

**MINUTES  
KING WILLIAM COUNTY  
BOARD OF ZONING APPEALS  
REGULAR MEETING OF JANUARY 20, 2021**

A regular meeting of the King William County, Virginia Board of Zoning Appeals was held on the 20<sup>th</sup> day of January 2021, beginning at 6:30 p.m. via Zoom. The meeting was called to order with the following members:

**Agenda Item 1. CALL TO ORDER**

Chairman Shumaker called the meeting to order.

**Agenda Item 2. ROLL CALL**

**The members were polled:**

Michael Nolan	Aye
Doris White	Aye
Sergio Tassinari	Aye
Benjamin Shumaker	Aye
Laura Nunnally	Absent

Also in Attendance:

Sherry Graham, Acting Director of Community Development  
Krista Cole, Planning Secretary

**Agenda Item 3. REVIEW AND ADOPTION OF MEETING AGENDA**

Chairman, Shumaker requested a change to the meeting agenda, moving item 7, organization of the Board of Zoning Appeals for 2021 to the first item of business, and added the meeting schedule of 2021 to the agenda. Vice Chairman, Nolan made a motion to adopt the agenda and the motion was seconded by Mr. Tassinari.

**The vote was unanimous on this motion.**

**Agenda Item 4. REVIEW AND APPROVAL**

There were no changes to the minutes, so Vice Chairman Nolan made the motion to approve the minutes and Mr. Tassinari seconded the motion.

**The vote was unanimous on this motion.**

**Agenda Item 5. PUBLIC COMMENT PERIOD**

Chairman Shumaker opened the Public Comment Period, but there being no one to speak, the Public Comment Period was closed.

**Agenda Item 6. PUBLIC HEARING**

**a. V-04-20 Paige Kuhlmeiy**

Ms. Graham, Director of Community Planning, spoke first with the details of the variance request for reduction in required set back. The proposal was to decrease the set back from 15' to 2' in order to install a 24' x 30' metal out building with a lien too. Ms. Graham indicated that the health department recommended denying the request since the location was over the septic tank and drain field. Ms. Graham indicated based on this, staff was recommending denying the request also. Ms. Graham spoke with Ms. Kuhlmeiy, asking if there was an alternative location, or if she wished to table the request, with no response to those options.

Chairman Shumaker opened the public comment period regarding this variance request, and there were no respondents. After closing the comment period, Chairman Shumaker asked if there was a motion to approve or deny the variance request. Mr. Tassinari motioned to deny the request, and Ms. White seconded the motion.

**Members were polled:**

Nunnally	Absent
Tassinari	Aye
White	Aye
Nolan	Aye
Shumaker	Aye

**The vote was unanimous to deny V-04-20 Paige Kuhlmeiy.**

**Agenda Item 7. UNFINISHED BUSINESS**

**a. Approval and Adoption of 2020 Board of Zoning Appeals Annual Report**

After some discussion on rewriting the annual report for conciseness and appropriate formating, Mr. Tassinari motioned to deny the report as is, and Ms. White seconded the motion.

**The vote was unanimous on this motion.**

**b. Goals for moving forward in 2021**

Chairman Shumaker reviewed the goals listed for 2021.

- Establish or participate in 1-2 work sessions with the Planning Commission
- Continue to actively participate in the Zoning Ordinance & Comprehensive Plan review process
- Request that the Board of Supervisors allocate funds for continued BZA education, as well as legal representation for Determination Appeals
- Work Session to discuss lessons learned in 39<sup>th</sup> Annual BZA Program

**c. Update on Comprehensive Plan & ordinance Revisions**

Ms. Graham reported on the Comprehensive Plan where there has been a committee established to begin work within the next week. A Joint Work Session is planned with the Planning Commission and the Board of Supervisors on February 8th, 2021. Mr. Hill with Hill Studios will hold a public forum in July, based on Covid restrictions, with a final draft of the Comprehensive Plan to be ready by January of 2022.

Ms. Graham reported that the Ordinance Revisions are on schedule, final draft scheduled for the Planning Commission in August 2021, and to the Board of Supervisors in September 2021. A survey was mailed with answers to be compiled for review.

**Agenda Item 10. ADJOURNMENT**

Chairman, Shumaker made a motion to adjourn. The motion to adjourn was seconded by Mr. Tassinari.

**The meeting was adjourned.**

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**Benjamin Shumaker, Chairman**

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**Yvonne Broaddus, Secretary**