

**MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
DAYLONG BUDGET SESSION OF APRIL 16, 2021**

A daylong work session of the Board of Supervisors of King William County, Virginia, was held on the 16th day of April 2021, beginning at 9:00 a.m. in the Board Meeting Room of the County Administration Building and via Zoom.

CALL TO ORDER

Chairman Moskalski called the meeting to order.

ROLL CALL

The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski - Chairman	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye

REVIEW AND ADOPTION OF MEETING AGENDA

Supervisor Hodges moved for the adoption of the agenda for this meeting as presented by the County Administrator; motion was seconded by Vice Chair Moren.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski - Chairman	Aye

FY2021 COUNTY OPERATING BUDGET REVIEW AND ADJUSTMENTS

King William County Public Schools

King William County Public Schools (KWPCS) Superintendent, Dr. David White, presented the schools mission and vision, instructional environments and impacts to staff, increase in technology use, expenditures, and budget challenges. He also discussed the funding cut from FY20-FY21 by \$462,359. This year they are showing a shortfall of \$762,703; 57% teacher/staff raises, 7% instructional costs, and 36% for technology. They also seek grant funding.

Dr. White said the school stayed true to their Vision & Mission during the pandemic and offered both hybrid and 100% distance learning. Chromebooks were purchased for students and they used Google Classroom and other software. They were able to use CARE funds for these purchases and for additional ITRT's who were instrumental for distance learning. He said that although they were

understaffed, all met the challenge including Counselors, HR, Finance, Admin & Tech Support (quadrupled their hours), Transportation, Facilities & Maintenance, and Food Services who delivered over 225,000 by year-end. All staff worked overtime.

They anticipate that not all students will return to face-to-face learning and about 15% will continue distance learning.

Dr. White said KWCPs needs additional financial support for updating maintenance, remaining competitive on teacher salaries, and capital expenses. For SOQ positions, KWCPs must pay 5% in order to access state funding. He said the schools lost revenue due to the county losing revenue. He is expecting a shortfall of \$762,703.

He said the schools receive about \$1 million annually in grant funding in the form of audited reimbursements. Supervisor Greenwood asked about the specific amount of grant funding. Staci Longest, KWCPs Director of Finance, said some grants are allocated to very specific needs and they usually require the return of any funds not used for those specific needs.

Among the schools immediate capital needs is a scissor lift. Supervisor Hodges asked what they are using currently. Dr. White said they one they have doesn't meet safety standards for the middle and high school. The existing one will be moved to other schools for smaller jobs.

Vice Chair Moren asked about the Composite Index which addresses localities' ability to pay. Dr. White said it is reevaluated every two years – they are in the 2nd year now. Vice Chair Moren asked if KWCPs gets all they apply for in reimbursements. Ms. Longest said they averaged \$800,000 to \$1 million and they have seen an increase in schools looking for grants for specific items. It is reported by the school as grant revenue and allocated appropriately based on reimbursement, not on the full grant amount.

Supervisor Greenwood asked what the grant funding to match is for FY21. Ms. Longest said it depends on what they get from other entities and that is reviewed on July 1st annually. She estimated it to be about \$1 million.

Supervisor Garber asked what amount the schools need in order to give raises. Ms. Longest said the state's portion is \$445,000. Supervisor Garber asked for the total amount of teacher payroll. Ms. Longest said she would send that information to the Interim County Administrator, Steve Hudgins. Supervisor Garber said the salary increases also affect the benefit amounts and he'd like to know that as well. Ms. Longest said the state pays about 50%.

Supervisor Hodges questioned the total buses including aged buses. Dr. White said they had 28 aged buses and about 22 in good shape. They have applied for a grant for additional buses. He said usage has not decreased due to COVID because they are doing double runs in order to social distance, have special cleaning measures in place, and are using the buses for meal distribution.

Vice Chair Moren said Hanover County gave a 4.5% increase for salaries and worked on levels so the overall was 5.3% with compression, with some levels over 7%. Terry Stone, a member of the King William County Board of Education, said KWCPs is asking for an overall increase of 5% across all levels.

Chairman Moskalski questioned compression issues and said he didn't want to leave any state funding on the table. Ms. Longest said they are looking at amending pay scales to eliminate compression.

Supervisor Greenwood asked if the scissor lift could be rented rather than purchased. Ms. Longest said it is impractical to rent because you never know when a light will burn out or a flag or banner will need to be hung or adjusted. She said the usage is consistent and the lift should last at least ten years. Purchasing saves over rental because staff can do the work themselves. This item was not on their previous proposal. They had to replace fire panels over Spring Break. They want to put money into reserve to address such needs in the future.

Supervisor Hodges said the last salary increase was two years ago and it was 5%. He pointed out that the employer contribution to benefits went up last year.

Supervisor Greenwood said the funds were already in the reserves so it's not extra money they're asking for.

Supervisor Garber said COVID funding and usage requirements should be examined and perhaps used for buses. He said there is another round of funding coming. Dr. White said the funding will extend to 2024 and we could possibly receive \$1.3 million for the County as a whole. This issue is still developing and the funds would have to be used within specific guidelines.

King William County Sheriff's Office

King William County Sheriff, Jeff Walton, Lieutenant Scott Hamilton, and Captain Mike Hamm presented the Sheriff's Office budget request with increases for personnel and vehicles.

Currently, the County has 20 deputies, 12 on Comp Board and 8 County, plus 2 SRO. Sheriff Walton said he has only received approval for two additional deputies over the past twenty years. He said the department needs to keep up with the increased call volume and types of calls. They also need to staff the courts which is challenging because there is a minimum of four deputies required in the courtroom. During training, he has to take officers off the road and either pay overtime or comp time in order to cover all the shifts. This training is state-required and he does not know if the state is going to fund it. He said just for in-house training done over two days once per year, it costs \$3,000 in overtime. This training is required. He said he needs deputies for patrol, court services, and investigators.

Lt. Hamilton said the department's vision for additional staffing is to be able to cover court services and special problems that arise regarding mental health transport. It is required that the officer stay with the citizen during transport for as long as it takes for the person to be admitted for treatment and often requires traveling to multiple places until a bed can be found. Hiring officers for this will eliminate the need to pull them from patrol. He also said arrests can take 6-8 hours during which time an officer cannot take other calls. The department would like to hire staff and increase what duties they're able to perform.

Vice Chair Moren said the situation is not going to get any better because these are state-mandated duties. The Sheriff said the Marcus Bill was passed which was supposed to create a mental health team but that hasn't happened. He said it can take in excess of 12 hours to get a person where they

need to go. It is state mandated that the officer cannot leave the citizen until a bed is found and mental health workers are mandated up to eight hours to find a bed.

Sheriff Walton said vehicles are an essential tool to policing. They currently have 2008 model year vehicles which are still in service. Half of the current fleet vehicles have over 120,000 miles on them. He estimates 25,000-35,000 miles are put on a vehicle in a year. They are currently in a situation with some vehicles where they have paid more in maintenance than the cost of the vehicle.

Captain Mike Hamm with Fleet Maintenance said the department is in dire need of several vehicles. He currently has a fleet of 25 vehicles with two spares. Today, there are two vehicles in the shop which leaves them with no spares.

The Sheriff's department proposes the purchase of three Ford Interceptor utility vehicles at a cost of \$38,500 each which they would either purchase outright or use the Ford Lease-Purchase plan. For 3 years, the interest is 6.5% and for 4 years, the interest is 5.99%. This does not include the cost of upfitting the vehicle which is another \$3,300 per vehicle.

Upfitting can be pulled off existing vehicles where possible. Radios are pulled off but there are no extras at this time. Also, the interior of the new vehicles is different from the old ones so some equipment will not fit.

Vice Chair Moren asked if it were possible to come up with a yearly budget to rotate out vehicles on a scheduled plan. Sheriff Walton said that had been done in the past but stopped. There would be two leases in play each year to continue rolling out stock which is then run until they are no longer serviceable.

Supervisor Greenwood asked if CARES funds could be used for this. Director of Finance, Natasha Joranlien, said yes but there are no CARES funds remaining. Chairman Moskalski said the American Recovery Act is not a done deal yet and couldn't be relied upon.

Supervisor Garber asked if the County funded two new positions last year. Sheriff Walton said no, only one, which brings it to only two County-funded positions added in twenty years.

Supervisor Garber said he was surprised by the high interest rates on the lease plans and asked if it were negotiable. Sheriff Walton said they would look into it and get the best deal possible.

Supervisor Hodges asked why the difference in the telecommunications line item was so great. Sheriff Walton said each radio has to have a service card which accounts for the additional cost.

Chairman Moskalski asked about merit increases and said it didn't look like the budget amount had increased. Sheriff Walton said the figure did not increase much due to turnover and retirements. He is asking for six additional positions and said the Comp Plan hasn't funded extra in the last two years.

Vice Chair Moren said attrition is good right now. Sheriff Walton said there had been a lot of retirements.

King William County Fire & EMS

Fire Chief, Stacy Reaves, said the department had applied for the SAFER grant to get up to 31 additional staff and two ambulances. He said there have been times when all units are out on calls and they've had to call King & Queen and Caroline counties to help. He said the department's service delivery has increased substantially and they need to have enough staff available to take the apparatus to emergency situations.

He said the SAFER grant would cover the majority of staff costs for three years, including benefits. He said this is an opportunity we'll probably never see again. Once the grant ends, the County would have to take over benefits in full.

Chief Reaves said there had been 180 medical calls from January-March and 66 fire calls out of Station One. He said they needed another ambulance in order to have one available for the Courthouse area of the County. They currently have two ambulances and can put a third one on the road almost every day. This is critical to minimize wait times. Currently, the third ambulance is out for major repair and may not be worth fixing. It has 140,000 miles on it and repairs may exceed \$8,000 without addressing the motor problems.

The department currently has one working engine and needs another. They would like to lease/purchase a fully stocked engine and one additional ambulance. The cost of both would be covered with revenue recovery.

Chief Reaves made a capital fund request to cover both staffing and the addition of vehicles for Fire & EMS. They need to purchase turn-out gear for new employees hired through the SAFER grant and replace existing damaged gear.

He requested the \$30,000 for West Point and Mangohick which was taken away last year and \$30,000 for a brush truck which would replace the current FR and brush trucks. The new truck would have extra space available for all services, an increased tank and pump size, and an attached stokes litter for rescue.

The department is looking at grant funding to cover 50% to replace life packs and LUCAS devices. Revenue recovery will cover the amount for the ambulance/engine lines in the budget. Currently, if the engine, which has over 75,000 miles on it, is out for service, there's nothing available except the tanker, which can't carry any equipment. Maintenance is supposed to happen twice per year and while they have service plans for the ambulances and equipment, the truck currently needs over \$70,000 in repairs.

Vice Chair Moren asked if the SAFER grant is a reimbursement-type grant and if the employees could be hired a few at a time. Chief Reaves said he would find out about the reimbursement but all employees had to be hired at the same time. These funded positions are for inexperienced, untrained people who will all go to training and become certified firefighters and EMTs.

Vice Chair Moren asked about the increase in LODA for volunteers. Chief Reaves said the County was supposed to pay all LODA and the increase is because West Point and Mangohick were not supposed to be paying part and also because of hiring additional employees.

Chairman Moskalski noted a significant increase in purchased services, utilities, communications, etc. Ms. Joranlien said prior years were offset by revenue recovery but this year that fund (240) is for vehicles so the other categories will go up. Chairman Moskalski asked why there was a decrease in travel and training. Chief Reaves said because they could not attend trainings due to COVID. He said we could lean on amounts from programs funds at this time but it will need to increase in the future. For now, he wants to focus on truck needs.

Chairman Moskalski said there is a historical downtrend in fund 240. Ms. Joranlien said no, they just didn't bill for six months in 2020. When revenue collection was recorded in the past, it was based on what was billed, not on what was paid and received by the County. She said we have a 28% debt collection rate so now the budget figure reflects what we actually expect to receive. In the past, billing was done by Cornerstone and the County wrote off amounts in 2020 and will do so again in 2021. Chief Reaves said they'll probably see sharp turn in that figure as it becomes more realistic; it is increasing, it just doesn't look like it. Chairman Moskalski said he didn't want a situation where people would not call for an ambulance because they're afraid of the cost.

Supervisor Greenwood asked where donations to volunteer fire departments went. Chief Reaves said he didn't know but it was not to the County. Supervisor Greenwood suggested the volunteer departments partner with a big company in the County, similar to how West Rock helps West Point. Chief Reaves said they had tried that in the past but it's hard to get an audience with the money people. He said Purina is fully funding the County's smoke detector program. Chairman Moskalski said it's good to maintain corporate relationships but unrealistic to expect them to fund an engine.

Vice Chair Moren suggested speaking with the local Tribes and seeing if they have access to funding lines which allow them to purchase services at a discounted rate; they may have a lot of resources. Chief Reaves said that is a sensitive environment.

Supervisor Hodges asked if the County had a Chaplain currently. Chief Reaves said David Foster is currently a volunteer but now he can get training and a uniform shirt. He estimates 3-5 years before they get paid on grants.

Supervisor Garber confirmed with Chief Reaves that the SAFER grant would pay the full salary and benefit amounts for all three years. He said as purchased services increase, they could be transferred from account 240 to 100.

Economic Development Authority

EDA Chairman Jay Brown said he is requesting \$45,000 from professional services to be used by the EDA to pursue an advanced retail and commercial study to help them identify industries and enterprises to expand or locate in the County. He said the EDA Board wants to better understand the purpose of the EDA and where and how to identify the market character of the County. The EDA is also asking for \$15,000 for travel and conferences, and \$5,000 for dues. They are eliminating the operating services line item.

Supervisor Greenwood asked what the figures were. EDA Chair Brown said they are requesting \$10,000 from admin to expand the current Comprehensive Plan study.

Chairman Moskalski asked who they would use. EDA Chair Brown said probably Hill Group and just expand on their current study. He said this is a one-time study.

EDA Chair Brown said the EDA Board wants to know what mechanisms are available to them to fund economic growth in the County. He said they had no specific idea of the educational opportunities available to them. Chairman Moskalski said he wants the EDA Board to feel confident of their purpose.

Vice Chair Moren asked if they'd met with the Planning Commission to get a solid understanding of the Comprehensive Plan study. EDA Chair Brown said no, they spoke with Hill Studio. EDA Chair Brown said they would like to meet with the Planning Commission and BZA, but they don't have a strong understanding of their purpose.

Vice Chair Moren suggested getting together with one or two members of other committees. EDA Chair Brown said the make-up of the EDA Board is such that members are not available for an all-day conference. He would like the Board of Supervisors to fill the empty spaces on the EDA Board and reminded them that the EDA is staffed with volunteers so they had to be mindful of their time and availability. Vice Chair Moren said they needed to make sure additional volunteers have the availability required.

Supervisor Garber asked if we have active Community Service Applications for the EDA. Supervisor Greenwood said all the current applications need to be gotten together. Chairman Moskalski said it's the Board of Supervisors' duty to fill those positions and to fill them with people who have the maximum opportunity to serve. He reiterated that he wants the EDA to know what they need to do.

EDA Chair Brown said they'd like to do the advanced retail and commercial study in cooperation with the Planning Commission and Board of Supervisors.

Supervisor Hodges asked if the EDA has used their funding in the past. EDA Chair Brown said yes.

Vice Chair Moren asked if the EDA had developed an RFP of what they're expecting from Hill Group. EDA Chair Brown, EDA Vice Chair Meade Rhoads, and Mr. Hudgins will get together to discuss this. Vice Chair Moren asked if someone on the MPPCA might be able to fill a seat on the County's EDA as there is a lot of overlap and it might be helpful to the current EDA Board.

Commonwealth Attorney

Matthew Kite, County Commonwealth Attorney, said he made 839 court appearances in 2020 (420 cases) and is on pace to match or exceed that in 2021. He said his department never shut down for COVID. He said his case load is a little higher which reflects the de-prioritization of things such as jail time. He said marijuana is no longer a high priority and, effective July 1, 2021, legalization will decrease the number of cases.

Mr. Kite said he has three main challenges: 1) Changes to jury trials – coming legislation removes juries from recommending sentences, which is the way things have been done for 200 years, which means the number of jury trials will most likely increase. In 2020, there were zero jury trials because of COVID. There are currently two trials scheduled which are catch-ups from 2020 and three new jury trials have been scheduled so far for 2021. He said the legislation passed does not address time and funding issues which will arise as a result of it. 2) Body cameras – the Sheriff's Department is currently setting up their system. He said the good outweighs the bad and there is public expectation that officers utilize the cameras. He said this places stress and strain on the

Commonwealth Attorney office as they must watch all footage and compare to the written reports for accuracy. He said this is a labor-intensive process and a 2020 state mandate was made to counties to fund one additional prosecutor for up to every 75 body cameras. 3) Additional staff needed - there is a need for an Information Management staff in order to follow this new mandate as the footage and reports have information which needs to be redacted, such as victim and witness identifiable information. His budget request therefore includes an additional part-time position for an Information Management Specialist.

Supervisor Hodges asked if that position is what accounted for the 21% increase in salaries. Mr. Kite said yes, it's for clerical staff (\$16.50 per hour x 29 hours/week x 52 weeks). He said the Comp Board pays for the Commonwealth Attorney and the other department employees are supplemented by the County. There is a \$35,000 grant which funds the Deputy Commonwealth Attorney only. The County's share for the other positions is 50% and the County has a 5% raise in the budget for everyone.

Supervisor Garber asked if fentanyl and heroin use was rising in the County. Mr. Kite said it is persistent but not really on the rise. He said it is an insidious thing and he believes the majority of the supply is coming from outside the County.

Vice Chair Moren asked if Mr. Kite had an idea of how the legalization of marijuana will affect other crimes in the County. Mr. Kite said he has seen rises in DUID in other places where it's been legalized but is not sure that will happen in the County. He said he believes there has been a rise in the number of arrests made, not necessarily a rise in the instances of occurrence, because law enforcement is more in tune. Vice Chair Moren asked if there was any way to detect usage. Mr. Kite said no, blood tests are not reliable and the Legislature is still working on a reliable detection test.

Director of Planning

Sherry Graham, Interim Planning Director, said the Planning & Zoning Department currently had two staff members, herself and a secretary. There used to be two additional staff members but those positions are currently vacant. They are temporarily subcontracting some work to the Berkeley Group (2 days per week) but that's not enough to keep up with the workload. They are charging for inspections in order to recoup some of that expense. She said it is hard to address citizen complaints and needs without staff. She said maintenance and zoning have lapsed due to not having staff. Her budget request is currently for three full-time staff but she'd prefer it to be four. She doesn't know which position she will be able to cut in order to get down to three. She said she could cut from the Professional Services line item since the draft ordinance the Berkeley Group is working on will be complete by fall. She said Hill Studio's work on the Comprehensive Plan should be complete by January 2022. Bowman does the County's stormwater review so they cannot be cut because the County is not certified to do that. She said the Travel & Conferences line item is for staff training and certification and organizational memberships. She said the training can be expensive. She said the Code books were also getting ready to change so they'll need to purchase new ones. This falls under Purchased Services along with some contracting and training.

She said her proposed budget does not include her need for additional staff nor necessary recertifications, which are about \$2,712 but the budget was cut to \$1,300. Chairman Moskalski said to bump that line item up to \$2,750. There is \$1,400 for contract labor - an Interim Zoning Administrator and ENS inspector through Berkeley at \$75-\$165/hour. Berkeley has not yet

provided that person. Initially, that person was supposed to eventually become a full-time County employee.

Supervisor Greenwood asked if we could hire someone ourselves. Ms. Graham said we cannot until the contract with Berkeley expires. Mr. Hudgins said the current proposed budget assumes staying with Berkeley but their amount is higher than what we'd pay if we hired someone so we can do that. He believes Berkeley's contract expires in July.

Vice Chair Moren asked about quality control. Mr. Hudgins said the first person Berkeley sent was not qualified and, when they sent someone who was qualified, they raised the rate. The second person had to go back out to redo what the first person did incorrectly.

Supervisor Greenwood asked if there was a current staff person who could move to that position, then hire a clerical person who would be less expensive.

Parks and Recreation

Kayla Huffman, Parks and Recreation Manager, said the department currently has three full-time staff – the Manager, Assistant Manager, and Recreation Manager, and one part-time Recreation Assistant who works 29 hours per week. In addition, there are ten part-time program people and ten instructors. Ms. Huffman recapped some of the activities the department offers – Summer Sneakers (50 participants), after-school program and soccer league in August, music, movies and the Reindeer Run. She said the 360 Complex has been a great addition to the department.

For FY22, the department is requesting an increase for professional services which funds the recent addition to the website allowing people to register and pay Parks & Rec directly online. There are program increases in Youth Sports and other programs and an increase to Miscellaneous Expenses which includes advertising, supplies, and community center staffing. Ms. Huffman said other line items have decreased because their program fees cover some of the expense and she also found that some items were over-budgeted.

Vice Chair Moren suggested they look into non-appropriated funds and asked if the department can become self-sufficient over time which would put the price on the citizens using the services and not on the County.

Chairman Moskalski said the department's budget has been growing toward self-sufficiency.

As they were ahead of schedule, Chairman Moskalski did a quick review saying they needed to get a timeline from the Berkeley Group and needed to talk more about schools.

West Point Fire and Rescue

Fire Chief, Stacy Reaves, presented on behalf of West Point Chief Bartos. Chief Reaves said West Point Fire & Rescue has existed for 117 years. They strive to provide 24/7 support. They are not requesting any change in their Operating Budget allocation from the County. Chief Reaves suggested putting CIP back into their budget for \$30,000 to offset the cost of a new ambulance. They currently have a 2012 International Telstar which is failing and has been discontinued due to failure issues. The projected cost is \$250,000.

Vice Chair Moren noted West Point Fire & Rescue has \$2.2 million in a savings account.

Supervisor Garber said that seems like a large sum of money.

Vice Chair Moren said he'd rather use the County's money to help the schools and asked at what point does the County have to continue paying West Point to cover District 2. He asked why the County continues to give so much money to West Point.

Chief Reaves said the County will still need mutual aid from the Town, even with the additions to the County's staff. He said the Town is called when the County is unable to respond due to being already out on calls. He said he cannot answer some of the Board's questions.

Chairman Moskalski said the County increased what was given to the Town when we went from a volunteer department to a paid department. He said the amount given to the Town was last assessed two years ago.

Supervisor Hodges said the same amount was offered to Mangohick to add paid staff at the time but they turned it down.

Vice Chair Moren asked why there wasn't a representative present from West Point Fire & Rescue. Chief Reaves said they were working. Vice Chair Moren said this meeting has been scheduled for two months or more and felt they should have arranged to attend.

Supervisor Garber asked if the amount given to West Point was increased when Station One went to paid staff. Chief Reaves said yes. He said we can't go backwards now.

Chairman Moskalski said the costs are very high to add another station in the Courthouse area as opposed to having Station One and Mangohick cover outside their area.

Vice Chair Moren asked how it would affect the county four years down the road if West Point were to go to 100% paid staff.

Chairman Moskalski said West Point runs with part-time people pulled from other localities.

Supervisor Garber asked how much of their funding comes from the Town. Supervisor Hodges said he didn't know. Vice Chair Moren said West Point Fire & Rescue has \$2.2 million in a savings account per their 990.

Chief Reaves said he would pass the Board's concerns on to West Point's Fire Chief.

Vice Chair Moren asked if the County has a 5-, 10-, and 15-year plan for Fire & EMS. Chief Reaves said he has begun working on one but it's in its infancy. Vice Chair Moren said the department needed a long-range strategic plan. Chairman Moskalski said there's been a different plan every year since 2013 because of the turnover in the Fire Chief position. He said the department started with volunteers, then contractors, to now having full-time responsibilities for the last two years or less. Chief Reaves said there are a lot of options to consider. Vice Chair Moren asked if there is a timeline for having a plan in place. Chief Reaves said no, the plan is still in its infancy and is not yet detailed.

Supervisor Garber said there was talk two Chiefs ago of having a satellite station on Dunluce.

Vice Chair Moren said the Pamunkey Tribe had talked about developing one on the reservation. He said it would solve a lot of problems and possibly attract VDOT to consider improving those roads.

Chairman Moskalski said the situation is ever evolving. He said there are enough deficiencies at Station One, such as staffing and reliable equipment, that talking of expanding is putting the cart before the horse. He said West Point provides enough level of service now to help with those deficiencies and noted West Point covers a lot of his area.

Vice Chair Moren said District 5 does not have enough support. Supervisor Hodges said Mangohick was offered staffing funds from the County and refused them.

Supervisor Garber asked if there was animosity. Chairman Moskalski said no, at the time Mangohick felt they didn't have the infrastructure to be able to handle HR. He said HR is a lot of work and a lot to deal with. Chief Reaves said throwing money at it doesn't help solve those problems.

Chairman Moskalski said we need to focus resources there in such a way as to improve their service rather than taking those resources away from someone else.

Vice Chair Moren said the problem would never be fixed without a long-range plan. Chief Reaves said they are working on it while trying to accomplish today's goals as well.

Mr. Hudgins said West Point received \$130,000 plus \$20,000 in capital from the Town.

At this time, the session was ahead of schedule and representatives from Mangohick Volunteer Fire & Rescue were not present. Since a representative from Walkerton Volunteer Fire Department was in attendance, Walkerton presented next.

Walkerton Volunteer Fire Department

Robbie Coleman, former Fire Chief for Walkerton, said the current Fire Chief, his son Jason Coleman, had planned to be there to address the Board but was tied up with a call in Chesterfield, where he works as a full-time firefighter and Captain. He said Walkerton has provided volunteer services to King William and King & Queen counties since 1954, serving the central areas of each and working with career staff in both counties. He said Walkerton's volunteer numbers have been dwindling but the volunteers they do have are well trained and certified. They have FF1, FF2, and Hazmat certifications. In 2020, they responded to 88 emergency calls in King William County which represented 59% of their total calls. He said fundraising has been impacted by COVID but the department is very frugal with their money and uses it in the most impactful ways. In October 2019 Walkerton purchased a new fire engine for \$490,000 which carries six people. They have just ordered a new tanker for \$580,000 which they are expecting to arrive in August/September 2021. It will hold 2,500 gallons of water, four firefighters, and a full complement of emergency extraction equipment. It also has a pump so it can operate as an engine. The new tanker offers increased safety for personnel. They are focusing on having one engine, one tanker, one brush truck, and one emergency response vehicle. They are selling the two tankers they currently have and that will fund 50% of the new tanker.

Mr. Coleman said Walkerton is glad to continue providing volunteer services to King William County and is asking for the same funding as last year. He said they enjoy having the County's career staff to assist them and there is no conflict between the volunteers and staff.

Supervisor Garber asked how much funding King & Queen County provided. Mr. Coleman said they provide \$22,000 plus they pay for all Walkerton's insurance including the trucks, people, and building. He doesn't know how much that would cost them if they had to pay it themselves. Supervisor Garber asked how many stations King & Queen has. Mr. Coleman said four.

Mangohick Volunteer Fire and Rescue

Melissa Yopp and Chief Warren Haley spoke on behalf of Mangohick Volunteer Fire & Rescue. They said they are requesting level funding. They saw decreases to their operational costs, uniforms, educational supplies, and EMS revenue. There was an increase in repair and maintenance to their building, office supplies, fuel, and communication equipment.

Ms. Yopp said they are seeing an influx of volunteers. Their fundraising decreased due to COVID. They had an accident with their engine and it needs to be replaced. They need an extension to their building and are looking at available USDA loans and grants. The extension would be a sort of garage for the ambulance with electrical hookups but no plumbing.

She said the department has members who are certified instructors but COVID shut down classes. They would like to offer CPR training to the community.

Vice Chair Moren asked where they saw themselves in five years. Chief Haley said he saw them still working hard and providing services. Vice Chair Moren asked if they were thinking about adding paid staff. Ms. Yopp said not within five years.

Supervisor Greenwood asked if they would be willing to join the County in providing paid staffing. Ms. Yopp said they would have to survey their membership as the department is owned by the membership.

Supervisor Garber asked if there are calls they can't currently cover. Ms. Yopp said yes. Supervisor Garber asked if they were open to having paid part-time staff to fill the gaps. Ms. Yopp said they would have to ask their membership. Supervisor Garber said he thought they needed to have that conversation.

Chairman Moskalski said he appreciated all they do and is glad to hear their volunteer hours are rising and they have a good relationship with Chief Reaves. He said to let the Board know if they had any needs or ways the County could help them.

Supervisor Hodges said he appreciated all they do, especially with ambulance and EMS support. Chief Haley said they have an engine and ambulance crew on Saturday nights. Ms. Yopp said they are a great crew.

Vice Chair Moren said he appreciated the level of detail given to the Board in their report. Ms. Yopp said the community support and fundraising is wonderful.

Supervisor Greenwood thanked them and said the service they've provided to the County in the last year was extraordinary.

At this time, the session was ahead of schedule and a ten minute recess was called. The session was still ahead of schedule so the Department of Social Services discussion was held until they arrived.

Reviews with County Administrator and Finance

Regional Animal Shelter (RAS)

Mr. Hudgins said RAS was asking for level funding and although there was a 12% increase in expenses, revenues were also up and leveled their budget.

Supervisor Greenwood asked if the 115% increase in FY21 was because of the large volume animal capture incident. Mr. Hudgins said yes.

Supervisor Hodges asked the County's portion of the RAS budget. Ms. Joranlien said \$159,474. She said King & Queen County pays half of the total budget plus an administrative fee.

Judicial Administration and Public Safety

Supervisor Hodges asked if the reimbursement from the Comp Board was included in the budgeted amount for the Commonwealth Attorney. Ms. Joranlien said yes, the County could expect to see an approximately 5% increase and that is what was included in the revenue line item. She said there is no surplus, the revenue increase offsets the expense items.

i. County Court System

Ms. Joranlien said she developed this budget off what's historically been spent. She said the jury expenses may need to increase as COVID restrictions ease. Supervisor Hodges said there is a cost of \$30 per day per juror. Ms. Joranlien said she'd ask Patricia Norman, Clerk of Circuit Court, what percentage of that the state will reimburse. She said the jury expense will need to be increased also because of the backlog of cases due to COVID which are now being heard and the increase of people requesting jury trials.

For General District Court and Juvenile Domestic Relations Court (JDR), Ms. Joranlien said the budget requests come directly from them. Supervisor Hodges asked if the Comp Board paid anything towards the JDR clerks. Ms. Joranlien said the County does not pay anything toward JDR or General District Court salaries.

ii. Clerk of the Circuit Court

The budget request for Circuit Court came directly from Ms. Norman. The Comp Board reimburses her for some professional services so that line item has been reduced. Ms. Norman utilizes the Comp Board for everything she can.

iii. Corrections and Detention

Chairman Moskalski asked where the County is now on this budget item. Mr. Hudgins said we are currently over and a budget amendment for the current year has already been submitted.

Vice Chair Moren asked where the difference is made up. Mr. Hudgins said contingency funds are used first. Vice Chair Moren asked why this item is growing so much as compared to County growth. Chairman Moskalski said it depends on the total population of the Center. He said the County's cost share is calculated based on the percentage of County inmates which make up the total population of the center. He said a probable factor is that King William County has a greater overall population as compared to the other counties participating. He said Gloucester had recently opened their own center.

Supervisor Hodges said Superintendent, Timothy P. Doss, made a lot of energy saving changes to reduce costs.

Sheriff Walton said he didn't know what to expect with the new laws coming in. He said Mr. Doss knows best how to project what expenses may be.

Department of Social Services

Letecia Loadholt, Director of Social Services, said she has reviewed past department budgets and found that they have had to come back and ask for additional funding over the past few years. She attributes this to not taking advantage of state funding as much as they could. She explained that state funding allocated them a certain dollar amount each fiscal year. The state reimburses at 84.5% and the County's portion is 15.5%. When they run out of state allocated dollars, they apply for pass-through funding which is 65% from the County and 35% from the state. In the past three years, DSS has been running pass-through and state funding together. She said typically Social Services agencies run all state funding first, then use pass-through funding. She used this model in her FY22 request. She said the state is giving a 5% salary increase to Social Services this year through state allocated funding. She said she has been cutting expenses in her department. She has moved the department off the County email system, which entailed a fee, and is now utilizing the state email system which is free. Due to lapsed positions, some staff is coming in at lower salaries. She said that, while it may look higher, the DSS budget request is actually similar to other years since they later had to come back and request additional funding.

Supervisor Garber asked if the \$11,000 increase in salaries was the County's portion. Ms. Loadholt said yes. He asked how much additional funding DSS asked for last year. Ms. Loadholt said she didn't know but noted there was a salary adjustment made in 2018. For 2019-2020, DSS projected expenses of \$212,466 vs. actual expenses of \$324,728. He asked if the proposed budget request reflects actual expenses more accurately. Ms. Loadholt said yes. She said in the past, pass-through was used in conjunction with state funding so it cost the County more.

Ms. Loadholt said the state has awarded them \$58,000 through Family First Prevention to secure a prevention worker. The amount includes salary and fringe. She said this also made the budget amount look higher.

Vice Chair Moren asked how this program would keep children out of foster care. Ms. Loadholt said the prevention worker works with the family to help them improve conditions and situations which would in turn allow the child to stay in the home. Vice Chair Moren asked what the department is doing to decrease the need for Social Services in King William County. Ms. Loadholt said they take a proactive approach, such as the Family First Prevention and View Program, which offer a hand-up rather than a hand-out. They seek to provide people with the necessary resources to become self-sufficient so they won't need services in the future.

Supervisor Greenwood noted the department spent over \$100,000 more than was budgeted in 2019/2020. Chairman Moskalski said yes, the current budget request should mitigate the need for DSS requesting additional funding later in the fiscal year.

Comprehensive Services Act (CSA)

Ann Porter, CSA Manager, said her budget request was based on FY21. She said she didn't know exactly what to ask for as it's impossible to predict how many children they'll have at any given time. She said the locality pays different match rates based on the type of service provided. She said her goal is to increase community-based services, which has a 19.26% County match rate, and decrease congregate care, which has a 48.16% County match rate. She said it is better for children when they can stay with their families, and it's also less expensive. She said CSA pays foster care maintenance for some children, currently two. She said community-based services in the County have increased, which is good as these are preventative services. She said the highest cost is always Private Day which is state mandated. Non-mandated children and their families receive preventative services when a child is determined to be at risk of being removed from their home.

Ms. Porter said big changes were coming to CSA in 2023 wherein Private Day Special Ed funding will be removed from CSA and brought into the schools. Vice Chair Moren asked how much is spent on Private Day. Ms. Porter said \$753,081. This is where the majority of funds go. She said they are seeing an increase in the number of children with special needs, especially at a younger age. The schools are currently required to provide services through CSA if the child's IEP specifies Private Day. Vice Chair Moren asked if Dr. White was aware of this. Ms. Porter said yes, they know about it.

Supervisor Garber asked if the schools would be reimbursed the same way as CSA. Ms. Porter said she did not know. She said the Legislature is supposed to be working on those details and providing a preliminary plan by 11/2021 and a final plan by 11/2022.

Chairman Moskalski noted the funds could be split between the two school divisions which will cause complications.

Supervisor Moren said there seems to be an overlap between CSA and DSS. Ms. Porter said CSA is separate but some of their expenses are run through DSS for state funding. She said CSA is a county program, not a DSS program. They work together but are separate.

Reviews with County Administrator and Finance (continued)

General Government

i. Board of Supervisors/County Administration

Mr. Hudgins said they are requesting level funding. He said there is the addition of the Deputy County Administrator position. Chairman Moskalski said the County Administrator's salary needed to be adjusted to \$135,000.

ii. Financial Services/Information Technology

Mr. Hudgins said a second IT person was added last year. They are keeping that position and adding a 1.5% COLA and 2% merit increase overall.

iii. Legal Services – County Attorney

Mr. Hudgins said he hoped this expense would go down this year and it has already decreased some. Chairman Moskalski asked if staff felt they were receiving a comparable increase in the level of service. Vice Chair Moren asked if the Board or Mr. Hudgins had seen an unsolicited proposal which he received. All said no. Vice Chair Moren said he would provide it. Mr. Hudgins said he would ask the department heads what they felt about the level of service received. Chairman Moskalski asked if staff were happy with Sands Anderson. Mr. Hudgins said they are happier than before but they are not thrilled. Chairman Moskalski said he wants to make sure we're getting a level of service commensurate with what we are paying.

Supervisor Garber asked what the County was paying when Mr. Stuck was County Attorney. Chairman Moskalski said it was \$72,000 plus any overage but he didn't think the County ever had an overage.

iv. Commissioner of the Revenue/Assessor

Mr. Hudgins said the budget reflected hiring an Assessor under the COR office with two full-time employees. Chairman Moskalski asked if there was an increase in Comp Board funding. Karena Funkhouser, Commissioner of Revenue, said the Comp Board was funding \$5,487 this year. She said the state has said they will pay for one more person at \$19,760, which is funded at 50%. Mr. Hudgins said that is not included in the budget because staff is not confident it will actually happen. Ms. Funkhouser said she believed the increase was due to the state raising the minimum wage. She said it was included in the state budget and some of the funding begins May 1st.

Chairman Moskalski asked if 5.5 positions were sufficient for the COR office. Ms. Funkhouser said that was great. She said a part-time person was needed just to do personal property tax because it's overwhelming. Chairman Moskalski asked if she were comfortable with the Assessor coming back under her office. Ms. Funkhouser said she was and that once everything has been corrected and brought up to date, she feels the County should have a separate Assessor's office. She said there are not a lot of companies offering reassessment services and it seemed that those that did exist are moving away from offering those services. Mr. Hudgins said staff had talked with Vision about the possibility of using them to do the new assessment. He did not have a proposal from them yet. He asked if using Vision requires a separate Assessor, that was permissible. He said Vision was excited about the possibility of having Emily Teagle work with them on the project since she already had experience with the reassessment. However, he did not think it would work if Ms. Teagle had to be moved under the COR's office.

Chairman Moskalski, Vice Chair Moren, and Supervisor Hodges said they felt this discussion needed to occur during a Closed Session to discuss personnel issues.

Vice Chair Moren asked if it were possible for Ms. Funkhouser to obtain the certifications the last COR had in order to allow a similar increase in salary. Ms. Funkhouser said yes, she had already begun taking the necessary classes; it is a two-year process.

Supervisor Garber asked about the \$250,000 allocated for an Assessor. Mr. Hudgins said it would all be moved under the COR office budget. Ms. Joranlien said she did not include

additional employees in the budget. She will refigure based on the \$19,750 from the Comp Board.

v. Treasurer

Mr. Hudgins noted the savings reflected was based on the Treasurer's decision not to hire a Chief Deputy. Chairman Moskalski asked if that was a good idea. Mr. Hudgins had no comment.

Supervisor Hodges noted the line item for credit card fees dropped significantly. Ms. Joranlien said last year she had told the former Treasurer, Mr. Whitt, that the fees incurred were greater than the fees the Treasurer was charging, so he changed them and it began to level out. Ms. Joranlien said she sent the ordinance regarding those fees to Ms. Bancroft.

vi. Board of Elections & General Registrar

Mr. Hudgins said funding was based on state recommendations. Supervisor Hodges asked why postal charges increased so drastically – from \$2,400 to \$11,000. Ms. Joranlien said this was due to the great increase in mail-in ballots being requested.

Mr. Hudgins said the Comp Board was providing more for General Registrar salaries but he did not know how much more.

Vice Chair Moren made a motion to convene in Closed Session in accordance with Section 2.2-3711 (A) (1) of the Code of Virginia to consider a personnel matter involving the interview of a prospective candidate for employment. Supervisor Greenwood seconded. The Chairman called for any discussion.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski - Chairman	Aye

Chairman Moskalski called the meeting back to open session.

Supervisor Hodges motioned to approve Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended, certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act; seconded by Supervisor Greenwood. The Chairman called for any discussion.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Reviews with County Administrator and Finance (continued)

Cultural/Operations

i. Operations - Building Inspections

Mr. Hudgins said salaries remain for only two employees and turnover created some savings. He said GIS also moved from the Planning Department to the Building Department. There were no questions from the Board.

ii. Operations - Utilities Department

Mr. Hudgins said salaries were down due to turnover and there's been some reallocation along line items due to reclassification of what falls under maintenance and repair. Otherwise, the budget was pretty historical.

Vice Chair Moren asked if the County is locked in with Hampton Roads for wastewater. Mr. Hudgins said yes, it is their system. Chairman Moskalski said the County just turned it over to them. Mr. Hudgins said the only revenue for the County is connection fees and those are kept in a restricted reserve for water/wastewater.

iii. Operations - General Properties

Mr. Hudgins said this remained the same. There are still the same maintenance employees, someone dedicated to the park, and in-house custodian staff. There were no questions from the Board.

Capital Requests

In addition to what was already discussed by Fire & EMS and the Sheriff's Department, capital requests include the Motorola Radio Replacement for County Administration. There is a request for \$100,000 for parking improvements and paving at the 360 Complex and \$8,000 for fencing around the soccer field. Mr. Hudgins said he reduced the new lawnmower price to \$6,500 by purchasing a gas mower to give to Maintenance allowing the newer more expensive one the County currently has to go to Parks and then bush hogging the drain fields when needed.

Vice Chair Moren asked why the soccer field is at the 360 Complex rather than at the Park. Mr. Hudgins said that was an unused field and there were no fields available at the park other than the Little League fields. Supervisor Garber said the previous Parks & Rec Manager requested it be at the 360 Complex and the previous County Administrator gave it to them. He said the field at the elementary school used to be used for soccer. Vice Chair Moren said it seemed out of place to have it at the Complex and it incurs a lot of expense for parking, which is already at a premium, and fencing. Chairman Moskalski said there is no room at the Park and they'd have to share fields with Little League. Supervisor Garber said Parks & Rec is not paved either and he doesn't feel paving this lot should be mandatory. Mr. Hudgins said something would have to be done to improve the lot because it's rough now. He said they had also planning on wrapping around the building to create more parking. Vice Chair Moren said he spoke with Mr. Tupponce and he gave permission for them to use the clinic parking spaces after hours. Mr. Hudgins said there weren't many spaces there; Vice Chair Moren said there were about twelve. Supervisor Greenwood said they could use the fields at the schools for soccer and the County doesn't have the money right now for fencing and paving. Mr. Hudgins said there were scheduling issues with using the schools.

Vice Chair Moren said it made sense to move the field. Supervisor Greenwood said they could get someone to donate the fence. He said people like donating to projects such as this and the fence would also provide a method of advertising for the donor. Mr. Hudgins asked if he should cross off paving and fencing. Chairman Moskalski said leave the fencing and some amount for parking lot improvements. He said he didn't want to wind up with a dislocated soccer program that was just getting started because he doesn't think they'll be able to find an alternate field. Supervisor Greenwood said he disagreed with including money for parking improvements; people can park on the grass and the Chief already said they can use the grassy field at Station One for parking. He said he agrees with the fence but not the parking. Vice Chair Moren agreed and said that if the grass is too muddy to park on, the field would also be too muddy to play on. Mr. Hudgins said this is more about the 360 Complex in general, not just soccer. Vice Chair Moren said as programs grow it would be more understandable to improve the lot, but not this year. Supervisor Hodges asked if there were programs for the elderly offered there. Mr. Hudgins said yes, there are seniors' programs. Supervisor Greenwood noted the paving was listed in two places in the proposed budget. Mr. Hudgins said they were planning to use \$91,681 from proffers and \$2,300 from CIP roll forward. He said there were other projects the proffer money could be utilized for that were currently unfunded. Chairman Moskalski asked what a reasonable amount was. Supervisor Greenwood said \$10,000 and he was ok with the fence.

Mr. Hudgins said a 4x4 truck was needed for maintenance projects and noted the number may come down due to utilizing a lease-purchase program.

\$25,000 was included to continue building out the IT system.

The well and pump house at the Industrial Park, a utilities program, was still being priced out and is part of the County's master plan. Mr. Hudgins said the County would have to work with a utility bond and there was currently \$500,000 in rollover to start the project. Chairman Moskalski asked if the County could generate sufficient revenue to pay a bond. Mr. Hudgins said yes.

The Central Garage water tower needs to be painted, but not this year. Mr. Hudgins said the project would have to wait until the additional water tower was built because the old one would have to be taken offline long enough to be painted and dry. He said this item is in a future year's plan.

Other projects this year include HVAC replacement. We are currently replacing 4-5 units a year at \$20,000 per unit. He said the units at the courthouse are approaching the end of their lifespan and the units at the 360 Complex had been patched but are also at the end of their lifespan. Vice Chair Moren asked if the new units include the new updated filtration like the ones at the schools. Mr. Hudgins said yes, the ones that have been replaced so far have this and the ones to be replaced would also.

Mr. Hudgins said the paving at Station One had been stricken and replaced with gravel or the money could be used to build up for another time. He said \$25,000 was being left for improvements in FY22 or to be banked for later. Chief Reaves said to keep in mind that Station One is a voting place and if they're going to go with a gravel lot, they will need to make improvements to the entrance for handicapped accessibility.

The McAllister Building needs general repairs and the budget banks \$50,000 per year to address those.

Repairs to the VJCCA building are being held over to next year. Mr. Hudgins said they would need to acquire a temporary trailer for the staff to work out of while the building was being repaired.

Chairman Moskalski asked the status of the Administration Building. Mr. Hudgins said it would be at capacity if we were fully staffed. Chairman Moskalski said we need to start thinking about what can be done. Mr. Hudgins said the new courthouse could not be used because they are at capacity because of the new changes to jury trials.

Mr. Hudgins said the 360 Complex had rotted siding and other projects were needed. Supervisor Greenwood said the siding on the building is not up to code. Supervisor Hodges asked if the septic system was sufficient. Mr. Hudgins said he believed it was ok now because the dentist office which also used the same field is no longer there. The clinic which is now there has their own septic system.

Mr. Hudgins said funds are being built up to replace roofing at the Courthouse, 360 Complex, and RAS. He said he had gotten a quote for all of them in 2018 but at that time there was eight years left on the Courthouse and RAS shingles. Supervisor Greenwood asked why the Courthouse needed to be done so soon; he assumed 40-year shingles were used. Mr. Hudgins said 20-year shingles were used.

Mr. Hudgins said they were counting on some change orders and County responsibilities in the Motorola program that were not included in the contract. He said he hoped this would lower the cost but we are currently within budget on the project.

Chairman Moskalski said to move the money for paving into proffers. Supervisor Hodges asked if any of these projects come from the General Fund. Ms. Joranlien said no.

Ms. Joranlien said CIP was reduced by \$419,100 due to utilizing the lease-purchase programs and eliminating paving. She said CIP now totaled \$8,801,200 and they are asking for \$339,806 for FY22.

iv. Outside Agencies

Vice Chair Moren said he was opposed to giving Arts Alive \$9,400. He said they should use the rollover funds from FY21 instead since they were not used. He said people outside West Point don't travel there for their programs. Supervisor Hodges said this is a matched grant so the County only pays half, about \$5,000, and the grant pays the rest.

Chairman Moskalski made a motion to accept Outside Agencies as presented. Supervisor Hodges seconded. The Chairman called for discussion. Supervisor Greenwood said he didn't like that all Outside Agencies were lumped together because Arts Alive is the only one he has an issue with.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.

Aye

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Abstain
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Nay
Supervisor, 2nd District: Travis J. Moskalski - Chairman	Aye

Outside Agencies was passed as presented.

v. Joint Government Agencies

Chairman Moskalski said the Library is the only one the Board has any influence over. He said if their funding is cut, the Library reduces their hours. If the Library reduces their hours, the public is unhappy and the Board winds up restoring the funding mid-year so the Library can increase their hours. Supervisor Greenwood said that happened last year but he doesn't believe the Library ever restored their hours as they promised. Chairman Moskalski said he would find out.

Vice Chair Moren asked what the County gained by partnering with the Regional Airport Authority. Chairman Moskalski said the County has a debt obligation to the Authority and if they pull out, that will need to be repaid. Vice Chair Moren asked how much the debt was. Chairman Moskalski said he didn't know but it exceeds our contribution. Supervisor Hodges said the debt was approximately \$300,000. Vice Chair Moren asked if this was an annual commitment or if what was paid went towards reducing the debt. Supervisor Garber had the same question. Supervisor Hodges said he didn't know. Chairman Moskalski pointed out that the County's biggest taxpayer uses the airport. Vice Chair Moren said the heaviest user should pay the most. Chairman Moskalski said they are based on their tax revenue. He asked Mr. Hudgins to put this topic on a future agenda for further review and discussion. Supervisor Hodges pointed out that a third of the County's revenue comes from West Rock and they use the airport the most, therefore they are paying. Chairman Moskalski said he would ask Mr. Dale, Airport Manager & Executive Director, to come talk to the Board about the services and value they offer the County.

Miscellaneous Budgetary Departments

i. Debt Service

Chairman Moskalski asked if there were anything on the horizon being paid off. Mr. Hudgins said there were things coming up in two years but nothing major.

ii. Transfers from General Fund

Mr. Hudgins said the big question is schools and DSS.

Chairman Moskalski asked what the school revenues were in 2020. Mr. Hudgins said there were unexpected expenses which created a wash. Mr. Joranlien said they don't have the final number yet. Chairman Moskalski asked what's realistic to expect to appropriate for 2021. Ms. Joranlien said she couldn't talk about it until the DHG audit was complete.

Vice Chair Moren asked if all of the meals tax goes to schools. Ms. Joranlien said they get 100% of what was budgeted/projected. They do not get any excess. They also do not get the full budgeted/projected amount if that is more than the County actually collects.

Chairman Moskalski said meals tax is not part of the split levy but it was set up such that the meals tax goes to the schools. Supervisor Greenwood asked why it could not be used for other things.

Ms. Joranlien said the County is projecting \$400,000 in revenue from the meals tax for FY22 and \$250,000 would go to the schools. The remaining amount is used to fill the gaps in the County's budget. Supervisor Greenwood said he thinks the schools need it this year for raises but doesn't see how that can be done. Vice Chair Moren said if we collect the outstanding amounts due to the County, we'd come out ahead. Supervisor Garber said even if the schools received the full meal tax amount, they'd still be short by \$300,000. Supervisor Hodges said he felt the meals tax revenue should only go toward funding salaries which is \$434,000. Supervisor Greenwood said he'd like to find a way to give them more but there's no way to find it all. Chairman Moskalski said we are currently \$350,000 short for the schools' request. Ms. Joranlien said there is only \$150,000 being kept from the meals tax for the County. She said we always wind up with extra after the split levy so the County should go ahead and use the tax revenues which are not part of the split levy.

Chairman Moskalski said that is not how the split levy was negotiated. Supervisor Hodges said that's how the ordinance reads. Chairman Moskalski said the policy of previous Boards was that the meals tax revenue was cordoned off for school use. Ms. Joranlien said she understands that but when she compares the percentage for schools she's finding that amounts should be with the County, not the schools, after reconciliation occurs.

Chairman Moskalski said we have a revenue source that the County needs and the schools needs so who should get it. Vice Chair Moren said he thinks the schools need it this year. Supervisor Garber asked if that meant the rate would be increased. Chairman Moskalski said no. Supervisor Greenwood asked where it would be taken from if it was given to the schools. Chairman Moskalski said if we give the money to schools this year, we'll have to do it in subsequent years as well. Supervisor Garber said it was still possible the schools can use funds from the Recovery Act. Chairman Moskalski said those funds are for capital and we're talking about transfers to the schools' operations fund from the County's general fund. He said the funds in the Recovery Act will be for capital, not recurring costs. He said the state mandates the teacher raise and the localities are forced to squeeze their budgets to find it. Supervisor Garber said we won't know what the state contribution will be until May.

Chairman Moskalski said he'd be going back on something he promised in the past if 100% of these funds were not given to schools. He said it's not a hard and fast policy that they chose to saddle future Boards with or that they even had the ability to saddle future Boards with, but it's a policy that was of the Board when he was on it.

Supervisor Garber said giving the funds to the school still won't get them where they'd like to be. Ms. Joranlien said they would have to reduce the County operational budget by \$590,000 if everything was given to the schools (BPOL, meals tax, utilities, utility growth, vehicle tax, bank stock). Supervisor Greenwood said we shouldn't give all of it but should at least fund the raises. Supervisor Hodges said they'd have to find \$350,000 out of the County's budget to fund the raises.

Chairman Moskalski said the Board is flying blind until they see the results of the DHG study. He asked when the school deadline was for them to adopt a budget. Ms. Joranlien said

it was May 15th for the schools and before July 1st for the County. Staci Longest said the school deadline is sometime in May. She said they had to get teacher contracts out, signed, and back by the end of June or they may lose teachers to other counties. Chairman Moskalski asked if May 10th were sufficient, which is the date of the next Board of Supervisors Work Session. Ms. Longest said they'd do the best they can with the date they're given but said they'd be hurting for staff across the board if they can't give raises.

Vice Chair Moren suggested the Board commit to funding the pay raises and anything beyond that, they can't guarantee. Chairman Moskalski said he would not commit to anything until he sees the DHG report. He said he wants to know for sure what the schools are banking year to year. Supervisor Garber suggested asking the schools to look at their figures again and see where they can move.

Chairman Moskalski said he was on the Board nine years ago when the schools claimed they could not do a raise unless the County funded it. The County was unable to fund it and the schools gave the raise anyway. Supervisor Greenwood said he'd be upset if they made cuts to the County budget in order to give the money to the schools and then they don't use it.

Chairman Moskalski said before he commits to anything he wants to see the full picture. Supervisor Garber agreed. Chairman Moskalski said he wanted a realistic look at what the County would be leaving behind if everything were given to the schools. He asked staff to run some scenarios to see the options. He said he needs the report from DHG. He asked the schools to commit to a date to review the report. Vice Chair Moren said he would figure out a way to make himself available on April 29th which was a date that was previously discussed. Supervisor Greenwood asked if the schools are available to meet on that date.

While waiting for confirmation of a date from King William County Public Schools staff, the Board discussed the Social Services budget.

Supervisor Garber said DSS has gone over budget and asked for additional funding in previous years. As a member of the DSS Board, he said the numbers reported never quite jive. He said it should be Federal - 55%, State - 25-28%, and County - 15-18%. However, it has actually been Federal - 55%, State - 18%, and County - 27%. Ms. Joranlien said the County's share was \$227,100 in 2019, \$212,000 in 2020. In 2022, they are requesting \$226,000 from the County. Ms. Joranlien said there is a 5% increase to LASER salaries but they can't determine which employees get this so they made their projections based on the County's raise. She said they are trying to determine why there are non-reimbursable expenses on the state and federal reports. Vice Chair Moren asked if there were a way to lock DSS into a certain amount. Chairman Moskalski said they are statutorily required to provide services. Vice Chair Moren said yes, but can they be more fiscally responsible in other areas to cut costs. Ms. Joranlien said they may want to change financial policy to give a certain percentage of the County's revenue to schools, DSS, etc. and then require them to fit within that. If they find they need more, they need to make budget updates mid-year rather than waiting until the end of the fiscal year. Chairman Moskalski said the split levy addresses that for real estate. He said it is something to think about and work towards. Supervisor Greenwood asked how that would affect the split levy. Chairman Moskalski said it would not as it would only deal with those revenues that are not part of the split levy. Chairman Moskalski said they would come back to these issues at another time.

iii. **Miscellaneous**

Mr. Hudgins said the increase in the VPPSA line item was due to the raising of the minimum wage and salary increases.

Vice Chair Moren asked what the Maintenance Shed was. Ms. Joranlien said this was a five-year commitment which started in 2021. Supervisor Garber said he believed it was due in 2023. Vice Chair Moren confirmed this amount would not change unless the contract was broken.

Work Session Wrap Up

After discussion, a special called meeting was scheduled for Thursday, April 22, 2021 at 7:00pm to discuss scenarios with staff in order to find extra funding for schools. Ms. Joranlien asked for direction from the Board on what they would like her to focus on cutting.

[The Zoom recording ends here.]

ADJOURN

Upon motion of Supervisor Hodges, second by Supervisor Garber, the meeting was adjourned by the following roll call vote:

Supervisors, 1 st District: William L. Hodges	Aye
Supervisor, 3 rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

Travis J. Moskalski, Chairman
Board of Supervisors

Christine H. Branch (Reviewed via Zoom)
Deputy Clerk to the Board of Supervisors