

**MINUTES
KING WILLIAM COUNTY
PLANNING COMMISSION
REGULAR MEETING OF FEBRUARY 2, 2021**

At a regular meeting of the Planning Commission, held on February 2, 2021 at 7:00 P.M. via Zoom, the meeting was called to order with the following members:

Agenda Item 1. Call to Order

Agenda Item 2. Roll Call

Present:

John Breeden

Bonnie Hite

Don Wagner

Stephen Greenwood, Vice-Chairman

Janie Rhoads, Chairman

Staff Present:

Sherry Graham, Acting Director of Community Development

Krista Cole, Planning Secretary

Agenda Item 3. Review and Adoption of Meeting Agenda

Chairman Rhoads requested a motion to adopt the February 1, 2021 Agenda. A motion was made by Mr. Breeden and seconded by Mr. Greenwood.

The vote was unanimous on this motion.

Agenda Item 4. Review and Approval of Minutes

Chairman Rhoads requested a motion to approve the January 5, 2021 minutes as presented. Mr. Greenwood made a motion to approve the minutes and the motion was seconded by Mr. Wagner.

The vote was unanimous on this motion.

Agenda Item 5. Public Comment Period

There being no one to speak the Public Comment Period was opened and closed by Chairman Rhoads.

Agenda Item 6. Unfinished Business

Chairman Rhoads wanted to take a poll to see what the best re-schedule date would be for the March meeting. The options were March 1st or March 3rd. Mr. Greenwood stated March 3rd would be good and Ms. Hite pointed out that if the Board of Equalization was going to meet on the 1st, then the 3rd would be best. Members voted and approved the new date of March 3rd.

The vote was unanimous on this motion.

Chairman Rhoads had a couple of word and verbiage recommendations on the by-laws:

Section 7-1 take out “in Board Room of County Administration Building.”

Add Section 7-5 “Meetings should be held in the Administration Building, unless otherwise specified”.

Mr. Greenwood was curious as to why we would not just add to Section 7-1.

Chairman Rhoads stated that this would provide flexibility and requested a motion to adopt by laws as amended. Mr. Breeden made a motion to adopt the 2021 By-Laws as amended and Mr. Wagner seconded the motion.

The vote was unanimous on this motion.

Ms. Graham updated members on the public forum for the ordinance revisions. She stated that the forum was hacked but there is a new video for the forum that has been added to the website and the new forum will be held on February 24, 2021 via Zoom. She also stated that the Comprehensive Plan committee would hold its first meeting on Thursday. Ms. Graham also said that we would need to look at the Future Land Use Map, as it will go with the Comprehensive Plan.

Mr. Wagner stated that the Planning Commission would need to be involved every step of the way.

Chairman Rhoads was curious if all had a Future Land Use Map.

Ms. Graham stated that Staff will provide workbooks for Comprehensive Plan as well.

Mr. Breeden stated that an overlay of existing vs. the new would be good for remote meetings.

Mr. Wagner asked if we had documents for Hill Studio to look at and stated that it would be helpful for the Commission and Hill Studio to do a virtual tour of the County.

Chairman Rhoads wanted to know when Berkley Group will have the survey information and if it would be possible for the Commission to meet prior to next joint session with the Board of Supervisors.

Mr. Greenwood recommended presenting something in May, after the budget has been taken care of as the Board and the County have a lot on their plate.

Chairman Rhoads thought if we did not do a joint session in March that we could just meet at our regular April meeting or call a special meeting.

Mr. Wagner stated that the Commission should meet first and would need to be a work session.

Mr. Breeden stated that if the April meeting is short then we could use that meeting but if not, a work session would be best.

Chairman Rhoads recommended scheduling something the week of March 21.

Ms. Hite recommended changing the by law formatting to reflect the Board of Supervisor by law format for next year.

Mr. Breeden asked staff to let Rebecca Cobb with Berkley Group know that she had done a good job during the public forum.

Mr. Wagner stated that he wished the forum could have been finished.

Mr. Greenwood asked Staff to fix Violation Log.

Chairman Rhoads asked Mr. Wagner to please speak up as she received a comment about not being able to hear him very well.

Ms. Graham stated that the gentleman that was submitting a Cluster subdivision would be getting a preliminary to us soon and she would get that out to the Commission.

Chairman Rhoads wanted to know the timeline on a cluster.

Mr. Breeden thanked staff through these tough times and wanted to know if a mass mail out is something that we can do for the Comprehensive Plan as well, as we would need as much citizen input as possible.

Ms. Hite stated that Mr. Breeden covered everything, gave a thank you to staff and grateful to Berkley Group for their work.

Mr. Wagner thanked staff and Commission as they have had a busy couple of years but still have a lot more to accomplish. He also wanted to know if staff had heard anymore on the state code in the ordinance, and if not, could Sherry could get with Rebecca on that. Have a safe holiday and Super Bowl weekend.

Mr. Greenwood thanked Commission and Staff as it is hard to be in Zoom and he wished everyone could be in person again. Hope all stay safe, get vaccinated and it was a great first meeting with Janie Rhoads as Chairman.

Chairman Rhoads stated she is just grateful to have a Commission that shows up, so a big thanks to all.

Agenda Item 10. Adjournment

Chairman Rhoads requested a motion to adjourn. Mr. Greenwood made a motion, and the motion was seconded by Ms. Hite.

The meeting was adjourned at 7:49 p.m.

Janie Rhoads, Chairman

Sherry Graham, Commission Secretary