



**COUNTY OF KING WILLIAM, VIRGINIA
DEPARTMENT OF EMERGENCY SERVICES**

JOB DESCRIPTION

Job Title:	Volunteer Firefighter/Emergency Medical Technician
Position Class:	Public Safety
Pay Grade:	
Exempt Status:	
Salary Range:	

GENERAL DESCRIPTION:

The Volunteer Firefighter/Emergency Medical Technician (Volunteer FF/EMT) serves the community by responding to a wide variety of situations, ranging from emergencies that immediately threaten life or property to routine citizen requests for information or assistance.

They perform within the scope of the policies and procedures of King William County Fire and EMS and they perform duties in the following general categories: fire suppression, emergency medical aid or rescue, hazardous material responses, training, building inspections and public education.

The Volunteer FF/EMT works under the supervision of a company officer and is expected to function effectively as part of a highly trained team. They are also expected to perform their duties under adverse and physical conditions that may pose a high risk of personal injury or exposure to hazardous conditions or infectious diseases.

The Volunteer FF/EMT is required to attend regularly scheduled training in order to maintain the high level of knowledge, skill and ability necessary to function safely and effectively as a firefighter and EMS provider in accordance with state law, county protocols, and standard operating procedures.

The work performance of a Volunteer firefighter/EMT is continuously evaluated for general knowledge, skill proficiency, and ability to work as part of a team. Any deficiencies are corrected through remedial training.

The Volunteer Firefighter/EMT is a non-compensated position. The Volunteer Firefighter/EMT may be awarded "points" in an effort to cover expenses incurred in the course of volunteering for the District.

Volunteer Firefighter/EMTs are assigned to a duty crew and are expected to respond from home or from the station to dispatched calls for service during their assigned duty hours. .

Individuals fulfilling the duties and responsibilities of a Volunteer Firefighter/EMT will at all times present themselves in a courteous, professional and responsible manner.

ESSENTIAL FUNCTIONS:

The Volunteer Firefighter/EMT drives or rides an emergency vehicle in response to fire, rescue and emergency medical events, hazardous materials response/mitigation and routine requests for help or assistance. In the performance of their duties, the Volunteer Firefighter/EMT places equipment, lays and connects hose; operates high-capacity pumps and directs water streams; raises and climbs ladders; uses chemical extinguishers, safety belts, lines and hooks and uses self-contained breathing apparatus. The Volunteer Firefighter/EMT may enter burning buildings as part of a fire suppression team, perform ventilation tasks above ground, carry heavy objects and equipment and rescue injured or trapped victims. The Volunteer Firefighter/EMT also responds to requests for pre-hospital emergency medical care and transport of sick or injured persons, setting up and/or operating oxygen and auto-defibrillation equipment, administering pre-hospital emergency medical care to the sick and injured and performing other related work as assigned.

MINIMUM EDUCATION, TRAINING AND EXPERIENCE:

- Modern fire service principles, procedures, techniques, and equipment.
- Fire protection systems, evacuation considerations, and building construction regulations for fire safety.
- Modern EMS principles, procedures, techniques and equipment.
- Communicate effectively, both orally and in writing; ability to understand and carry out verbal and written instructions using the English language.
- Obtain or possesses and maintain certification as an EMT-Basic or higher level of EMS certification if applying as an EMS provider. If applying as a firefighter must obtain Firefighter II, Hazardous Materials Operations and Mayday Operations, when eligible per County standards.
- Maintain physical conditioning necessary to perform efficiently in emergency situations; meet medical and physical agility standards as established.
- Learn the geography of the District, the location of important buildings and the street system.
- Participate in training drills; attend school and classes on firefighting, hydraulics, first aid and emergency medicine, fire equipment, and apparatus, and other classes associated with recognized fire fighter and EMT standards.
- Learn and apply technical information pertaining to fire fighting.
- Assist career staff in performing protective inspections of structures and businesses in the community for fire hazards and pre-incident surveys for tactical planning.
- Assist career staff in conducting fire-safety education classes.
- Analyze and cope with a variety of emergency situations calmly but effectively and to react quickly to secure accurate and precise information on the location, extent, and nature of fires and emergency aid requests.
- Sustain heavy physical labor during periods of intense activity in emergency situations; to work at varying heights above grade.
- Work within a para-military organization and respond readily to directives.

- Establish and maintain effective working relationships with co-workers, supervisors, and the general public; to work effectively as a team member.
- Assist career staff in updating map book for new additions, streets, and complexes for use in emergencies.
- Service and operate all District equipment and apparatus.
- Perform necessary maintenance, testing and care of fire hoses, trucks, ladders, and auxiliary equipment and apparatus.
- Prevent waste and damage of materials, supplies, and equipment.
- Perform general maintenance and minor repairs to station facilities; perform assigned janitorial activities and minor maintenance and painting.
- Perform community service activities.
- Maintain necessary records and reports, incident forms, and daily shift operation logs, to accommodate needs of the district including computer data entry.

OTHER POSITION REQUIREMENTS:

- Must be at least 16 years old and have parental permission if under 18 years of age.
- Must become VDFP FFII, Hazardous Materials Operations, Mayday Operations or EMT-B certified within 18 months of joining.