



Board of Equalization Waiver of 45 Day Notice

Date Notice Received by BOE: _____

Owners Name: _____

Owners Address: _____

Parcel Address: _____

Tax Map Number: _____

I hereby acknowledge that Section 58.1-3331 of the Code of Virginia requires that owners with less than four residential units be given a 45 day notice prior to their hearing date by the Board of Equalization. These owners also are provided the option to request a hearing date earlier than 45 days from the date the appeal is made by signing a waiver agreeing to waive the required 45 day notice in advance of their hearing date.

I understand the following rights are provided to property owners by the Code of Virginia:

Property owners have the right to view and make copies of assessment records maintained by the Assessing Officer used in arriving at the assessed values of the land and any improvements thereon, except those records containing information made confidential by VA state Codes 58.1-3 and 58.1-3294. The procedure for accessing these records can be found in VA State Codes 58.1-3331 and 58.1-3332. Property owners also have a right to request that the assessor make a physical examination of the subject property.

By signing below, I am requesting a hearing date earlier than 45 days from the date my appeal was made, and am waiving the required 45 day notice as well as indicating I understand my rights as a property owner granted by the Code of Virginia.

Owner's Signature

Date