

**MINUTES
KING WILLIAM COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING OF JANUARY 25, 2021**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 25th day of January 2021, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Also, in attendance:

Bobbie H. Tassinari, County Administrator
Olivia S. Lawrence, Deputy Clerk
Andrew McRoberts of Sands Anderson, County Attorney

Agenda Item 3. MOMENT OF SILENCE

The Chairman called for a moment of silence.

Agenda Item 4. PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

Agenda Item 5. REVIEW AND ADOPTION OF MEETING AGENDA

Supervisor Moren moved for the adoption of the amended agenda for this meeting as presented; motion was seconded by Supervisor Greenwood.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 6. PUBLIC COMMENT PERIOD

Chairman Greenwood opened the public comment period.

1. Mary Sue Bancroft, of District 5, stated she on the ballot for Treasurer of King William County and encouraged the citizens to vote on February 2nd.

There being no further speakers, Chairman Moskalski closed the public comment period.

Agenda Item 7. CONSENT AGENDA

Supervisor Hodges moved for the approval of the Consent Agenda as presented; motion was seconded by Supervisor Greenwood.

The Chairman called for any discussion.

There being no discussion the Consent Agenda was approved by the following roll call vote:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 8. PRESENTATIONS

a. Comprehensive Annual Financial Report (CAFR)

Anne Wall, of Robinson, Farmer, Cox Associates, presented the Comprehensive Annual Financial Report for King William County. Ms. Wall summarized the audit and attestation results, reporting requirements, recommendations, and fund balance summaries. This audit was subject to the *Specifications for Audits of Counties, Cities, and Towns* issued by the Auditor of Public Accounts (APA), the standards for financial audits contained in the *Government Auditing Standards* issued by the Comptroller General, the Single Audit Act Amendments of 1996 and the provisions of the *Uniform Guidance*.

Agenda Item 9. OLD BUSINESS

a. Comprehensive Plan Update

Sherry Graham, Director of Community Development, stated work has been started on the Comprehensive Plan with Mr. David Hill and staff with Hill Studio. Hill Studio will be meeting with staff and the Comprehensive Plan Committee this month to review the desired goals and planning and development issues. They will be touring the County with staff from Hill Studio to look at areas of concern and interest. Members of the Comprehensive Plan Committee are Sherry Graham, Steve Hudgins, John Breeden, Janie Rhoads, Holly McGowan and Kenneth Holderied.

b. Zoning and Subdivision Ordinance Revision Update

Sherry Graham, Director of Community Development, stated The Berkley Group will be holding the stakeholder meetings on January 26, 2021. The stakeholder groups are made up of four categories: Farmers/Landowners, Tourism/Economic Development, Real Estate/Bankers/Attorneys, Surveyors/Contractors/Engineers. They will hold a virtual public forum on January 28, 2021, at 6:30 p.m. Surveys have been mailed out to everyone and has also been placed on the County's webpage. The information has also been placed in the paper. Once the surveys are returned, the Berkley Group will compile the results. Once the results have been compiled, another joint work session will be held, and we will work on the final drafting of the ordinance. We are still on schedule to take the final draft ordinance to the Planning Commission in August and Board of Supervisors for approval and adoption in September.

Agenda Item 10. NEW BUSINESS

a. Board of Equalization Update

Olivia Lawrence, Clerk to the Board, presented an updated regarding the Board of Equalization appeals process. Ms. Lawrence stated at this time 118 request have been made for applications to file an appeal, 83 applications have been completed and filed and 11 of the 18 scheduled appeal dates have been filled.

Supervisor Garber questioned whether the submission of documents and the swearing under oath requirement set by the Board of Equalization was supported by state statute.

Supervisor Garber questioned whether the Board of Equalization met and approved the aforementioned guidelines.

Supervisor Greenwood questioned whether the Board of Equalization approved the aforementioned guidelines as well and stated these guidelines were different in the previous appeals process.

Chairman Moskalski reiterated the powers of the Board of Equalization as a Circuit Court appointed body.

b. Resolution 21-06 Appreciation of the Upper Mattaponi Tribe

Bobbie Tassinari, County Administrator, presented Resolution 21-06 accepting the gift of mill work, repaving and grading and expressing appreciation to the Upper Mattaponi Indian Tribe for their generous donation as an act of good faith and partnership.

Upon motion of Supervisor Hodges, second by Supervisor Greenwood, Resolution 21-06 was approved by the following roll call vote:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-06
BOARD OF SUPERVISORS ACCEPTANCE AND APPRECIATION OF GIFT
FROM THE UPPER MATTAPONI INDIAN TRIBE

WHEREAS, King William County and the Upper Mattaponi Indian Tribe own adjacent properties located at 7864 and 7890 Richmond Tappahannock Turnpike; and

WHEREAS, these adjacent properties share a parking lot in need of repairs; and

WHEREAS, the Upper Mattaponi Indian Tribe wished to mill and repave the existing parking lot and donate the County's portion as an act of good faith and partnership; and

WHEREAS, King William County accepted the gift of mill and repaving from the Upper Mattaponi Indian Tribe at the September 28, 2020 Board of Supervisors meeting via Resolution 20-55; and

WHEREAS, the Upper Mattaponi Indian Tribe was made aware during the mill and repaving project that correction to grading of the parking lot would be required increasing the donation amount to the County in the amount of \$23,964.54; and

WHEREAS, the total donation to the County by the Upper Mattaponi Indian Tribe for mill work, repaving and grading of the parking lot now totals \$41,914.54; and

NOW, THEREFORE BE IT RESOLVED, the King William County Board of Supervisors this 25th day of January, 2021, hereby accepts the gift of mill work, repaving and grading and expresses appreciation to the Upper Mattaponi Indian Tribe for their generous donation as an act of good faith and partnership.

c. Parcel for New Water Tower Location Central Garage Water System

Steve Hudgins, Director of Operations, presented a potential parcel for the location of the new water tower identified for the Central Garage water system. The property on Kelley Lane, Tax Map #29-8 is recommended, as the most suitable site of those evaluated due to its relatively high elevation (~170' above sea level) and its proximity to current and future development. Furthermore, if the Fontainebleau Industrial Park is ever connected into the Central Garage water system, a storage tank located at this proposed site would be ideally situated to serve both areas. County staff contacted the owner of TM #29-8, Mr. Kellum, prior to analysis and again after the adoption of the Plan to confirm his willingness to gift a 1-2 acre parcel, surveyed off of this property, to the County to be used as the site for an

elevated storage tank. Mr. Kellum remains amenable to the gift and will include granting any necessary easements through his property.

Supervisor Moren requested an appraisal be completed of the parcel to assess the fair market value.

Upon the motion of Supervisor Moren, seconded by Supervisor Hodges, it was approved to move forward with locating a parcel on this property suitable for placement of the new water tower by the following roll call vote:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

d. Resolution 21-07 Amending the FY21 Capital Fund Budget

Natasha Joranlien, Director of Financial Services, presented Resolution 21-07 to reappropriate unencumbered Capital Improvement Plan balances at Fiscal Year-End (FY 2020) in the amount of \$633,462.42.

Supervisor Moskalski noted this would need to be publicized if greater than 1% of the budget.

Andrew McRoberts, County Attorney, stated it would in fact need to be advertised and brought back for adoption.

Upon the motion of Supervisor Garber, seconded by Supervisor Greenwood, Resolution 21-07 was tabled by the following roll call vote:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 11. Administrative Matters from County Administrator

a. Board Information

Bobbie Tassinari, County Administrator, presented board informational items.

Stacy Reaves, Chief of Fire, gave an update regarding the COVID-19 vaccine and the distribution process.

Agenda Item 12. BOARD MEMBER COMMENTS

Supervisor Greenwood stated he worries citizens have been unable to comment during public comment periods. He thanked everyone for attending and formally endorsed Mary Sue Bancroft for Treasurer of King William County.

Supervisor Hodges encouraged citizens to vote on February 2nd and to wear their masks.

Supervisor Garber stated he looked forward to the future when Zoom would not be necessary anymore.

Supervisor Moren encouraged citizens to complete the survey created by Hill Studio for the Comprehensive Plan and formally endorsed Mary Sue Bancroft for Treasurer.

Chairman Moskalski spoke to the grant obtained by the Middle Peninsula Planning District Commission in the amount of \$6.6 million to build industry cluster within the Middle Peninsula.

Agenda Item 13. CLOSED MEETING

There was no closed meeting.

Agenda Item 15. APPOINTMENTS

There were no appointments.

Agenda Item 16. ADJOURN

Upon motion of Supervisor Hodges, second by Supervisor Garber, the meeting was adjourned by the following roll call vote:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

Travis J. Moskalski, Chairman
Board of Supervisors

Olivia S. Lawrence
Deputy Clerk to the Board