 7636 Richmond Tappahannock Hwy., where Station One is located. The offer was made and accepted by the property owner on December 23, 2019 with an anticipated closing date of February 6, 2020. There are currently two tenants in the building and they are operating on a month-to-month rental

agreement with the current property owner. The offer to the property owner included a six-month timeframe from closing for the current tenants to vacate the premises. Because the County would prefer the tenants relocate within the County the move out dates can be flexible if needed. The building will be inspected within the standard 30-day period by a licensed inspector to ensure there are no unforeseen issues with the structure, well or septic system. The building is ADA compliant and from all visual indications in good repair. The anticipated usage of the facility will include space for the Sheriff's Office as well as new space for existing County departments that have outgrown their current location. These departments will be identified over the next 60 days. Resolutions authorizing the purchase of the parcels and the use of funds will be brought forward to the Board of Supervisors at the January 27, 2020 meeting. Purchasing the property at this time will allow maintenance and renovation costs to be incorporated into the FY2021 budget process.

c. Update on Radio Upgrade Project

County Administrator, Bobbie Tassinari, stated Tower Sites have informally been contacted to advise them of the King William radio project implementation and start discussions of space availability and Motorola will be setting up a "kick-off" meeting with King William County in January to begin the project. After the kick-off meeting Motorola and King William County will work together to formally contact the Tower Sites for leasing.

d. 2019 Comprehensive Annual Financial Report (Formal Presentation Jan 27)

County Administrator, Bobbie Tassinari, stated the CAFR had been provided and the formal presentation will be given at the upcoming meeting.

Chairman Greenwood welcomed Supervisor Moren and Garber.

Supervisor Hodges stated West Point had been doing a military training recently for the citizens concerned.

Agenda Item 6. ADJOURN

Upon motion of Supervisor Hodges, second by Supervisor Garber, the meeting was adjourned by the following roll call vote:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Vice Chairman	Aye
Supervisor, 3rd District: William L. Hodges	Aye
Supervisor, 1st District: Stephen K. Greenwood - Chairman	Aye

COPY TESTE:

Stephen K. Greenwood, Chairman
Board of Supervisors

Olivia S. Lawrence
Clerk to the Board

