

**MINUTES  
KING WILLIAM COUNTY  
BOARD OF SUPERVISORS  
WORK SESSION OF MAY 11, 2020**

A meeting of the Board of Supervisors of King William County, Virginia, was held on the 11<sup>th</sup> day of May, 2020, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building via Zoom.

**CALL TO ORDER**

Chairman Greenwood called the meeting to order.

**ROLL CALL**

The members were polled:

Supervisor, 2nd District: Travis J. Moskalski – Vice Chairman	Aye
Supervisor, 3rd District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: Stephen K. Greenwood - Chairman	Aye

**REVIEW AND ADOPTION OF MEETING AGENDA**

Supervisor Moskalski moved for the adoption of the agenda for this meeting as presented by the County Administrator; motion was seconded by Supervisor Garber.

The members were polled:

Supervisor, 3rd District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Vice Chairman	Aye
Supervisor, 1st District: Stephen K. Greenwood - Chairman	Aye

**WORK SESSION MATTERS**

**a. Planning and Zoning Proposed Fee Schedule**

Ron Etter, Director of Community Development, presented recommended revisions to the Planning and Zoning fee schedules. The primary changes involved basing the fees on the size of the projects and their complexity rather than a flat rate. The updated fees more accurately

address the time and expenses incurred for reviews and inspections by staff, as well as, contracted services. The fee schedule is required to be approved through ordinance thus requiring a public hearing. A public hearing is scheduled for May 18, 2020.

Supervisor Moskalski questioned if this change will result in increased revenue for the department.

Mr. Etter stated it would.

**b. Large Scale Power Stations Resolution 20-17**

Ron Etter, Director of Community Development, presented Resolution 20-17 for approval. At the February 26, 2020 Planning Commission work session, the Commissioners unanimously agreed to recommend that the Board of Supervisors review the standards, application procedures, and land use suitability relating to Large-Scale Power stations. The Commission recommends that application reviews and public hearings for new Large-Scale Power Stations be halted until further notice. The commission feels that this step is necessary to allow for a thorough review of the impact solar facilities have on the County and how Solar fits into the future land use of the County. This review should include recommendations for revisions to the performance standards for Solar or removal of solar facilities as a permitted use in the County.

Upon motion of Supervisor Hodges, second by Supervisor Moskalski, Resolution 20-17 was approved by the following roll call vote:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Vice Chairman	Aye
Supervisor, 3rd District: William L. Hodges	Aye
Supervisor, 1st District: Stephen K. Greenwood - Chairman	Aye

**RESOLUTION 20-17**

**Hold on Referrals and Public Hearings on Solar Power Stations**

**WHEREAS**, the Planning Commission voted unanimously on February 26, 2020 to request that the Board of Supervisors review the standards and acceptance of permit applications for solar power stations and further that it does not intend to schedule public hearings on such applications until further notice.

**NOW, THEREFORE, BE IT RESOLVED**, that the King William County Board of Supervisors wishes to review the ordinances, policies and standards under which applications for solar power stations are considered, and as a result, will not intend to refer such applications to

the Planning Commission or schedule public hearings on such applications until further notice.

**NOW, BE IT FURTHER RESOLVED**, that the King William County Board of Supervisors refers the review of the ordinances, policies and standards under which applications for solar power stations to the Planning Commission for its recommendations.

**c. Virginia Retirement System Enhanced Benefit Election for Fire and EMS Employees**

Nita McInteer, Human Resources Manager, presented a recommendation to adopt the VRS Enhanced Hazardous Duty Benefit for Fire/EMS employees. The standard retirement age under the enhanced provision is 60 years rather than 65 years. Early retirement is permitted at any time between ages 50 and 60 as long as the employee has at least five years of VRS service credit. For retirement between age 50 and 60, the actuarial reduction for early retirement is computed from the earlier of (i) age 60, or (ii) the first date on or after his/her fiftieth birthday on which the member would have completed 25 years of creditable service. No reduction is applied if the member has 25 years of credit.

The Board gave consensus to move forward with this at the next regular meeting.

**d. Human Resources Policies and Procedures Manual Update**

Nita McInteer, Human Resources Manager, presented recommendations to be made to update the King William County Personnel Policies and Procedures Manual including adding language to reflect inclusion of long term disability coverage for all employees, changing the terms of annual leave payout for voluntary separation or retirement to a maximum of the ten year accrual rate, involuntarily separated employees will not be eligible for any payout of accumulated annual leave, adding language requiring a doctor's note if more than two consecutive days are missed, Sick Leave Sharing Pool language amended to include sick leave balances of all employees separating from employment will be added to the Sick Leave Sharing Pool, removing the language allowing sick leave to be paid out upon an employee's separation as of July 1, 2020, and modifying language for paying annual leave accruals without proper separation notice.

Supervisor Moren stated he does not agree with the changes being made to the sick leave payouts as he feels there is an implied contract with employees for pay out. He stated he did not see the change as fair.

Supervisor Hodges stated he did not agree this benefit was an implied contract and therefore could be changed at any time.

Supervisor Garber stated he agreed with Supervisor Hodges that this is a benefit, not a contract.

Supervisor Moskalski mentioned the possibility of locking in the hours you've accumulated from 2016 when the policy was adopted but then no longer being able to be paid out past July 1, 2020.

The Board agreed more time and discussion would be needed on this item.

#### **e. Fire and EMS Update**

Laura Nunnally, Interim Chief of Fire and Emergency Services, presented an update on the Fire and Emergency Services. She stated call volume has been down mostly due to citizens not wanting to venture out to hospitals due to COVID-19. She also stated the stock of PPE is sufficient for now.

#### **f. Meals Tax Update**

Natasha Joranlien, Director of Financial Services, presented an update on Meals Tax within King William County. Research was done to see if it would be possible to amnesty payments for the monthly meals tax submittals. Unfortunately, there does not seem to be a way to amnesty the meals tax as it is considered a Trust Tax. A Trust Tax is one that is collected by businesses from the customers at point of sale and are held separately until the due date to be submitted to the locality. In King William County's instance this is the 20<sup>th</sup> of each month. The Board may, by Ordinance 58.1-3916, push back the due date for 30, 60, or 90 days but the funds would eventually have to be paid to the County. The only other option would be to repeal the Meals Tax. To reinstate the Meals Tax would require a Referendum vote, though there is a bill on the Governor's desk to eliminate the requirement for a referendum. The County Administrator recommendation is to allow the Commissioner of Revenue to waive the penalties and interest initially for late filing and continue to seek other avenues to assist businesses.

#### **g. Atlantic Broadband Update**

William Newborg and Scott Randall of Atlantic Broadband presented an update on Atlantic Broadband services within King William County stating they currently have 600 customers.

#### **h. Parks and Recreation Program Update**

Jennifer Leleux, Manager of Parks and Recreation, presented updates on programs and projects taking place within Parks and Recreation. New walking trails have been designed and laid out, steps and bridges have been constructed as part of the walking trails, new special events in the fall will include Movies in the Park and Music in the Park, and a

Community Scavenger Hunt will give families the opportunity to travel throughout the county with the guidance of a free downloaded app. Ms. Leleux stated new fall programs would include the Outdoor Junior Ranger Program, a Mystery Dinner Theatre, an Escape Room and a Pumpkin Patch and Haunted Forest.

#### **i. Regional Animal Shelter Seizures Report**

Bobbie Tassinari, County Administrator, presented an update on the activities and seizures of the Regional Animal Shelter this past year. Over the past nine months, the Shelter has received animals from five separate seizure cases all in King & Queen County. This is in addition to the animals that are brought in through regular means such as Animal Control and citizens. On June 12, 2019, a total of 41 animals were seized and brought to the Shelter. This included 34 dogs (25 Husky and 9 Samoyed), 6 Lionhead rabbits, and 1 domestic shorthair cat. On July 15, 2019, 21 animals were seized with flea infestations, hot spots on bodies, filthy ears, intestinal parasites, and some with parvovirus. Of the 21 animals; the 15 dogs included a Blue Heeler, 4 Hounds, 8 Chihuahuas and 2 Beagles. On August 27, 2019, 32 dogs were seized. The 32 dogs were all Great Danes and most were severely emaciated, had eye infections, internal parasites, filthy ears, dehydrated and many were deaf. On November 25, 2019, 5 dogs, all Pit Bulls, were seized with minor health issues. The seizure was associated with living conditions and dog fighting paraphernalia that was present. The 5 dogs very quickly multiplied to 25 with three litters being born at the shelter. On March, 14, 2020, 10 dogs, all hounds were seized. The animals were infested with hookworms and whipworms, one had coccidiosis, all had fleas and ticks, 4 had ear mites and 9 of the 10 were positive for Heartworms. The Regional Animal Shelter staff works to educate and train the community while rehoming animals that have been surrendered, considered strays, or seized.

#### **j. Updated Meeting Schedule**

Bobbie Tassinari, County Administrator, presented an updated Board of Supervisors meeting schedule as the previously adopted schedule had an error. The previously adopted meeting date of May 25, 2020 is Memorial Day and should therefore be changed to May 18, 2020.

The Board gave consensus to change the meeting date to May 18, 2020.

#### **BOARD OF SUPERVISORS' COMMENTS**

Supervisor Hodges stated he has been receiving many complaints in relation to VPPSA and stated for citizens to continue to stay safe.

Supervisor Moskalski stated for citizens to stay safe and thanked staff for their hard work.

Supervisor Moren stated it was National Police Week, so please observe.

Supervisor Greenwood questioned if anyone had any issues they needed to bring up?

Supervisor Moren stated he'd like to question VPPSA about opening more days at the Epworth site.

**ADJOURN**

Upon motion of Supervisor Hodges, second by Supervisor Moren, the meeting was adjourned by the following roll call vote:

Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Vice Chairman	Aye
Supervisor, 3rd District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 1st District: Stephen K. Greenwood - Chairman	Aye

COPY TESTE:

---

Stephen K. Greenwood, Chairman  
Board of Supervisors

---

Olivia S. Lawrence  
Deputy Clerk to the Board