



BOARD OF EQUALIZATION

180 Horse Landing Road #4
 King William, VA 23086
 Telephone: (804) 769-4927
 appeals@kingwilliamcounty.us

2023

FOR BOE USE ONLY
Date Received:
Case No.
Date & Time of Hearing:
Determination Completed:

Application for Equalization of Real Property Assessment

TYPE OR PRINT INFORMATION CLEARLY. SUBMIT ALL DOCUMENTS TO THE COUNTY ADMINISTRATION OFFICE.

APPLICATION DEADLINE DATE IS 4:30 PM, FRIDAY, MARCH 3, 2023

INSTRUCTIONS

- Failure to complete all sections of this application and/or failure of the representative of an owner to include the owner's authorization or power of attorney may result in a denial of the application for hearing. **If the applicant is not the owner of record of the subject property, the applicant must include an original Letter of Authorization or Power of Attorney from the owner.** Such authorization must be signed by the owner prior to the date of application and **notarized**.
- When this appeal is filed, the assessment issue is reopened for examination and may be increased, decreased, or affirmed. A separate application must be made for each parcel.
- Any appraisal report or professionally prepared opinion of value submitted with this appeal form must be complete as originally prepared and effective as of January 1, 2023. Partial reports will not be considered as valid evidence of value.
- For income producing properties, a copy of the last two years' operating statements or income tax returns applicable to the property must be submitted. Such information will remain confidential and will NOT be made part of the permanent record available to the public.

OWNER:

 Name of the Owner(s) on January 1, 2023

MAILING

ADDRESS:

 Street City State Zip

PROPERTY

DESCRIPTION:

 Tax Map # Account #

 Street City State Zip

\$ _____ \$ _____ \$ _____
 2023 Land Value 2023 Improvement Value 2023 Total Value

BASIS FOR APPEAL (SELECT AT LEAST ONE):

- FAIR MARKET VALUE:** The property is assessed greater or less than its Fair Market Value
- LACK OF UNIFORMITY:** The property assessment is out of line with generally similar properties
- FACTUAL ERRORS:** Assessment is based upon inaccurate information concerning property

APPLICANT'S OPINION OF THE ASSESSED VALUE AS OF JANUARY 1, 2023:

\$ _____ \$ _____ \$ _____
 Land Value Improvement Value Total Value

- Check here if you have met with the Assessor, Pearson's Appraisal Service, Inc. to correct any factual errors.
- Check here if you have appealed your Assessment with the Assessor, Pearson's Appraisal Service, Inc.

I hereby certify that the facts contained herein and attached hereto are true, accurate, and correct, to the best of my knowledge and belief.

 Applicant's Signature Date

 Applicant's Name (If Different than Owner)

(_____) (_____) _____
 Phone (Daytime) Alternate Phone E-mail

CHECK ONE: I AM THE OWNER OF RECORD I AM NOT THE OWNER OF RECORD

Relationship to property owner: (Family member, Attorney, Tax Rep., etc.): _____

Comparable Properties

Please provide at least three properties whose locations, characteristics, assessed values, or sales prices support your application for equalization. Online Real Estate records can be accessed at: <https://gis.vgsi.com/KingWilliam2023VA/Search.aspx>

Comparable A

Tax ID Number	Owner's Name	
Property Address	Distance from your property	
Sale Date	Sale Price	Year Built
Assessed Value of Land	Assessed Value of Improvements	
How do you feel that this property supports your application?		
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Comparable B

Tax ID Number	Owner's Name	
Property Address	Distance from your property	
Sale Date	Sale Price	Year Built
Assessed Value of Land	Assessed Value of Improvements	
How do you feel that this property supports your application?		
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Comparable C

Tax ID Number	Owner's Name	
Property Address	Distance from your property	
Sale Date	Sale Price	Year Built
Assessed Value of Land	Assessed Value of Improvements	
How do you feel that this property supports your application?		
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BOARD OF EQUALIZATION Waiver of 45 Day Notice

Owners Name(s): _____

Owners Mailing Address: _____

Parcel Address: _____

Tax Map Number: _____

I hereby acknowledge that Section 58.1-3331 of the Code of Virginia requires that owners with less than four residential units be given a 45-day notice prior to their hearing date by the Board of Equalization. These owners also are provided the option to request a hearing date earlier than 45 days from the date the appeal is made by signing a waiver agreeing to waive the required 45-day notice in advance of their hearing date.

I understand the following rights are provided to property owners by the Code of Virginia:

Property owners have the right to review and obtain copies of all assessment records pertaining to the assessing officer's determination of fair market value of such real property, except those records containing information made confidential by VA state Codes 58.1-3 and 58.1-3294. The procedure for accessing these records can be found in VA State Codes 58.1-3331 and 58.1-3332. Property owners also have a right to request that the assessor make a physical examination of the subject property.

By signing below, I am requesting a hearing date earlier than 45 days from the date my appeal was made, and am waiving the required 45 day notice as well as indicating I understand my rights as a property owner granted by the Code of Virginia.

Signature(s)

Date